

TIPPECANOE COUNTY PUBLIC LIBRARY

REGULAR BOARD MEETING

627 South Street, Lafayette, Indiana

November 2nd, 2015

MINUTES

Notice of the date, time, place and agenda for this meeting was posted in prominent public view at the Library and mailed to requesting media on Thursday, October 29, 2015 in conformity with the Indiana Open Meeting Act.

PRESENT:

Dinah McClure, President
Brandon Hawkins, Secretary
Gail Summers, Member
Dave Lahr, Member
Lora Goonewardene, Member

ABSENT:

Mida Grover, Vice-President
Steve Bultinck, Treasurer

GUESTS

Jos N. Holman, County Librarian
Amy Paget, Assistant County Librarian

President Dinah McClure chaired the regular Board meeting and called it to order at 7:41 p.m. A quorum was declared to conduct business for the library. Prior to the regular Board meeting, an Executive Session was held "For discussion of strategy with respect to the purchase or lease of real property." No action was taken.

Board member Lora Goonewardene led the Board in reciting the Pledge of Allegiance.

Board Secretary Brandon Hawkins moved the **Board Minutes** of October 6th, 2015 be approved as presented. Board member Dave Lahr provided a second and the motion passed.

Under the heading of the **County Librarian's Report**, Mr. Holman commented on several items in the report. He mentioned the youth department will host nonfiction author Jerry Pallotta at the Downtown Library, on Thursday, November 5th. Mr. Pallotta authored 60 fun fact-filled books for children including his best-selling series *Who Would Win?* Mr. Pallotta will do three presentations for TCPL with about 500 students attending during the school day. An evening performance is scheduled for 7:00 p.m. Mr. Holman reported TCPL was selected by National Author Winner Marianne Boruch to receive a 2015 Eugene & Marilyn Glick Indiana Authors Award public library grant. The Indiana Authors Award recognizes the contributions of Indiana authors to the literary landscape in Indiana and across the nation. The grant includes \$1250 for programming activities. He mentioned TCPL is preparing for the debut of "StoryCorps@ your library." In early November, staff members and volunteers from the public received formal training on the StoryCorps process

and equipment. During Thanksgiving weekend, TCPL will participate in a national effort to collect and record stories. TCPL is working on a partnership with WBAA for this program. StoryCorps is a nonprofit organization that collects and preserves the thoughts and memories of everyday Americans. This new service is being funded through the Friends of TCPL 50th anniversary gift. Finally, Mr. Holman indicated that immediately following the November monthly staff meeting, staff will have an opportunity to attend a long awaited specially designed training. Keene Red Elk, Lieutenant of Training and Operations at Purdue University Police Department, will present a program on "active shooter threats." The 1.5 hour training is meant to educate staff on unexpected dangerous situations that could develop within the workplace.

Mr. Hawkins moved to approve the November 2nd, 2015 **Personnel Actions**. Mrs. Goonewardene provided a second to the motion and the motion passed.

There were no **Committee Reports**.

Under the heading of **Other Reports**, there was no report for the Friends of TCPL. The next Friends book sale is December 4-7.

Also under **Other Reports**, the County Librarian reported he and the Human Resources Coordinator met with Cigna representative Michele Vachon and Paradigm Consulting, Inc. owner Jim Gothard to review information related to CIGNA's health insurance renewal. Mr. Holman presented a brief memo outlining factors associated with the renewal of TCPL's employee health insurance. Generally, the memo provided the process for renewal, open enrollment dates, contributions of covered employees and a single change related only to employer cost for the plan. The Personnel committee will meet and make recommendations for the renewal at the December Board meeting.

There was no **Old Business** to consider.

Under the heading of **New Business**, the County Librarian reminded the Board that thus far, there has not been any group discussion on an approach to name TCPL's next branch. The construction project continues to be referred to as East branch even in formal correspondence. At some point, a decision will need to be made about an official name. Mr. Holman was interested in knowing if the Board anticipated a special approach to naming the building as it would be prudent to finalize a name by the end of January 2016. He reminded the Board of the approach used to name Klondike which included soliciting suggestions from TCPL staff members. The Board authorized the County Librarian to solicit staff suggestions to name the building. Those suggestions will be vetted by TCPL's management team and at least three names will be recommended to the full Board.

Under the heading of **Other Business**, Mrs. Goonewardene moved to approve the grand total of the claims listing presented by the County Librarian

starting with claim number 24037 through claim number 24144. The prewritten claims totaled \$448,329.35 and the regular claims totaled \$464,372.60 for a grand total of \$912,701.95. Board member Gail Summers seconded the motion and the motion passed.

Also under the heading of **Other Business**, Mr. Lahr suggested TCPL look into owners of large pieces of land in the eastern part of the county as a possibility to come up with a name for the East branch.

Mr. Hawkins moved to adjourn the regular Board meeting at 7:58 p.m. Mrs. Goonewardene seconded the motion and it carried.

Brandon Hawkins, Secretary

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