TIPPECANOE COUNTY PUBLIC LIBRARY
REGULAR BOARD MEETING
627 South Street, Lafayette, Indiana
January 3, 2017

MINUTES

Notice of the date, time, place and agenda for this meeting was posted in prominent public view at the Library and mailed to requesting media on Friday, December 30, 2016 in conformity with the Indiana Open Meeting Act.

PRESENT:
Mida Grover, President
Lora Goonewardene, Vice-President
Steve Bultinck, Treasurer
Dinah McClure, Member

ABSENT:
Dave Lahr, Member
Brandon Hawkins, Member
Gail Summers, Secretary

GUESTS
Amy Paget, Assistant County Librarian
Jos N. Holman, County Librarian

President Mida Grover chaired the regular Board meeting and called it to order at 7:37 p.m. A quorum was declared to conduct business for the library.

Board member Dinah McClure led the Board in reciting the Pledge of Allegiance.

Ms. McClure moved the **Board Minutes** of December 6th and December 20th, 2016 be approved as presented. Board Treasurer Stephen Bultinck provided a second and the motion passed.

Under the heading of the **County Librarian's Report**, Mr. Holman brought a few items to the Board's attention. He announced starting February 1, TCPL begins its annual February Read Aloud (FRA) program to inspire families to spend time reading aloud together during the winter. This year's theme is ***Snuggle Up and Read.*** Weekly stand-alone programs will be presented to encourage and motivate participation in the program. A book bag with the FRA logo is given to participants who finish the program which is sponsored by the Friends of TCPL and Purdue Federal Credit Union. Mr. Holman mentioned he registered for the **2017 Third House** sponsored by the Greater Lafayette Commerce and held at the Holiday Inn City Centre. He encouraged Board members to attend at their interest and convenience. The legislative networking breakfast event occurs on Saturday mornings when the Indiana state legislature is in session and includes breakfast. The $175.00 registration fee is paid for by the Friends of TCPL. Mr. Holman indicated TCPL will host its public celebration of the 2017 Dr. Martin Luther King, Jr. national holiday on Monday, January 16 at the downtown library. Tetia Lee,

Executive Director of the Tippecanoe Arts Federation, is the keynote speaker. The closing speaker is James Holly, a Purdue Ph.D student who is an educator and advocate for youth in the community. Mr. Holman pointed out that new this year, a second program will celebrate Dr. King's holiday at TCPL. The 3:00 p.m. program will be targeted at youth in the community and Mr. Holman is the featured presenter. The program involves storytelling interspersed with historical and cultural information. The program is co-sponsored by several departments at Purdue including the Black Cultural Center and the Division of Diversity and Inclusion. Finally, Mr. Holman reported he worked diligently with Doug Wehrman of First Merchants Private Wealth Advisors, Jane Herndon of Ice Miller, and Belvia Gray of Umbaugh to set up an escrow account for funds associated with the Campus library transition. All funds have been properly deposited in the account with the first bond payment set for January 15, 2017. First Merchants' fees for the escrow account are being paid in advance according to the directions contained in the document. Invoices for work performed by Ice Miller and Umbaugh are being forwarded to TCPL.

Ms. McClure moved to approve the January 3rd, 2017 **Personnel Actions.** Board Vice President Lora Goonewardene seconded the motion and it passed unanimously.

Under the heading of **Committee Reports**, Ms. McClure reported on behalf of the Nomination Committee. She stated past presidents of the Board consulted on the slate of Board officers for 2017. The committee decided to propose that officers retain their current positions. Ms. McClure ended by indicating action will be taken under new business.

Under the heading of **Other Reports,** Friends President Frank Niemiec was unable to attend. The County Librarian commented on a couple of Friends activities. He stated the Friends approved their 2017 budget at their November meeting. Mr. Holman also mentioned Mr. Niemiec received a list of the surplus furniture and actually saw the stored furniture. The Friends did not meet in December and their next scheduled meeting is January 17 at 6:30 p.m. Mrs. Goonewardene requested the President's consideration of being replaced as the Friends liaison. President Grover indicated she would seek a replacement for this assignment. Mrs. Grover also mentioned a revised copy of the Board's committee assignments will be sent to Board members.

Under the heading of **Old Business,** the County Librarian updated Board members on the various developments in completing the escrow account agreement. Mr. Holman mentioned the account is established and all documents signed. After a bit of discussion, there was Board consensus that no additional action is required on this topic.

Under the heading of **New Business,** the Board moved on to the election of officers. Ms. McClure presented the proposed slate with Mida Grover being

nominated for President, Lora Goonewardene for Vice-President, Gail Summers as Secretary, and Stephen Bultinck as Treasurer. Ms. McClure moved to approve the proposed slate by acclimation as 2017 Board officers. Mr. Bultinck provided a second for the motion. The motion was approved as presented.

Under **Other Business,** President Grover requested a motion to suspend the regular meeting. At 7:52 p.m., Mr. Bultinck moved to suspend the regular meeting and convene the Board of Finance to consider financial matters and routines for 2017. Mrs. Goonewardene seconded the motion and it passed. The first item of business was to elect a President and Secretary of the Board of Finance. It was suggested Board President Mida Grover and Board Secretary Gail Summers serve as officers of the Board of Finance. Ms. McClure moved to nominate and elect by consensus Mida Grover as President and Gail Summers as Secretary of the Board of Finance. Mrs. Goonewardene provided a second and the motion passed. Regarding the TCPL Investment Policy, Mrs. Goonewardene moved to reaffirm the Investment Policy of the Tippecanoe County Public Library. Mr. Bultinck seconded the motion and it passed. President Grover informed the Board of the local banks which served as depositories for library funds in 2016. Mr. Bultinck moved to designate the following banks as depositories for library funds in 2017: Old National Bank, Lafayette Bank and Trust and Lafayette Community Bank. Mrs. Goonewardene provided a second and the motion passed. Ms. McClure moved that the Lafayette Journal & Courier and the Lafayette Leader be approved as designated newspapers to publish TCPL's legal advertisements in 2017. Mrs. Goonewardene seconded the motion and it passed. Mr. Bultinck moved to approve the request for advance tax draws from the County Auditor for the 2017 fiscal year. Ms. McClure provided a second and the motion passed. At 7:57 p.m., Ms. McClure moved to adjourn the Board of Finance meeting and reconvene the regular Board meeting. Mrs. Goonewardene seconded the motion and it passed.

Also under **Other Business,** Mr. Bultinck moved to approve the grand total of the claims listing presented by the County Librarian starting with claim number 25671 through claim number 25711. The prewritten claims were $283,892.84 and the regular claims totaled $21,471.72 for a grand total of $305,364.56. Ms. McClure seconded the motion and it passed.

Mr. Bultinck moved to adjourn the regular Board meeting at 7:58 p.m. Mrs. Goonewardene seconded the motion and it carried.

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Lora Goonewardene, Vice-President

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