

TIPPECANOE COUNTY PUBLIC LIBRARY

REGULAR BOARD MEETING

627 South Street, Lafayette, Indiana

April 7, 2015

MINUTES

Notice of the date, time, place and agenda for this meeting was posted in prominent public view at the Library and mailed to requesting media on Thursday, April 2, 2015 in conformity with the Indiana Open Meeting Act.

PRESENT:

Dinah McClure, President
Mida Grover, Vice-President
Brandon Hawkins, Secretary
Steve Bultinck, Treasurer
Gail Summers, Member
Dave Lahr, Member
Lora Goonewardene, Member

ABSENT:

GUESTS

Tony Roswarski, Mayor Lafayette, IN
Dennis Carson, City of Lafayette
Alex Gonzales, Kettelhut Construction, Inc.
Jessica Teets, Friends President
Jos N. Holman, County Librarian
Amy Paget, Assistant County Librarian

President Dinah McClure chaired the regular Board meeting and called it to order at 7:32 p.m. A quorum was declared to conduct business for the library.

Board member Dave Lahr led the Board in reciting the Pledge of Allegiance.

Board Vice President Mida Grover moved the **Board Minutes** of March 3rd, 2015 be approved as presented. Board member Lora Goonewardene provided a second and the motion passed.

Under the heading of the **County Librarian's Report**, Mr. Holman highlighted a few items of interest for the Board. He reminded the Board TCPL's annual staff dinner will be held on Saturday, April 25th at the Outpost Banquet Facility on Old US 231. The event begins at 6:30 p.m. with hor d'ourves. Dinner will be served at 7:00 p.m. Staff members, Friends officers, and Board members are invited to attend with a guest. The Friends of TCPL graciously paid for the event. Mr. Holman informed the Board that the next meeting of the Joint Board for the Campus Library is scheduled for Monday, May 11th at Ivy

Tech. TCPL will be responsible for setting the agenda for the meeting. Finally, Mr. Holman mentioned TCPL has developed a plan to update copying and print services for library customers. The Downtown and Klondike buildings will transition from plastic debitek print card to individual online accounts. Each library customer may add money to their online account with cash or credit cards at a checkout desk or at a kiosk machine. About \$11,000 in equipment is being ordered for this service change. The equipment will be tested and the staff trained during the month of May. The new service is scheduled to be fully implemented in late June.

Mrs. Grover moved to approve the April 7th, 2015 **Personnel Actions**. Board member Gail Summers provided a second to the motion and the motion passed.

There were no **Committee Reports**.

Under the heading of **Other Reports**, newly elected Friends President Jessica Teets shared information about Friends activities. Mrs. Teets reported the Friends elected new officers and new board members at its annual meeting held in March. New officers include: Frank Niemice as Vice President, Michelle D'Andrea as Secretary and Diana Jones as Treasurer. Mrs. Teets also indicated the Friends held a successful book sale in March.

Also under **Other Reports**, the County Librarian introduced Alex Gonzalez of Kettelhut Construction, Inc. Mr. Gonzalez presented an overview of tasks associated with the East branch construction project and provided a handout representing the construction site. He mentioned a few changes being considered that would make the new branch different than the Klondike branch. Mr. Gonzalez also mentioned there are a few challenges with the construction project based on utility easements. He indicated that architectural plans would be submitted for state release in early May. Once approved, bids will be solicited starting May 13th and accepted through June 9th. The entire project should be completed by May 2016. The next meeting for the construction project is scheduled for April 21st. There was a bit of general discussion about the project, but no action was taken.

There was no **Old Business** for the Board to consider.

Under the heading of **New Business**, the County Librarian presented background information related to a staff member request for a leave of absence. Stephanie Matos-Ayala, a circulation clerk at the Campus Library, requested an unpaid leave of absence based on TCPL's Leave of Absence Policy. Ms. Matos-Ayala is a Purdue graduate assistant who requested to be absent from work May 28th to June 28th for education related travel. She requested to retain her position as a circulation clerk and is expected to return to work on July 1st. Leanne York, Managing Librarian at the Campus Library, recommends

approval of Ms. Matos-Ayala's request and will adjust schedules to meet operational needs. Mr. Lahr moved to approve the Leave of Absence as requested. Mrs. Grover seconded the motion and the motion passed.

Under the heading of **Other Business**, Mr. Bultinck moved to approve the grand total of the claims listing presented by the County Librarian starting with claim number 23234 through 23349. The prewritten claims totaled \$424,275.18 and the regular claims totaled \$139,914.42 for a grand total of \$564,189.60. Mr. Hawkins seconded the motion and the motion passed.

Also under **Other Business**, President McClure used the Public Comment section to recognize Tony Roswarski, Mayor of Lafayette. Mayor Roswarski and Dennis Carson, the city's Economic Development Director, both spoke to the Board. Mayor Roswarski spoke about the positive success of the MatchBOX partnership between the city and the library. The city is interested in exploring another partnership. Specifically, the city proposes to partner with the library to upgrade and maintain the Jonesy's Gas station as a larger community asset. Stabilization of the building will help preserve the building and offer additional use of the building. Also, the city is interested in turning the corner of 6th and South Street into a "place of choice", a gathering place for the public. The city has set aside funds to engage a firm, MKSK, as a consultant to plan a public space. Also, the city has included some funding for this space as part of a recently issued bond. President McClure referred this project to the Facilities committee for future discussion and recommendation. She thanked the Mayor and Mr. Carson for sharing their proposal.

Mr. Bultinck moved to adjourn the regular Board meeting at 8:07 p.m. Mrs. Grover seconded the motion and it carried.

Brandon Hawkins, Secretary

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