

TIPPECANOE COUNTY PUBLIC LIBRARY

Regular Board Meeting

Meeting Room B, Lafayette, Indiana

December 6th, 2011 – 7:30 pm

MINUTES

Notice of the date, time, place and agenda for this meeting was posted in prominent public view at the Library and mailed to requesting media on Saturday, December 3rd, 2011 in conformity with the Indiana Open Meeting Act.

PRESENT:

Sarah Hicks, President
Van Phillips, Vice President
Mida Grover, Secretary
Dinah McClure, Treasurer
Brandon Hawkins, Member
Jerry Withered, Member
Lora Goonewardene, Member

ABSENT:

Guests:

Larry French, President, Friends of TCPL
Jos N. Holman, County Librarian
Amy Paget, Assistant County Librarian
Various TCPL staff members

President Sarah Hicks chaired the regular Board meeting and called it to order at 7:35 p.m. A quorum was declared to conduct business for the Board. Prior to the regular Board meeting, a reception was held for outgoing Board member Jerry Withered. Mr. Withered was presented with several gifts. Community members, TCPL staff members, Board members, and Foundation board members attended the reception.

Board member Jerry Withered led the Board in reciting the Pledge of Allegiance.

Board Treasurer Dinah McClure moved the **Board Minutes** of November 1st, 2011 be approved as presented. Board Secretary Mida Grover provided a second and the motion passed.

Under the heading of the County Librarian's Report, Mr. Holman shared that the Indiana State Library approved TCPL's application for TLEU's (Technology Learning Education Units) for staff members who complete the 23Things activity. A total of 22 LEU's are available to staff to apply toward the state's required certification program. Mr. Holman reported that in response to a request to financially support the new technology center, Lafayette Life Insurance donated 30

computers with computer peripherals. The computers were repurposed in a variety of ways including replacing public and staff computers that needed to be upgraded. The upgraded computers will help TCPL move to the newest ILS catalog version. Also, customers will be able to use the newest software version for computer reservations and print releases in a much better way. Finally, Mr. Holman mentioned that a report of the new 2010 Census figures for Indiana Library districts indicated TCPL's service population grew more than 20,000 residents. The Indiana State Library reports the new population for our library district as 142,817, a 19% increase over the previous 119,821 total.

Board Secretary Mida Grover moved to approve the December 6th, 2011 **Personnel Actions**. Board member Lora Goonewardene seconded the motion and it passed.

At this point of the meeting, several TCPL staff members were recognized for their length of service to TCPL. For just the second time, the activity was based on the longevity of service years in 2, 5, 8, and 10 year increments, and continuing in multiple years of 5. The County Librarian made a few remarks about staff members who were present and being recognized. Staff with longevity in multiple years of 5 received new nametags. All recognized staff members received longevity payments in a lump sum amount based on a percentage of their pay. About 22 staff members were recognized.

There were no **Committee Reports**.

Under the heading of **Other Reports**, Friends President Larry French gave a report on Friends activities. He provided a handout representing the schedule of volunteers for the most recent book sale. Mr. French anticipated the schedule might give the Board a sense of the scale of participation for worked 3-hour shifts during the weekend. Volunteers were used as cashiers, sorters, floaters, and during set-up and break-down of the sale. A total of 102 shifts used 75 people over the course of the weekend. Mr. French is hoping to extend the opportunity for involvement to the other 500 or so Friends members and ultimately increase participation in the organization. Also, Mr. French reported on the success of the December holiday sale with a total sales amount of \$17,307. The Board complimented the Friends on their successful sale.

Also, under the heading of Other Reports, Mr. Withered and the County Librarian made brief remarks on the Stein Building project. Overall, the project is moving slower than expected. However, with the good news of Judge Daniels' ruling on the lawsuit with local contractor J.R. Kelley, the demolition project was quickly completed. Currently, there are a couple of utility challenges and permit issues. Working with the "owner's rep", the County Librarian will continue to keep tabs on the project.

There was no **Old Business**.

Under the heading of **New Business**, there were a couple of calendar based topics. The Board considered the 2012 Library Closed Days which included scheduled federal holidays. The dates submitted did not include the 2012 Staff Day date which will be presented at a later time. Mrs. Grover moved to approve the 2012 Closed Days dates as presented. Mrs. Goonewardene seconded the motion and the motion passed. Next, the Board considered the 2012 Board meeting dates based on a regular monthly meeting on the first Tuesday of the month. Ms. McClure moved to approve the 2012 Board meeting dates as presented. Mrs. Grover provided a second and the motion passed. As chair of the Nomination Committee, Mr. Withered indicated the committee met and put together a slate of Board officers for 2012. He presented the slate as follows: Brandon Hawkins, President, Mida Grover, Vice President, Sarah Hicks, Secretary, and Van Phillips, Treasurer. President Hicks asked that the slate be approved by acclimation. Mr. Withered moved to "elect by acclimation" the 2012 Board officers as presented. Ms. McClure seconded the motion and the slate was approved.

Under the heading of **Other Business**, Ms. McClure moved to approve the grand total of the claims listing presented by the County Librarian starting with claim number 18695 through 18821. The prewritten claims were \$370,446.31 and the regular claims were \$191,606.92 for a grand total of \$562,053.23. Mrs. Grover seconded the motion and it passed. There were no comments from the public. President Hicks coordinated the scheduling of the special December Board meeting. The meeting is mean to finalize year-end budgetary records and 2011 financial resolutions. The Board agreed to meet on December 28 at 12 noon. Also, Mr. Holman inquired about Board member participation in the Greater Lafayette Commerce's Third House. This local activity occurs during scheduled Saturday mornings while the state legislature is in session. The Board decided two seats at Third House were enough and that other Board members would attend as guests. Finally, President Hicks and the County Librarian presented a framed resolution in honor of Mr. Withered's 15-year service to the Board of Trustees. The resolution will become an official part of the minutes.

Ms. McClure moved to adjourn the regular Board meeting at 8:18 p.m. Mrs. Goonewardene seconded the motion and it carried.

RESOLUTION

In Honor, Appreciation and Recognition of

Jerry Withered

WHEREAS: Jerry Withered began serving as a member of the Board of Trustees of the Tippecanoe County Public Library on December XX, 1996; and

WHEREAS: Jerry has served as a Board officer in every capacity and most recently as XXXX in 2009; and

WHEREAS: he was an enthusiastic supporter and served as a key negotiator in the resolution of outstanding operating agreement issues for the establishment of the joint-use library with Ivy Tech Community College; and

WHEREAS: Jerry consistently advanced the cause of fiscal responsibility on behalf of local taxpayers; and

WHEREAS: he was a strong advocate for the policy-making role of this Board; and

WHEREAS: Jerry brought wise counsel to both the Board and to the Director; and

WHEREAS: he promoted strengthening the existing relationships between the Board, Director, and the staff by supporting changes in personnel benefits, library policies, and library services; and

WHEREAS: he capably served as an appointee and liaison to the Tippecanoe County Library Foundation Board of Directors for 15 years; and

WHEREAS: Jerry is dedicated to the library system and to the communities it serves; and

NOW, THIMEFORE, BE IT RESOLVED: that this Resolution of Tribute be spread upon the minutes, appropriately illuminated, and bestowed upon Jerry Withered and presented at the December 6th Board meeting.

Tippecanoe County Public Library

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