

**TIPPECANOE COUNTY PUBLIC LIBRARY**

REGULAR BOARD MEETING

627 South Street, Lafayette, Indiana

June 1st, 2010

**MINUTES**

Notice of the date, time, place and agenda for this meeting was posted in prominent public view at the Library and mailed to requesting media on Thursday, May 27th, 2010 in conformity with the Indiana Open Meeting Act.

**PRESENT:**

Sarah J. Hicks, President  
Van Phillips, Vice President  
Mida Grover, Secretary  
Dinah McClure, Treasurer  
Brandon Hawkins, Member

**ABSENT:**

Lora Goonewardene, Member  
Jerry Withered, Member

**ATTENDING**

Jos N. Holman, County Librarian  
Amy Paget, Assistant County Librarian  
Larry French, Friends President

President Sarah Hicks chaired the regular Board meeting and called it to order at 7:35 p.m. A quorum was declared to conduct business for the library.

Board Vice President Van Phillips led the Board in reciting the Pledge of Allegiance.

Board Treasurer Dinah McClure moved the **Board Minutes** of May 3rd, 2010 be approved as presented. Board Secretary Mida Grover provided a second and the motion passed.

Under the heading of the **County Librarian's Report**, Mr. Holman commented on a few items from the report. He pointed out the One Great Read program kicks off at 6:30 p.m. on July 1 with a program titled Banjo Tales performed by Dan LeMonnier. Mr LeMonnier will sing songs from the Mark Twain era and Arliss Jeffries will dress in period costumes and share Mark Twain quotes. In collaboration with two other area libraries, several local organizations are participating as partners again this summer. He reported that with the successful paving of the downtown library parking lot, TCPL is moving forward with having the parking lot at Klondike paved. The work is scheduled to begin on June 9 and completed on June 11. Yellow stripes will be painted that Sunday night. Mr. Holman mentioned that because earlier this year, Ivy Tech cancelled its plans for its Faculty Open House at the campus library, the activity is rescheduled for Thursday, August 19<sup>th</sup> from 3:00 to 6:00 p.m. The event will be held according to the previous plan. Finally Mr. Holman

informed the Board that after working more than 15 years at TCPL, Terry Travis will retire from his position as head of Technical Services and Automation on Friday, June 18. Certainly with technological innovations over the past 15 years, Terry has seen a lot of change during his time at TCPL. His services and technical knowledge will be missed. He plans to leisurely enjoy retirement with his already retired spouse.

Mrs. Grover moved to approve the June 1<sup>st</sup>, 2010 **Personnel Actions**. Ms. McClure seconded the motion and it passed.

There were no **Committee Reports** including no report from the Facilities committee. Progress on the Stein Building activity is anticipated next month.

Under **Other Reports**, Friends President Larry French gave a report on Friends activity. He stated that the Friends next book sale will be June 11-14<sup>th</sup>. The Friends have about 20,000 books and hope to raise \$20,000. Also under Other Reports, Youth Services Librarian Cathy Riley made a presentation about this year's summer reading club themes, activities, guidelines, and prizes for all ages. She shared a handout about the SRP including information about the signup, last year's registration numbers, and special programs. She mentioned the teens were keeping track of their reading by the number of minutes they were reading. Finally, she indicated Reference Services were tying some of their programs into the One Great Read program.

There was no **Old Business**.

Under the heading of **New Business**, the County Librarian provided a summary about the collaborative efforts each May between Ivy Tech and TCPL. Both institutions collaborate on a document that represents the financial costs that are shared by both institutions. Personnel costs, supply costs, and general obligation bond payments are totaled for both institutions and then Ivy Tech pays the difference between their contribution and the total combined amount. The information is presented to the Joint Board and after Joint Board approval, the document goes to each institution's Board for final approval. After review of the numbers, Board Vice-President Van Phillips made a motion to approve the Shared Operating Costs for the campus library. Board member Brandon Hawkins seconded the motion and it passed.

Also, under New Business, Mr. Holman reported that a TCPL part-time non-benefited Circulation staff member had several issues with her knee over the past year. Kathy Evers scheduled an arthroscopic surgery on her knee for June 7<sup>th</sup>, 2010 and her doctor advised her to take six weeks away from work to rehabilitate her knee. As a shelver, Kathy walks and stands the majority of her time at work. Kathy is eligible for leave without pay according to the Personnel Code and she formally made the request. The County Librarian recommend Kathy Evers be approved for a "leave of absence" without pay. Ms. McClure moved to approve a "leave of absence" without pay for Kathy Evers through July 19, 2010. Mrs Grover seconded the motion and it passed.

Also, under **Other Business**, Ms McClure moved to approve the grand total of the claims listing presented by the County Librarian starting with claim number 16382 through 16499. The prewritten claims were \$261,606.94 and the regular claims were \$170,540.78 for a grand total of \$432,147.72. Mr Hawkins seconded the motion and it passed.

There was no **Other Business**. Under comments from the Board, President Hicks wanted to inform the Board she would be absent at the August meeting and wanted to confirm Mr. Phillips would be present. Mr Phillips stated his plans would make him absent as well. The County Librarian pointed out that the Board's first discussion of the 2011 budgets usually occurs at the August meeting. The Board tentatively set the regular monthly meeting for August 10, 2010 until confirmation of a quorum could be attained from absent Board members.

Ms. McClure moved to adjourn the regular Board meeting at 8:02 p.m. Mrs. Grover seconded the motion and it carried.

Mida Grover, Secretary

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