

TIPPECANOE COUNTY PUBLIC LIBRARY

REGULAR BOARD MEETING

627 South Street, Lafayette, Indiana

March 3, 2015

MINUTES

Notice of the date, time, place and agenda for this meeting was posted in prominent public view at the Library and mailed to requesting media on Thursday, February 26, 2015 in conformity with the Indiana Open Meeting Act.

PRESENT:

Dinah McClure, President
Mida Grover, Vice-President
Brandon Hawkins, Secretary
Steve Bultinck, Treasurer
Gail Summers, Member

ABSENT:

Dave Lahr, Member
Lora Goonewardene, Member

GUESTS

Harry Mohler, Architect
Jos N. Holman, County Librarian
Amy Paget, Assistant County Librarian

President Dinah McClure chaired the regular Board meeting and called it to order at 7:31 p.m. A quorum was declared to conduct business for the library.

Board Secretary Brandon Hawkins led the Board in reciting the Pledge of Allegiance.

Board Treasurer Steve Bultinck moved the **Board Minutes** of February 3rd, 2015 be approved as presented. Board member Gail Summers provided a second and the motion passed.

Under the heading of the **County Librarian's Report**, Mr. Holman highlighted a few items of interest for the Board. Mr. Holman mentioned a special event is being planned for TCPL donors. The Community Foundation of Greater Lafayette will host a Donor Salute on Thursday, April 2nd. The objective of the activity is to bring recognition to TCPL's designated fund within the Community Foundation. Invitations were mailed to about 1200 people including contributors from TCPL's donor database. Mr. Holman indicated he is working with members of the Art Museum of Greater Lafayette Foundation on a collaboration involving *ArtSmart: Indiana* program with hands on technology. Members of the Foundation are writing a grant to provide TCPL with iPads to use as dedicated devices for art based games on ArtSmartIndiana.org. More information will be shared at a later date. Mr. Holman stated the 2014 annual

appeal pretty much peaked in regard to gifts to the Foundation. A few more gifts may trickle in but the current total of \$17,651 was received from 159 donors. A good percentage of the gifts were new donors who live in the eastern part of the county. The TCPL Foundation elected new officers for the fiscal year. They are: Tony Albrecht, President, Mary Piantek, Vice President, David McGaughey, Treasurer and Richard Carson, Secretary. Finally, Mr. Holman reported a February 24 introductory meeting was held with the key professionals (Troyer Group, Schneider Corporation, and Kettlehut, Inc.) involved in the East branch construction project. After the group got acquainted, they established key dates in the construction process to develop a preliminary schedule. Also, each professional clearly stated the crucial items needed from each agency to make the East branch a successful project.

Board Vice President Mida Grover moved to approve the March 3rd, 2015 **Personnel Actions**. Mrs. Summers provided a second to the motion and the motion passed.

There were no **Committee Reports**.

Under the heading of **Other Reports**, Friends President Audrey Burghardt was not in attendance. The County Librarian reminded the Board of the Friends upcoming book sale dates of March 6-9.

Also under **Other Reports**, the County Librarian reviewed a document showing eight years of statistics representative of various areas of TCPL services and programs. The document is based on the annual statistics report compiled for and submitted to the Indiana State Library in early February. The County Librarian pointed out and commented on categories that showed significant comparisons reflecting the quantity of business TCPL is conducting. General discussion ensued. No action was taken.

Under the heading of **Old Business**, the County Librarian brought to the attention of the Board a marginally revised version of a compensation philosophy document. The revisions revolved around grammatical changes and format. In December 2014, when the document was created, the Board reviewed it as part of the compensation study conducted by the Singer Group, Inc. Though other results of the compensation study were approved by the Board, this document was not officially adopted. After a brief discussion, Mr. Bultinck moved to adopt the Compensation Philosophy as presented. Mrs. Grover provided a second to the motion and the motion passed.

Under the heading of **New Business**, the County Librarian reminded the Board of their authority under Indiana Code 5-1-10.5-5, to void outstanding check warrants and re-enter the dollar amounts into the fund the check was originally written against. Ten checks that total \$144.76 were presented to the Board. The checks primarily represented customer refunds for payment of

outstanding fees. Mrs. Grover moved to approve the list of Outstanding Checks as presented. Mr. Bultinck seconded the motion and the motion passed.

Under the heading of **Other Business**, Mr. Bultinck moved to approve the grand total of the claims listing presented by the County Librarian starting with claim number 23200 through 23311. The prewritten claims totaled \$269,102.80 and the regular claims totaled \$138,379.82 for a grand total of \$407,482.62. Mrs. Summers seconded the motion and the motion passed.

There was nothing else under **Other Business**.

Mr. Hawkins moved to adjourn the regular Board meeting at 8:07 p.m. Mrs. Grover seconded the motion and it carried.

Brandon Hawkins, Secretary

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