TIPPECANOE COUNTY PUBLIC LIBRARY
REGULAR BOARD MEETING
627 South Street, Lafayette, Indiana
August 2nd, 2016

MINUTES

Notice of the date, time, place and agenda for this meeting was posted in prominent public view at the Library and mailed to requesting media on Thursday, July 28, 2016 in conformity with the Indiana Open Meeting Act.

PRESENT:
Mida Grover, President
Gail Summers, Secretary
Steve Bultinck, Treasurer
Dave Lahr, Member
Dinah McClure, Member
Brandon Hawkins, Member

ABSENT:
Lora Goonewardene, Vice-President

GUESTS
Frank Niemiec, Friends President
Sallie Fahey, Executive Director of Area Plan Commission
Amy Paget, Assistant County Librarian
Jos N. Holman, County Librarian

President Mida Grover chaired the regular Board meeting and called it to order at 7:04 p.m. A quorum was declared to conduct business for the library.

Board Treasurer Steve Bultinck led the Board in reciting the Pledge of Allegiance.

Board member Dave Lahr moved the **Board Minutes** of July 5th, 2016 be approved as presented. Mr. Bultinck provided a second and the motion passed.

Under the heading of the **County Librarian's Report**, Mr. Holman reported the City of Lafayette Parking Commission planned to implement a new service to encourage more biking in the downtown area. Zagster, a program that allows bike riders to rent and return bikes on demand, is being set-up in three different places in Greater Lafayette. In a collaborative effort to assist in providing a downtown location, the bike rental station will be located in the corner of the Stein Building parking lot. This activity is expected to begin in early August. Mr. Holman indicated TCPL and other local entities are in the final stages of planning the One Great Read (OGRE) program for 2016. The OGRE community reading program takes place during the months of September and October. This year's title, ***"Where am I Eating?"*** is a book that explores the global food economy and the sometimes controversial issues surrounding it. The book was written by Kelsey Timmerman who lives in Muncie. He will make a presentation at the kick-off program hosted by TCPL on September 1, 2016. This program and activities associated with it are paid for by funds from the Friends of TCPL. Mr. Holman mentioned Human Resources Coordinator Steve Berman and the County Librarian met with CIGNA

representatives to review the mid-year status of TCPL's health insurance plan. TCPL is having a good year in terms of health claims. CIGNA is making an effort to complete early renewals for companies with lower claim histories in 2016, so TCPL has been notified it's renewal information will be received in August instead of October. During the meeting, Mr. Berman also clarified additional filing requirements related to the Health Care Reform Act. Separately, Mr. Holman stated TCPL Directors and Officers insurance policy was recently renewed through the Underwood Agency. The policy, held by Travelers Insurance Company, increased by $25 to $3265. Finally, Mr. Holman reported he will attend the International Federation of Library Associations (IFLA) World Library and Information Congress in Columbus, Ohio in mid-August. Mr. Holman is attending partly as a volunteer in exchange for a $780 registration fee. This international conference highlights topics of interest in continuing education opportunities in its global approach to librarianship. It has not been held in the United States for the past 15 years.

Board member Dinah McClure moved to approve the August 2nd, 2016 **Personnel Actions.** Board Secretary Gail Summers provided a second to the motion and the motion passed.

Under the heading of **Committee Reports,** Board member Brandon Hawkins reported the Facilities committee met last month and discussed several topics. One of the topics included an unsolicited approach to the County Librarian to consider vacating the space currently used by the Technical Services Department (TSD) in exchange for alternative work space in downtown Lafayette. After discussing the options and the pros and cons of the exchange, the Facilities committee didn't see a benefit or gain to TCPL for TSD or ADMIN to be offsite. The committee recommends keeping TSD in the Stein Building. Mr. Hawkins indicated the Facilities committee also discussed the proposal the City of Lafayette presented to the Board. The proposal focused on developing the corner of 6th and South Street including the stabilization of the Red Crown Mini-Museum (RCMM). The committee considered the immediate impact of the proposal and also the long term impact of selling or transferring the land lots encompassing the corner property. By consensus, the committee agreed that stabilization of the RCMM was needed. The big question for the committee became whether to retain ownership of the property or not and if TCPL retained ownership, how would the building be used for library service. Mr. Hawkins reported the committee agreed to recommend TCPL retain ownership of the RCMM as a historic building for now. Also, the committee believed the County Librarian should be tasked with developing a plan for maintenance of the building and for potential use of the building. Also, a plan for improvement of the corner of 6th and South Street should be developed. Mr. Hawkins moved that TCPL retain ownership of the RCMM and its surrounding property and the library director present a plan to the Board for stabilization of the building. Dave Lahr seconded the motion. Without further discussion, President Grover called for the vote. There were five aye votes and one nay vote. The motion passed.

Under the heading of **Other Reports,** Friends President Frank Niemiec reported the next quarterly book sale would be September 9-12. The special children's book sale will take place Aug 6, 2016 from 10:00a.m. to 3:00p.m.

Also under **Other Reports**, Area Plan Commissioner Sallie Fahey was introduced to the Board. Mrs. Fahey formally presented socio-economic data regarding long range transportation planning and projected housing development in Tippecanoe County. Mrs. Fahey brought and posted accompanying maps and reports reflective of the data. She talked about the number of building permits requested and issued related to residential activity. She explained the stage of approval for single and multi-family dwellings. The data took into account vacancy reports. Mrs. Fahey also stated the socio-economic data was based on the last national census (2010) and really started with jobs info. She mentioned the numbers for farm employment were really low. Mrs. Fahey left the maps with the Board and confirmed the data she shared was public information. President Grover thanked Mrs. Fahey for attending the meeting and indicated the information presented was interesting and helpful for future planning.

There was no **Old Business** to consider.

Under the heading of **New Business,** the County Librarian reported that one of the earlier steps in the budget process is the official advertisement of the 2017 budget. The advertisement includes the estimated tax rate, the maximum levy, and dates for the public hearing. TCPL will develop an Operating budget and a Bond and Interest Redemption Fund budget. There is no requirement to publish the notification in local newspapers as TCPL will do an online submission via Gateway that includes the notification to taxpayers of the intent to adopt budgets. The Board was given a copy of the 2017 Budget Process and Timeline. The timeline included scheduling the public hearing in October and the budget adoption in late October or early November. After a brief discussion by the Board, Ms. McClure moved to approve the 2017 Budget Outline as presented. Mr. Bultinck provided a second and the motion passed. Mr. Bultinck mentioned the Finance committee will meet to review a draft of the 2017 Operating budget.

Under the heading of **Other Business,** Mr. Bultinck moved to approve the grand total of the claims listing presented by the County Librarian starting with claim number 25056 through claim number 25161. The prewritten claims totaled $227,550.70 and the regular claims totaled $410,973.92 for a grand total of $638,524.62. Ms. Summers provided a second to the motion and the motion passed.

There were no **Comments from the Public.**
There were no **Comments from the Board.**

Mr. Hawkins moved to adjourn the regular Board meeting at 8:16 p.m. Ms. Summers seconded the motion and it carried.

_____
Gail Summers, Secretary

EXHIBITS AND OTHER MATERIALS REFERENCED IN THESE MINUTES CAN BE INSPECTED AND COPIED IN THE ADMINISTRATIVE OFFICE, TIPPECANOE COUNTY PUBLIC LIBRARY, 627 SOUTH STREET, LAFAYETTE, INDIANA 47901-1470.