TIPPECANOE COUNTY PUBLIC LIBRARY
REGULAR BOARD MEETING
627 South Street, Lafayette, Indiana
October 4th, 2016

MINUTES

Notice of the date, time, place and agenda for this meeting was posted in prominent public view at the Library and mailed to requesting media on Thursday, September 29, 2016 in conformity with the Indiana Open Meeting Act.

PRESENT:
Mida Grover, President
Lora Goonewardene, Vice-President
Gail Summers, Secretary
Steve Bultinck, Treasurer
Dave Lahr, Member
Dinah McClure, Member

ABSENT:
Brandon Hawkins, Member

GUESTS
Frank Niemiec, Friends President
Cindy Mitchell, Ivy Tech Community College Librarian
Jos N. Holman, County Librarian

President Mida Grover chaired the regular Board meeting and called it to order at 7:33 p.m. A quorum was declared to conduct business for the library. Prior to the regular Board meeting, a public hearing was convened for the 2017 Operating and BIRF budgets. Board member Dinah McClure moved to adjourn the public hearing. Board member Dave Lahr seconded the motion to adjourn. The motion passed.

Board Vice President Lora Goonewardene led the Board in reciting the Pledge of Allegiance.

Ms. McClure moved the **Board Minutes** of September 6th, 2016 be approved as presented. Mrs. Goonewardene provided a second and the motion passed.

Under the heading of the **County Librarian's Report**, Mr. Holman reported on several building and ground related activities happening at the downtown library. Roofing work that repaired a long term leak over the northeast section of the youth area is holding up well. Eight dead trees will be cut down and several others trimmed in early November. The dividing wall in the McAllister meeting rooms will be replaced in mid-October. The windows along the sidewalk and the underside of the canopy on the Alabama Street parking lot were washed and cleared of spider webs. Mums that will add a bit of color to the library grounds were planted in Prella's planters and in the small island around the parking lot stop sign. Finally, quotes to repair the roof of the Red Crown Mini-Museum were received and are currently under review. Mr. Holman mentioned he led eleven staff members from Kokomo-Howard County Public Library on a tour of the downtown library, Technical

Services and MatchBOX. The group seemed very enthusiastic about seeing the behind the scenes aspect of TCPL's operations. Separately, as part of their regular staff development activities, staff members from the Delphi Public Library recently visited Wyandotte. Finally, the County Librarian mentioned that on October 27-28, he will host 25-35 Indiana library directors at the fall 2016 meeting of Administrators of Large Public Libraries in Indiana (ADOLPLI). The group will meet at the downtown library and have dinner together Thursday night. They will spend Friday morning at Wyandotte and have a tour of MatchBOX before ending their meeting.

Mrs. Goonewardene moved to approve the October 4th, 2016 **Personnel Actions.** Ms. Summers provided a second to the motion and the motion passed.

There were no **Committee Reports.**

Under the heading of **Other Reports,** Friends President Frank Niemiec reported on recent activities for the Friends of TCPL. Mr. Niemiec mentioned the September book sale made over $16,000 as 80 percent of the books were sold. Mr. Niemiec also stated on October 29, the Friends will hold a special sale of children's books. The sale will have a Halloween theme. Books will be sold for 50 cents each. Board Treasurer Steve Bultinck mentioned a "trick or treat" event hosted by local downtown merchants will be held on the same day. He suggested the Friends might be able to combine their sale with the downtown event.

There was no **Old Business** to consider.

Under the heading of **New Business,** the County Librarian reported formal negotiations among legal representatives of Ivy Tech and TCPL resulted in an arrangement to terminate the Operating Agreement for the Campus Library. The Facilities committee of the Board was apprised of these discussions throughout the negotiations. The Facilities committee reached consensus to move forward in pursuit of terminating the agreement. A formal "letter of intent" has been signed by administration of both institutions. On September 19th, 2016 the Ivy Tech Community College Regional Board of Trustees voted to support the "letter of intent." At this point, it would be appropriate for the TCPL Board to vote on supporting the "letter of intent" as well. In response to a Board member's question, the County Librarian shared a few of the conditions outlined in the "letter of intent." Also, the Board was reminded that Facilities committee chair Brandon Hawkins sent an email with details on the "letter of intent." Afterwards, Mr. Bultinck moved to approve the "letter of intent" to terminate the Operating Agreement between Ivy Tech Community College and TCPL. Ms. McClure seconded the motion and the motion passed.

Also, under **New Business,** the County Librarian indicated in planning to terminate the Operating Agreement for the Campus Library, there is no real business to come before the Joint Board meeting scheduled for October 17th. He suggested nothing associated with the Campus Library transition would be resolved at the Joint Board level because we are in the early stages of institutional decisions. The County Librarian recommended the TCPL Board support cancelling this meeting and it might be best for the current Joint Board chair to communicate the

cancellation. By consensus, the Board agreed to cancel the October 17, 2016 Joint Board meeting. Mrs. Goonewardene will communicate the cancellation to Ivy Tech Joint Board members.

Finally, under the heading of **New Business,** the County Librarian explained TCPL will initiate efforts to start staging furniture and fixtures to move everything out of the Campus Library. A brief September Surplus List displays a number of broken items taking up space in the staff office area. We would like to remove these items to help open the space to clearly see what is left. The County Librarian suggested the Board will likely need to approve a list each month for the next two months. Mrs. Goonewardene moved to approve the September Surplus List as presented. Mr. Bultinck seconded the motion and the motion passed.

Under the heading of **Other Business,** Mr. Bultinck moved to approve the grand total of the claims listing presented by the County Librarian starting with claim number 25283 through claim number 25397. The prewritten claims totaled $226,463.15 and the regular claims totaled $144,132.11 for a grand total of $370,595.26. Ms. McClure provided a second to the motion and the motion passed.

There were no **Comments from the Public.** Friends President Frank Niemiec asked about the transition of the Campus Library and commented on options for the furniture and equipment at Campus.

Under the heading of **Comments from the Board,** President Mida Grover handed out a copy of the Board Committee assignments and mentioned the appointment of Ms. Summers as the new chair of the Personnel Committee.

The County Librarian surveyed the Board on the use of language in the text of the upcoming annual appeal. Mr. Holman wanted to appropriately use a span of years for the library's next building project. Board members made several comments and suggestions including a reference to TCPL's strategic plan. Mr. Holman indicated it was helpful and he will work on the language with the Assistant County Librarian.

Board member Dave Lahr moved to adjourn the regular Board meeting at 7:58 p.m. Ms. Summers seconded the motion and it carried.

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Gail Summers, Secretary

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