

TIPPECANOE COUNTY PUBLIC LIBRARY

REGULAR BOARD MEETING

627 South Street, Lafayette, Indiana

September 1, 2015

MINUTES

Notice of the date, time, place and agenda for this meeting was posted in prominent public view at the Library and mailed to requesting media on Thursday, August 27, 2015 in conformity with the Indiana Open Meeting Act.

PRESENT:

Dinah McClure, President
Mida Grover, Vice-President
Brandon Hawkins, Secretary
Steve Bultinck, Treasurer
Gail Summers, Member
Dave Lahr, Member

ABSENT:

Lora Goonewardene, Member

GUESTS

Jessica Teets, Friends President
Jos N. Holman, County Librarian
Amy Paget, Assistant County Librarian

Prior to the regular Board meeting, at 7:30 p.m. President Dinah McClure convened a public hearing on the 2016 Budget. There were no public comments during the public hearing. Board Secretary Brandon Hawkins moved to close the public hearing. Board Vice-President Mida Grover provided a second. The motion passed.

President McClure chaired the regular Board meeting and called it to order at 7:32 p.m. A quorum was declared to conduct business for the library.

Mrs. Grover led the Board in reciting the Pledge of Allegiance.

Mrs. Grover moved the **Board Minutes** of August 4th, 2015 be approved as presented. Board member Dave Lahr provided a second and the motion passed.

Under the heading of the **County Librarian's Report**, Mr. Holman highlighted several items for the Board. He reported construction activity was going well for the East branch project. The construction contract for Mattcon General Contractors is revised and signed. The land itself is cleared, the ditch filled, and gravel laid for a construction drive. A construction fence was installed for safety and a construction trailer is on site. All local and state-based permits have been issued so Mattcon has developed a base schedule for the entire project. The upcoming milestone activity is to install the building pad with an anticipated date of September 11th. Alex Gonzalez will chair on-site construction meetings every other week. Mr. Holman mentioned TCPL was

awarded a scholarship to attend the Harwood/ALA Public Innovators Lab in Detroit, MI on October 14-16. Hosted by MCLS and the Harwood Institute for Public Innovation, the lab is an intensive three-day training opportunity to help libraries strengthen their role in turning outward to assist with positive change in their communities. The \$3,500 scholarship covers registration and hotel costs for two individuals. Rich Harwood, one of the original developers of the innovation lab, will participate in the training. TCPL will send four staff members: Christine Baker, Annette Griessman, Amy Paget and Jos N. Holman. Finally, the County Librarian noted a ribbon cutting activity will be held on Sunday, September 13 at 3:00 p.m. to celebrate the newly remodeled space identified as the Family Memory Center. The brief activity will highlight the Friends of TCPL and their \$50,000 gift to refurbish this space. Refreshments will be served and a small giveaway is being planned. The activity occurs during the Friends book sale.

Mrs. Grover moved to approve the September 1st, 2015 **Personnel Actions**. Board member Gail Summers provided a second to the motion and the motion passed.

Under the heading of **Committee Reports**, Mr. Hawkins reported for the Facilities committee. Mr. Hawkins indicated members of the committee recently met with Dennis Carson of the Redevelopment Commission and Eric Lucas of MKSK Studios to consider potential changes at the Red Crown Mini-Museum (RCMM). The idea is to consider the development of the parking area around the RCMM primarily a mini-park place. There are several factors to consider including potential cost to TCPL and how any changes offer direct usage to library customers. Discussions on the topic will continue in future months.

Also under **Committee Reports**, Foundation Liaison President McClure mentioned the Foundation board met a couple of weeks earlier. The only topic discussed at the meeting was the \$400,000 request of financial support for the East branch project. President McClure indicated the Foundation board is very much in favor of some form of financial assistance for the project and made a clear commitment to provide the needed support for the project.

Under the heading of **Other Reports**, Friends President Jessica Teets made comments on the upcoming book sale scheduled for September 11-14. The Friends made several pricing changes for the sale. All children's books will be fifty cents and all audio-visual items will be half price both Friday and Saturday. A different approach to get teachers and educators to the sale will occur with a special offer to local school teachers. Students may also use a "buy one get one free" coupon. Finally, Mrs. Teets mentioned book sale dates have been approved and scheduled for 2016. Book sales will occur the first weekend of March, June and December and the second weekend in September.

Also under **Other Reports**, the County Librarian used this heading to present an overview of the final reports of Summer Reading Club. TCPL staff members wrote reports documenting registration, program attendance,

sponsors and other statistics. Using a power point, the County Librarian shared information from the report with the full Board. Mr. Holman presented statistics on registration and participation information. He also shared the listing of sponsors for each club and the prize structure for each age group.

Under the heading of **Old Business**, the County Librarian reviewed the materials collection allocations for the 2016 operating budget. Though the draft budget was presented during the August Board meeting, there was very little discussion regarding spending for the materials collection. The County Librarian pointed out the four different budget lines for print and non-print spending. He also mentioned the amount spent on electronic and digital resources. No Board action was taken prior to adopting the budget. The County Librarian will apprise the Board where collection spending will be in 2016 and solicit feedback regarding the total amounts.

There were no topics considered under the heading of **New Business**.

Under the heading of **Other Business**, Board Treasurer Steve Bultinck moved to approve the grand total of the claims listing presented by the County Librarian starting with claim number 23817 through 239024. The prewritten claims totaled \$277,766.14 and the regular claims totaled \$149,927.47 for a grand total of \$427,593.61. Mrs. Grover seconded the motion and the motion passed.

Mr. Hawkins moved to adjourn the regular Board meeting at 8:15 p.m. Mrs. Grover seconded the motion and it carried.

Brandon Hawkins, Secretary

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