

TIPPECANOE COUNTY PUBLIC LIBRARY

REGULAR BOARD MEETING

627 South Street, Lafayette, Indiana

January 8, 2013

MINUTES

Notice of the date, time, place and agenda for this meeting was posted in prominent public view at the Library and mailed to requesting media on Thursday, January 3, 2013 in conformity with the Indiana Open Meeting Act.

PRESENT:

Brandon Hawkins, President
Van Phillips, Secretary
Sarah J. Hicks, Member
Lora Goonewardene, Member
Dinah McClure, Treasurer

ABSENT:

Ed Perez, Member
Mida Grover, Vice President

GUESTS

Jos N. Holman, County Librarian
Harry Mohler, Architect

Board President Brandon Hawkins chaired the regular Board meeting and called it to order at 6:05 p.m.

Board Treasurer Dinah McClure led the Board in reciting the Pledge of Allegiance.

Under the heading of the **County Librarian's Report**, Mr. Holman brought a few items to the Board's attention. He mentioned that TCPL received its final payments of property taxes in the December settlement after being notified by the County Auditor that the settlement was ready. The year-end settlement helps with expenditures for the first two months of 2013 and also facilitates the January bond payments. Mr. Holman indicated that following the tradition of the past several years; TCPL will offer its Family Read Aloud program in February. The theme for the program is "Catch a Dragon by the Tale." Special programs associated with the theme will be offered each Saturday in February. Planned programs include the Purdue Fencing Club, medieval crafts, storytelling, and a musical concert. Once again, this activity is primarily sponsored by PEFCU and the Friends of TCPL. He enthusiastically reported that TCPL would host its annual Dr. Martin Luther King Jr. celebration on Monday, January 21st at 11:00 a.m. The keynote speaker is Tandra Stovall, a young African-American female who practices law with Stewart & Branigan. Also, for the first time, TCPL will have an encore

presentation using Clyde Hughes who closed the 2012 MLK program. Finally, Mr. Holman shared that Mayor Tony Roswarski appointed the County Librarian to serve his 7th year of service on the Lafayette Redevelopment Commission. Mr. Holman noted that item eleven related to ILF's annual Legislative Day has been rescheduled to Monday, February 4th. Mr. Phillips mentioned that he would check his schedule to see if he could attend.

Mrs. Hicks moved to approve the January 8th, 2013 **Personnel Actions**. Mrs. Goonewardene seconded the motion and it passed unanimously.

There were no **Committee Reports**.

Under the heading of **Other Reports**, the County Librarian shared that Friends President Larry French previously communicated his intended absence.

Also under **Other Reports**, the County Librarian provided an overview of TCPL's next Technology Plan. To accommodate the anticipated request for Board approval by the Indiana State Library, Board Secretary Van Phillips moved the 2013-2015 Technology plan be approved as presented. Mrs. McClure seconded the motion and the motion passed.

There was no **Old Business**.

Under the heading of **New Business**, the County Librarian asked the Board to consider a recommendation for Staff Day 2013. At its December Management Team meeting, the department heads reached consensus on a date that worked for most everyone involved. The deliberation was somewhat challenging because of the start of public schools, planned vacation, and a late summer conference. Mrs. Hicks moved to approve August 13, 2013 as Staff Day 2013 and to add the date to the list of Closed Days for TCPL. Mrs. Goonewardene provided a second to the motion and the motion passed.

Under **Other Business**, President Hawkins requested a motion to suspend the regular meeting. Mr. Phillips moved to suspend the regular meeting and convene the Board of Finance to consider financial matters and routines for 2013. Ms. McClure seconded the motion and it passed. The first item of business was to elect a President and Secretary of the Board of Finance. Mrs. Hicks suggested Board President Brandon Hawkins and Board Secretary Van Phillips serve as officers of the Board of Finance. Mrs. Hicks moved to nominate and elect by consensus Brandon Hawkins as President and Van Phillips as Secretary of the

Board of Finance. Ms. McClure provided a second and the motion passed. Regarding the TCPL Investment Policy Ms. McClure moved to reaffirm the Investment Policy of the Tippecanoe County Public Library. Mrs. Goonewardene seconded the motion and it passed. Mr. Holman informed the Board of the local banks which served as depositories in 2012. Ms. McClure moved to designate the following banks as depositories for library funds in 2013: Old National Bank, Lafayette Bank and Trust and Lafayette Community Savings Bank. Mrs. Hicks provided a second and the motion passed. Mrs. Goonewardene moved that the Lafayette Journal & Courier and the Lafayette Leader be approved as designated newspapers to publish TCPL's legal advertisements in 2013. Mrs. Hicks seconded the notion and it passed. Ms. McClure moved to approve the request for advanced tax draws from the County Auditor for the 2013 fiscal year. Mr. Phillips provided a second and the motion passed. Mrs. Phillips moved to adjourn the Board of Finance meeting and reconvene the regular Board meeting. Ms. McClure seconded the motion and it passed.

Also under **Other Business**, Ms. McClure moved to approve the grand total of the claims listing presented by the County Librarian starting with claim number 20304 through 20356. The prewritten claims were \$883.09 and the regular claims were \$44,059.78 for a grand total of \$44,942.87. Mrs. Goonewardene seconded the motion and it passed.

Under comments from the Board, Mr. Phillips stated that two items came to his attention from local community members. He shared comments about the possibility of inappropriate activities going on in the men's restroom downtown and the possibility of inappropriate use of technology resources. Mr. Phillips asked the County Librarian to remind staff to be diligent in checking restrooms and explaining the use of TCPL Internet Resources.

Mrs. Hicks moved to adjourn the regular Board meeting at 8:17 p.m. Mrs. Goonewardene seconded the motion and it carried.

Van Phillips, Secretary

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