

TIPPECANOE COUNTY PUBLIC LIBRARY

REGULAR BOARD MEETING

627 South Street, Lafayette, Indiana

May 2nd, 2016

MINUTES

Notice of the date, time, place and agenda for this meeting was posted in prominent public view at the Library and mailed to requesting media on Thursday, April 28, 2016 in conformity with the Indiana Open Meeting Act.

PRESENT:

Mida Grover, President
Lora Goonewardene, Vice-President
Gail Summers, Secretary
Steve Bultinck, Treasurer
Brandon Hawkins, Member

ABSENT:

Dinah McClure, Member
Dave Lahr, Member

GUESTS

Frank Niemiec, Friends President
Amy Paget, Assistant County Librarian
Jos N. Holman, County Librarian

President Mida Grover chaired the regular Board meeting and called it to order at 7:35 p.m. A quorum was declared to conduct business for the library.

Board Treasurer Steve Bultinck led the Board in reciting the Pledge of Allegiance.

Board Secretary Gail Summers moved the **Board Minutes** of April 5th, 2016 be approved as presented. Board Vice-President Lora Goonewardene provided a second and the motion passed.

Under the heading of the **County Librarian's Report**, Mr. Holman indicated several TCPL staff members will attend the Indiana Library Federation District 2 Conference Friday, May 6th at the West Lafayette Public Library. The continuing education opportunity will deliver a myriad of workshops including Adaptive Technologies, STEM in Libraries, LGBT Folks and Your Library, Creative with Children's and Teen Programming and Makerspaces. Three TCPL staff members are a part of different presentations related to technical services, youth services and community engagement. Mr. Holman reported TCPL hosted a well-attended series of programs during Money Smart Week. The programs were included in a dedicated advertisement in the Journal and Courier. He also reported Outreach department staff will take the Mobile Library to participate in the IU Arnett Health and Safety Fair on Saturday, May 21st. Finally, Mr. Holman announced the Youth Services department will host well recognized children's author and illustrator Denise Fleming on Wednesday, May 11th. Ms. Fleming grew up and still lives in Toledo, Ohio. The author of over 18 books, Ms. Fleming uses a pulp papermaking process as part of her original artwork. Ms. Fleming will make two presentations to students during the day and a public presentation at 7:00 p.m.

Board member Brandon Hawkins moved to approve the May 2nd, 2016 **Personnel Actions**. Mrs. Summers provided a second to the motion and the motion passed.

There were no **Committee Reports**.

Under the heading of **Other Reports**, Friends President Frank Niemiec mentioned that overall; things are moving along fine with the Friends. He reported on the special Friends sale of children's books that took place April 16th in McAllister meeting Room A from 11-3 p.m. Attended by families with kids often choosing their own books, every book was priced for just 50 cents with total proceeds just over \$1,000. Mr. Niemiec indicated the Friends will repeat the sale this August. Finally Mr. Niemiec stated the Friends will participate in a volunteer symposium at the Lafayette YWCA.

Also under **Other Reports**, facing several technological difficulties, with the technical assistance of the Assistant County Librarian, the County Librarian formally introduced the Board of Trustees to the foundational principals of the Harwood Institute for Public Innovation. The Board viewed a brief video that focuses on "turning outward" in the utilization of "shared aspirations." The Board was informed of specific TCPL Harwood activities in previous County Librarian reports. No Board action was taken on the topic.

There was no **Old Business** to consider.

Under the heading of **New Business**, the County Librarian presented background information on future operations of the Campus Library. The excellent construction progress at the new Wyandotte Branch prompted earlier than expected recommendations to sustain operational responsibilities at both branches. Managing Librarian Leanne York, along with the County and Assistant County Librarian, discussed options for reasonable and acceptable staffing levels and operating hours at the Campus Library. The County Librarian presented two preferred options to the Board. Mr. Holman's final recommendation was to have the Campus Library change from 69.5 to 45 hours per week. The Board discussed the recommendation and asked several questions including questions about weekend hours. The County Librarian indicated that once the Board takes action on this topic, Mrs. York will follow the usual practice of issuing a memo to Ivy Tech College Librarian Cindy Mitchell and await any response. Mr. Bultinck moved the Board approve the County Librarian's recommendation to reduce the Campus Library hours from 69.5 to 45 hours. Mr. Hawkins provided a second and the motion passed. Mr. Holman mentioned the hours of the Wyandotte Branch will mirror the hours at the Klondike Branch. A formal request for approval will be brought to a future meeting.

Under the heading of **Other Business**, Board Treasurer Steve Bultinck moved to approve the grand total of the claims listing presented by the County Librarian starting with claim number 24695 through claim number 24801. The prewritten claims totaled \$210,822.58 and the regular claims totaled \$407,218.41 for a grand total of \$618,040.99. Mrs. Goonewardene provided a second to the motion and the motion passed.

Under **Comments from the Board**, Mr. Hawkins asked the County Librarian for an update regarding the staff recommendation related to improvements at the corner of 6th and South Streets. Mr. Holman responded by sharing the results of a conversation with Board President Mida Grover. Mr. Holman indicated he requested and Mrs. Grover agreed to allow him to postpone the submission of a written staff recommendation until after the Wyandotte Branch was officially open. This would provide an appropriate focus for a thorough recommendation to the Board. Also, Mr. Holman used Mr. Hawkins' question to let the Board know the library's attorney provided an email response regarding the disposition of land. Mr. Bultinck requested the attorney share information directly with the Board in a future meeting. The County Librarian indicated he would schedule that activity. Finally, the County Librarian indicated he had one more topic to bring to the Board's attention under the heading **Comments from the County Librarian**. The topic related to initial planning for a grand opening celebration for Wyandotte. Before TCPL staff considered planning specific activities, Mr. Holman wanted to know what kind of time frame Board members preferred. After a bit of discussion two key elements surfaced. First the Board preferred the grand opening celebration take place after local schools started the new school year. Also, the Board preferred a Sunday afternoon celebration. Mr. Holman suggested the last three Sundays in the month of August be considered. He took the information under advisement and indicated the staff would research already scheduled activities on those Sundays. The Board will be updated prior to the June Board meeting.

Mr. Hawkins moved to adjourn the regular Board meeting at 8:19 p.m. Ms. Goonewardene seconded the motion and it carried.

Gail Summers, Secretary

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