

**TIPPECANOE COUNTY PUBLIC LIBRARY**  
REGULAR BOARD MEETING  
627 South Street, Lafayette, Indiana  
**November 3, 2014**

**MINUTES**

Notice of the date, time, place and agenda for this meeting was posted in prominent public view at the Library and mailed to requesting media on Friday, October 31<sup>st</sup>, 2014 in conformity with the Indiana Open Meeting Act.

**PRESENT:**

Dinah McClure, President  
Mida Grover, Vice-President  
Brandon Hawkins, Secretary  
Steve Bultinck, Treasurer  
Gail Summers, Member  
Lora Goonewardene, Member

**ABSENT:**

**GUESTS**

Harry Mohler, Architect  
Jos N. Holman, County Librarian  
Amy Paget, Assistant County Librarian

President Dinah McClure chaired the regular Board meeting and called it to order at 7:30 p.m. A quorum was declared to conduct business for the library.

Prior to the regular Board meeting, an executive session was held to discuss results of a compensation study for the library director and staff. No action was taken.

Also, prior to the regular Board meeting, an Additional Appropriation hearing was held regarding the 2015 general obligation bonds. There was no public comment.

Board Secretary Brandon Hawkins led the Board in reciting the Pledge of Allegiance.

Board Vice-President Mida Grover moved the **Board Minutes** of October 7<sup>th</sup>, 2014 be approved as presented. Board member Lora Goonewardene provided a second and the motion passed.

Under the heading of the **County Librarian's Report**, Mr. Holman highlighted a few items from his report. He mentioned that since unveiling the use of text messages as a notification option during the second quarter of 2013, library customer's use of texting has increased substantially. Three

hundred ninety seven people were signed up in 2013 as TCPL sent about 40 texts a day. Presently, about 100 texts a day are sent as 2904 customers are notified of items on hold and overdue materials. The County Librarian reported the Federal Government e-rate program to support technology usage in public libraries and schools is substantially changing. In July 2015, changes in the program will phase out telecom reimbursements and phase in discounts/reimbursements for computer hardware. Starting in 2015 instead of receiving approximately \$30,000 annually in reimbursements, TCPL will receive approximately 20% less revenue each year. *AdTec* will continue to advise TCPL on the upcoming changes and also continue to file the complex paperwork for TCPL. Mr. Holman shared that through a program initiated and coordinated by the Indiana State Library, TCPL received 8 more refurbished computer hard drives and keyboards. This is the second time TCPL has participated in the program. Using these computers at public service desks and as TipCat terminals allows TCPL to designate new computers for other key purposes. Finally, Mr. Holman reviewed basic information about the 2014 annual appeal. Amy Paget and the County Librarian are scheduling meetings with various companies to request a gift to the new branch. The annual appeal is an opportunity for members of our library district to individually contribute to the fundraising effort.

Mr. Hawkins moved to approve the November 3<sup>rd</sup>, 2014 **Personnel Actions**. Mrs. Grover provided a second to the motion and the motion passed.

There were no reports under the heading of **Other Reports**, as Friends President Audrey Burghardt was absent from the meeting.

There was no **Old Business**.

Under the heading of **New Business**, the Board considered several actions associated with the issuance of the new general obligation bonds. The County Librarian presented to the Board proofs of publication and posting of the notice to taxpayers of the hearing to be held at this meeting on the matter of additional appropriation proposed to be made on account of said building project, which proofs of publication and posting show that such notice was published in the The Leader and in the Journal and Courier on October 23, 2014, and October 30, 2014, and posted in three public places on October 23, 2014. Brandon Hawkins moved the said proofs of publication and posting be approved and made a part of the records of the Board. Mrs. Grover provided a second and the motion passed.

President McClure stated the Board was now ready to hear all taxpayers desiring to be heard in respect to the matter of the additional appropriation in the amount of \$2,000,000 proposed to be made on account of the construction of a new library branch in said library district. No taxpayers spoke to the matter. Mr. Bultinck moved that the Additional Appropriation resolution be

adopted. Mrs. Grover seconded the motion and the motion passed. Mr. Hawkins moved that the Secretary of the Board be directed to advertise the sale of the bond heretofore authorized. Mrs. Grover seconded the motion and the motion carried.

Also under **New Business**, the County Librarian stated he consulted the firm of Ice Miller LLP, bond counsel of Indianapolis, Indiana, relative to the procedure to be followed in connection with the proposed bond issue and the rendering of an opinion approving the legality of the bonds. He then presented to the Board a form of final bond resolution approved by Ice Miller LLP, and recommended by them for adoption for the purpose of authorizing the issuance of bonds. Mrs. Grover moved the final bond resolution be adopted. Mr. Bultinck provided a second to the motion and the motion passed.

Finally, under the heading of **New Business**, the County Librarian suggested the Board assign attorney John Gambs, a representative from Umbaugh and Associates, and himself to serve as a bid committee to formally accept the bids on the bond. The Board agreed by consensus the committee could be formed and act on behalf of the library.

Under the heading of **Other Business**, Mr. Bultinck moved to approve the grand total of the claims listing presented by the County Librarian starting with claim number 22739 through 22852. The prewritten claims totaled \$260,778.12 and the regular claims totaled \$164,807.34 for a grand total of \$425,585.46. Mrs. Goonewardene seconded the motion and the motion passed.

Mr. Hawkins moved to adjourn the regular Board meeting at 7:58 p.m. Mrs. Grover seconded the motion and it carried.

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Brandon Hawkins, Secretary

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