

TIPPECANOE COUNTY PUBLIC LIBRARY
REGULAR BOARD MEETING
627 South Street, Lafayette, Indiana
January 4th, 2011

MINUTES

Notice of the date, time, place and agenda for this meeting was posted in prominent public view at the Library and mailed to requesting media on Thursday, December 30, 2010 in conformity with the Indiana Open Meeting Act.

PRESENT:

Sarah J. Hicks, President
Van Phillips, Vice President
Mida Grover, Secretary
Dinah McClure, Treasurer
Lora Goonewardene, Member
Brandon Hawkins, Member
Jerry Withered, Member

ATTENDING

Jos N. Holman, County Librarian
Amy Paget, Assistant County Librarian

President Sarah Hicks chaired the regular Board meeting and called it to order at 7:31 p.m. A quorum was declared to conduct business for the library.

Board Secretary Mida Grover led the Board in reciting the Pledge of Allegiance.

President Hicks requested a single motion on the two sets of minutes on the agenda. Board Treasurer Dinah McClure moved the **Board Minutes** of December 7th, 2010 and December 22nd, 2010 be approved. Mrs. Grover provided a second and the motion passed.

Under the heading of the **County Librarian's Report**, Mr. Holman highlighted a few items for Board attention. Mr. Holman reported on the potential financial impact on TCPL of the property tax caps being placed in the state constitution. For TCPL, the DLGF calculated the "circuit breaker credit" resulting in an estimated \$98,500 loss in revenue in 2011. Also, he reported the County Auditor issued a Certificate of Net Assessed Valuation for property values. The total amount is \$5,538,749,313. This is in line with the AV used to develop the 2011 budget. Mr. Holman announced TCPL's annual Dr. Martin Luther King, Jr. program will take place on Monday, January 17th at 11:00 a.m. Antonio "Tony" Stewart, the Superintendent of the Indiana Veteran's Home will be the keynote speaker. Finally, Mr. Holman

shared that the Greater Lafayette Commerce is once again sponsoring Third House meetings on Saturday morning while the state legislature is in session. He inquired if the Board was interested in a membership that allowed attendance on a rotating basis. The Board indicated a desire to participate in Third House and Mr. Holman indicated a membership would be purchased.

Mrs. Grover moved to approve the January 4th, 2011 **Personnel Actions**. Mrs. McClure seconded the motion and it passed unanimously.

There were no **Communications**.

There were no **Committee Reports**.

Under **Other Reports**, the County Librarian reported that Friends President Larry French's sent his regrets for being absent this month.

Under the heading of **Old Business**, President Hicks indicated that recent information presented to the Board needed minor corrections. She pointed out that the Board approved Closed Holidays and the Board 2011 Meeting Dates documents both contained typos. The correct dates were shared with the Board and no formal action took place.

There was no **New Business**.

Under **Other Business**, President Hicks suspended the regular meeting and convened the Board of Finance to consider financial matters and routines for 2011. The first item of business was to elect a President and Secretary of the Board of Finance. Board Vice-President Van Phillips moved to nominate and elect by consensus Sarah Hicks as President and Mida Grover as Secretary of the Board of Finance. Board member Brandon Hawkins provided a second and the motion passed. After a review of the TCPL Investment Policy, Ms. McClure moved to reaffirm the Investment Policy of the Tippecanoe County Public Library. Board member Lora Goonewardene seconded the motion and it passed. Mr. Holman informed the Board of the local banks which served as depositories in 2010. Ms. McClure moved to designate the following banks as depositories for library funds in 2011: Lafayette Bank and Trust and Old National Bank. Mrs. Grover provided a second and the motion passed. Mrs. Grover moved that the Lafayette Journal & Courier and the Lafayette Leader be approved as designated newspapers to publish TCPL's legal advertisements in 2011. Mr. Phillips seconded the motion and it passed. Mrs. Goonewardene inquired should the Purdue Exponent be considered for legal advertisements as well. Mr. Withered pointed out there were a couple of conditions newspapers had to meet, including being a general circulation newspaper. The Board adhered to its original motion. Ms. McClure moved to approve the request for advance tax draws from the County Auditor for the 2011 fiscal year. Mrs. Grover provided a second and the motion passed. Mr. Hawkins moved to adjourn the Board of Finance meeting. Mr. Phillips seconded the motion and it passed.

Also, under **Other Business**, Ms. McClure moved to approve the grand total of the claims listing presented by the County Librarian starting with claim number 17398 through 17472. The prewritten claims were \$262,449.97 and the regular claims were \$40,817.86 for a grand total of \$303,267.83. Mr. Withered seconded the motion and it passed.

Under Comments from the Board, Mr. Withered briefly reported on the current work of the Tippecanoe County Public Library Foundation. He mentioned the annual appeal was going well, that the Foundation assets continued to increase, and that the work of the Foundation staff led by Amy Paget was going very well. Mr. Withered also handed out a commemorative bookmark that is being sent to donors with this year's annual appeal letter of receipt.

Also, under comments from the Board, Mrs. Grover gave general directions about the evaluation of the County Librarian. She reminded Board members of the date to return the evaluation to her so the Personnel Committee could complete its work.

Ms. McClure moved to adjourn the regular Board meeting at 7:48 p.m. Mrs. Goonewardene seconded the motion and it carried.

Mida Grover, Secretary

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