

# TIPPECANOE COUNTY PUBLIC LIBRARY

## REGULAR BOARD MEETING

627 South Street, Lafayette, Indiana

**April 5<sup>th</sup>, 2016**

### MINUTES

Notice of the date, time, place and agenda for this meeting was posted in prominent public view at the Library and mailed to requesting media on Thursday, March 31, 2016 in conformity with the Indiana Open Meeting Act.

#### PRESENT:

Mida Grover, President  
Lora Goonewardene, Vice-President  
Gail Summers, Secretary  
Steve Bultinck, Treasurer  
Brandon Hawkins, Member  
Dinah McClure, Member

#### ABSENT:

Dave Lahr, Member

#### GUESTS

Tony Roswarski, Mayor, City of Lafayette  
Dennis Carson, Director, Economic  
Development  
Harry Mohler, Architect  
Eric Lucas, Principal at MKSK  
Victoria Wacek, Assistant Vice Chancellor, Ivy  
Tech  
Frank Niemiec, Friends President  
Amy Paget, Assistant County Librarian  
Jos N. Holman, County Librarian

President Mida Grover chaired the regular Board meeting and called it to order at 7:32 p.m. A quorum was declared to conduct business for the library.

Board Vice-President Lora Goonewardene led the Board in reciting the Pledge of Allegiance.

Board member Brandon Hawkins moved the **Board Minutes** of March 1<sup>st</sup>, 2016 be approved as presented. Board Treasurer Steve Bultinck provided a second and the motion passed.

Under the heading of the **County Librarian's Report**, Mr. Holman mentioned a few items of interest to the Board. He reported in mid-March TCPL quietly launched the "Indiana State Park Pass" initiative, a program that permits library customers to check out a state park pass for one week. A brochure explaining the program and its guidelines is given to customers who use the pass. It includes two questions to get feedback from them. The Indiana State Library provided one free pass per library system. The Friends of TCPL purchased two additional passes at \$50 each. Mr. Holman indicated TCPL made final preparations to celebrate National Library Week (NLW) from April 10-16. This year's theme is "*Libraries Transform.*" All TCPL service outlets will celebrate with open houses and library giveaways to customers. Special programs include a barbershop quartet, a storyteller, and a couple of Indiana

poets as NLW coincides with National Poetry month. Finally, Mr. Holman reported that leaking windows on the southwest side of the Stein Building necessitated masonry repair work. The work was initiated by the City of Lafayette and completed by Building Services, Inc. Specifically, the work included sealing the head joints in the tile coping and applying a coat of saline water repellent from the roofline to the top of the windows. Dennis Carson requested TCPL share the repair costs which totaled \$3,142. TCPL wrote a check for \$1,571 to MatchBOX. Mr. Holman took a minute to remind Board members about communicating their attendance plans for the TCPL annual dinner on April 30<sup>th</sup> at the Outpost Banquet Center.

Mr. Hawkins moved to approve the April 5<sup>th</sup>, 2016 **Personnel Actions**. Mrs. Goonewardene provided a second to the motion and the motion passed.

There were no **Committee Reports**.

Under the heading of **Other Reports**, newly elected Friends President Frank Niemiec reported on the recent Friends book sale. Mr. Niemiec reported the Friends made \$15,475 at the March book sale. He also indicated the Friends were holding a special children's book sale on April 16 in McAllister meeting Room A. The special children's book sale is scheduled from 11 to 3 p.m.

Also under **Other Reports**, the Board received additional information about proposed renovations to the Red Crown Mini-Museum (RCMM) area at the corner of South and Sixth Street. After hearing a Facilities committee report, the Board was interested in hearing details about the proposal from the City of Lafayette. Representing the City of Lafayette, Mayor Tony Roswarski and Economic Development Director Dennis Carson made introductory remarks to the Board. Eric Lucas of MKSK showed a PowerPoint representing suggested changes to the RCMM corner along with proposed changes for the Lafayette City Hall plaza. The proposal entails stabilizing the RCMM. There were several questions and comments by Board members. The Mayor indicated the city doesn't have an exact timeline. The city does want to know if the library is really interested in establishing this partnership which would create a new "civic space." The County Librarian was directed to contact the library's attorneys to check on legalities associated with this type of partnership. This information should be reported to the Facilities committee. The County Librarian requested permission to submit a staff recommendation before any specific Board action is taken. President Grover indicated the Board's gratitude for the Mayor, Mr. Carson and Mr. Lucas attendance at the Board meeting.

Lastly, under **Other Reports**, Alex Gonzalez of Kettelhut Construction, Inc. gave a presentation on the Wyandotte Branch construction project. Mr. Gonzalez reminded the Board of the original cost for the project along with the value engineering choices that lowered the price of the initial contract. Presently, the project is 1.2% under budget and going along very well. With so many good weather days, the substantial completion date has moved up and it is anticipated the building can open by June 30<sup>th</sup>. Mr. Gonzalez reported the upcoming major work includes finishing the masonry work and the necessary earthwork to get the grounds where they need to be. Mr. Gonzalez mentioned he attended the tour of the site with several Board members earlier today.

President Grover thanked Mr. Gonzalez for his presentation. The County Librarian asked Mr. Gonzalez a couple of questions related to working with the architect and the overall construction process.

There was no **Old Business** to consider.

Under the heading of **New Business**, the County Librarian reviewed the Board's original action and approval of August 11<sup>th</sup>, 2016 as the Staff Development Day. During the initial request, the County Librarian requested the option for Board reconsideration to potentially change the day in conjunction with the opening of the new branch. Mr. Holman indicated TCPL's management team reached agreement to request and plan a change in date to Friday, June 17<sup>th</sup> at the new Wyandotte Branch. He also indicated TCPL followed its usual practice and issued a memo to Ivy Tech College Librarian Cindy Mitchell to request the June 17<sup>th</sup> date with options for a response. An official response was received the date of the meeting and will be reviewed by the County Librarian. Ms. Goonewardene moved the 2016 Staff Development Day be moved from August 11<sup>th</sup>, 2016 to June 17<sup>th</sup>, 2016. Mr. Bultinck provided a second. The motion passed.

Under the heading of **Other Business**, Board Treasurer Steve Bultinck moved to approve the grand total of the claims listing presented by the County Librarian starting with claim number 24583 through claim number 24694. The prewritten claims totaled \$301,977.64 and the regular claims totaled \$559,021.61 for a grand total of \$860,999.25. Board member Dinah McClure provided a second to the motion and the motion passed. Mr. Bultinck pointed out that \$271,722 were expenditures associated with the East branch construction project. Using Mr. Bultinck's statement, the County Librarian reviewed the financial document associated with new branch construction. Mr. Holman reviewed the income since the bond was issued in 2014 and the major expenses with the general contractor and the architectural firm. Finally, Mr. Holman pointed out this was the first time this particular approach to financial record-keeping occurred with new construction. This was due to the efforts of Mort Imamura, TCPL's controller.

Under **Comments from the Board**, Mr. Hawkins brought up the history of the Board interacting with the Area Planning Commission. The County Librarian was asked to contact Salley Fahey and invite her to make a presentation at a future Board meeting.

Board Secretary Gail Summers moved to adjourn the regular Board meeting at 8:35 p.m. Ms. Goonewardene seconded the motion and it carried.

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Gail Summers, Secretary

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