

TIPPECANOE COUNTY PUBLIC LIBRARY

REGULAR BOARD MEETING

627 South Street, Lafayette, Indiana

May 4, 2015

MINUTES

Notice of the date, time, place and agenda for this meeting was posted in prominent public view at the Library and mailed to requesting media on Thursday, April 30, 2015 in conformity with the Indiana Open Meeting Act.

PRESENT:

Dinah McClure, President
Mida Grover, Vice-President
Steve Bultinck, Treasurer
Gail Summers, Member
Lora Goonewardene, Member

ABSENT:

Brandon Hawkins, Secretary
Dave Lahr, Member

GUESTS

Jos N. Holman, County Librarian
Amy Paget, Assistant County Librarian

President Dinah McClure chaired the regular Board meeting and called it to order at 7:31 p.m. A quorum was declared to conduct business for the library.

Board member Lora Goonewardene led the Board in reciting the Pledge of Allegiance.

Board Vice President Mida Grover moved the **Board Minutes** of April 7th, 2015 be approved as presented. Board member Lora Goonewardene provided a second and the motion passed.

Under the heading of the **County Librarian's Report**, Mr. Holman highlighted a few items of interest for the Board. Mr. Holman reported that on April 22nd, TCPL received extremely good news regarding the East branch construction project. On that day, the library was informed by the Greater Lafayette Community Foundation (GLCF) the \$18,927 grant for technology equipment was fully funded. The grant is being funded by an individual donor and not from GLCF funds. The donor will be identified once TCPL receives the official paperwork for the gift. Mr. Holman noted the youth services department will host children's author Herbert Wong Yee on Thursday, May 14th. Some of Mr. Yee's titles include ***Tracks in the Snow***, ***Fireman Small*** and ***Big Black Bear***. Mr. Yee will make three presentations during his visit at TCPL. Several local schools already accepted the invitation to attend. Two hundred sixteen students are expected in the morning and 259 students that afternoon. Finally, the County Librarian shared another opportunity to partner with the Greater Lafayette Art Museum. The Art Museum is imminently approaching another fundraising activity titled, "*Lions, Bears, and Tigers.*" TCPL will have one of the

decorated bears on display at the downtown library. Once the Art Museum fundraising activity is finished, the bear, decorated with Maurice Sendak art work, will become a permanent fixture in the downtown youth department.

Mrs. Grover moved to approve the May 4th, 2015 **Personnel Actions**. Board member Gail Summers provided a second to the motion and the motion passed.

There were no **Committee Reports**. However, for informational purposes, President McClure distributed a document prepared by Board member Dave Lahr. The document summarized a meeting between Lafayette Economic Development Director Dennis Carson and Mr. Lahr on the potential rehabilitation of Jonesy's gas station.

Under the heading of **Other Reports**, Friends President Jessica Teets was not in attendance. Mrs. Teets conveyed to the County Librarian there was not anything specific to report to the Board.

Also under **Other Reports**, the County Librarian presented an update on the Family Memory Center. Mr. Holman shared five three-dimensional digital sketches of the proposed space. The sketches showed how the furniture and computer equipment will be placed in the space. The furniture and computer equipment has been ordered. Mr. Holman shared the space has already been painted. Right now, there is no date for the carpet installation. The earliest the space can be completed is in late June 2015, but the date may slide into early July 2015. The County Librarian credited Neal Starkey in being very instrumental in moving the Family Memory Center project along.

There was no **Old Business** for the Board to consider.

Under the heading of **New Business**, the County Librarian stated that Alex Gonzales of Kettlehut anticipated attending the meeting but was unable to attend. In his place, Mr. Holman presented a brief update of the East branch construction project. A set of architectural drawings for the East branch construction project were available for Board review. Mr. Holman reported the architectural drawings were 90% complete. The design of the building is pretty much the same as the Klondike branch. Mr. Holman reported there is a minor issue with the site related to utility easements. This is being worked on by the Schneider Corporation with Duke Energy. He further reported the Tippecanoe County Drainage Board will meet May 6 to review the building project. Preliminary conversations with the Schneider Corp. staff have been very positive and we expect the project to pass the Drainage Board without any real issues. The project team is scheduled to meet May 6, as well, to review final details so the Troyer Group can send the plans and specifications to the state of Indiana for approval. The plans will be submitted locally to Tippecanoe County and the city of Lafayette at the same time. If things go as expected, the project will be advertised for bid on May 14 or 21. The final pre-bid thing to accomplish is scheduling a common construction wage hearing within two

weeks for the contractors to set wages of their bids. The Board briefly discussed the project. The County Librarian indicated he did not make this topic an action item, but he was seeking consensus from the Board on the project. Mr. Holman did not want to move forward without being sure the Board was in support of the status and state of the project. The Board indicated there was consensus for the project to keep moving forward on its current schedule.

Also under **New Business**, President McClure indicated the next meeting of the Joint Board for the Campus Library is rapidly approaching. She indicated TCPL will be responsible for setting the agenda. President McClure noted the TCPL members of the Joint Board met and considered how the East branch construction project should be shared with Ivy Tech. An initial discussion with the full Board seemed prudent and should prove beneficial to the discussion at the Joint Board meeting. A draft document was prepared by the County Librarian to assist the Board in its discussion. There was a brief discussion with a few comments and questions. It was decided that Mrs. Goonewardene, as Joint Board Chair, would inform Ivy Tech Joint Board members of TCPL's intent to build a new East branch facility. Also, she will communicate that the new branch facility may have an impact on the overall operations of the Campus Library. No action was taken by the Board.

Under the heading of **Other Business**, Mr. Bultinck moved to approve the grand total of the claims listing presented by the County Librarian starting with claim number 23350 through 23468. The prewritten claims totaled \$269,918.81 and the regular claims totaled \$156,866.35 for a grand total of \$426,785.16. Mrs. Grover seconded the motion and the motion passed.

Also under **Other Business**, the County Librarian remarked that the pens and pencils given out during National Library week in mid-April were very well received. Mr. Holman provided quantities of the pencils and pens to Board members in attendance.

There were no **Comments from the Public**.

Mrs. Goonewardene moved to adjourn the regular Board meeting at 8:14 p.m. Mrs. Summers seconded the motion and it carried.

Mida Grover, Vice-President

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