

TIPPECANOE COUNTY PUBLIC LIBRARY
REGULAR BOARD MEETING
627 South Street, Lafayette, Indiana
April 4th, 2017

MINUTES

Notice of the date, time, place and agenda for this meeting was posted in prominent public view at the Library and mailed to requesting media on Thursday, March 30, 2017 in conformity with the Indiana Open Meeting Act.

PRESENT:

Mida Grover, President
Lora Goonewardene, Vice-President
Gail Summers, Secretary
Dinah McClure, Member
Brandon Hawkins, Member
Dave Lahr, Member

ABSENT:

Stephen Bultinck, Treasurer

GUESTS

Lilliana – youth
Frank Niemiec, Friends President
Amy Paget, Assistant County Librarian
Ted Paget, Assistant County Librarian Spouse
Jos N. Holman, County Librarian

President Mida Grover chaired the regular Board meeting and called it to order at 7:31 p.m. A quorum was declared to conduct business for the library.

Board Vice President Lora Goonewardene led the Board in reciting the Pledge of Allegiance.

Board member Dinah McClure moved the **Board Minutes** of March 7th, 2017 be approved as presented. Board member Brandon Hawkins provided a second and the motion passed.

Under the heading of the **County Librarian's Report**, Mr. Holman brought several items to the Board's attention. He reported TCPL will embark on a new approach to inter-library loans (ILL). On Monday, April 10th, TCPL will begin a patron initiated ILL service identified as the Statewide Remote Circulation System (SRCS). SRCS allows valid library card holders to search the individual catalogs of participating libraries, select items online and have the items delivered to their local library for check-out. TCPL is involved in the "phase two" implementation of this service which is provided by and overseen by the Indiana State Library. Several TCPL staff members were trained to help TCPL prepare for this new service. There are almost 200 participating libraries. Mr. Holman mentioned TCPL is preparing to roll out its oral history project. The project will be named "*Journeys: Life Reflections*." Technically, the project will be similar to StoryCorps. Thematically, the

project focuses on an assortment of topics and categories to inspire local residents to record aspects of their personal stories. Mr. Holman stated the bi-annual Diversity Summit hosted by the Diversity Roundtable takes place Thursday, April 13 at Ivy Tech. The theme for the event centers on Greater Lafayette being a welcoming community. There are two keynote speakers and a panel of newcomers to Greater Lafayette who will speak on the theme. Six TCPL staff members will attend the conference including the County Librarian who served as an advisory member to the planning committee. The County Librarian reminded the Board of National Library Week celebrations. He provided TCPL engraved stylus ink pens for them to have. Also, Mr. Holman mentioned this was the last board meeting for Assistant County Librarian Amy Paget. Mrs. Paget shared maple candy that was made and purchased in Canada to Board members.

Mr. Hawkins moved to approve the April 4th, 2017 **Personnel Actions**. Mrs. Goonewardene seconded the motion and it passed unanimously.

There were no **Committee Reports**.

Under the heading of **Other Reports**, Friends President Frank Niemiec reminded the Board that the Friends had a successful book sale. He also indicated the Friends will hold a special children's materials book sale on Saturday, April 29 from 10-3 p.m. All children's books will be 50 cents. Mr. Niemiec mentioned there was good attendance and participation at the annual meeting. He reported the Friends provided only one scholarship this year and may consider changes in criteria for eligibility in future years. Finally, Mr. Niemiec stated the Friends "bid adieu" to Amy Paget by presenting her with a cake and a special gift.

Also under the heading of **Other Reports**, the County Librarian spoke to the Board on topics related to the future of TCPL. The topics are shared work projects for the County Librarian and the Board. Topics included a Board retreat, location hours, a strategic plan, financial investments, circulation numbers and staff per diem. Mr. Holman spoke briefly about each topic and suggested work on the topics is needed within the 2017 calendar year. Board members asked a few questions and also made a few comments on the topics. Specifically, the County Librarian was asked to share information about circulation statistics in "TCPL peer" libraries. Mr. Holman indicated the information was available and he would get it for the Board. No action was taken on this topic.

There was no **Old Business**.

Under the heading of **New Business**, the County Librarian presented background information related to Rainy Day Fund transfers. Mr. Holman spoke about TCPL's current financial picture in terms of fund balances and the opportunity to transfer dollars from TCPL's Operating Fund into the Rainy Day Fund. Transferring dollars before June 30 will help with the development of the 2018 budget. This transition can occur based on the Indiana Code and regulations

from the Department of Local Government Finance. In the absence of Board Treasurer Stephen Bultinck, Mr. Holman suggested the Board table this topic for a more informed discussion at a future meeting. The Board agreed and the topic was tabled.

Under the heading of **Other Business**, Mr. Hawkins moved to approve the grand total of the claims listing presented by the County Librarian starting with claim number 25940 through claim number 26042. The prewritten claims were \$243,288.48 and the regular claims were \$170,167.44 for a grand total of \$413,455.92. Mr. Lahr seconded the motion and it passed.

Also under the heading of **Other Business**, the County Librarian noted this was the last Board meeting Assistant County Librarian Amy Paget would attend in her official capacity. Mr. Holman made several comments about Mrs. Paget's background as a librarian and her extensive work experiences for TCPL. He highlighted several key aspects of her work along with specific skills she used at TCPL. Mr. Holman thanked Mrs. Paget for her 25 years of service and presented Mrs. Paget with a gift and card from the Board. President Grover also thanked Mrs. Paget for her years of service to TCPL. Mrs. Paget shared her enjoyment of working as a librarian for TCPL and responded with thanks to the Board for their comments and gift. The County Librarian recommended a future discussion take place regarding naming a part of the youth room in the next TCPL branch in honor of Mrs. Paget. There was a favorable response to the recommendation.

Ms. McClure moved to adjourn the regular Board meeting at 8:30 p.m. Mrs. Summers seconded the motion and it carried.

Gail Summers, Secretary

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