

# TIPPECANOE COUNTY PUBLIC LIBRARY

## Regular Board Meeting

Meeting Room B, Lafayette, Indiana

November 1<sup>st</sup>, 2011 – 7:30 pm

### MINUTES

Notice of the date, time, place and agenda for this meeting was posted in prominent public view at the Library and mailed to requesting media on Thursday, September 29, 2011 in conformity with the Indiana Open Meeting Act.

#### PRESENT:

Sarah Hicks, President  
Van Phillips, Vice President  
Mida Grover, Secretary  
Dinah McClure, Treasurer  
Brandon Hawkins, Member  
Jerry Withered, Member

#### ABSENT:

Lora Goonewardene, Member

#### Guests:

Larry French, President, Friends of TCPL  
Jos N. Holman, County Librarian  
Amy Paget, Assistant County Librarian

Board President Sarah Hicks chaired the regular Board meeting and called it to order at 7:33 p.m. A quorum was declared to conduct business for the library.

President Hicks led the Board in reciting the Pledge of Allegiance.

Board member Brandon Hawkins moved the **Board Minutes** of October 4<sup>th</sup> be approved as presented. Board Vice-President Van Phillips provided a second and the motion passed. President Hicks pointed out inconsistencies in the spelling of John Scheumann's last name. Mr. Holman indicated it would be corrected.

Under the heading of the County Librarian Report, Mr. Holman highlighted a few items from his report. He reported that TCPL conducted its annual purge of library card holder accounts. 6906 patron accounts were purged leaving the total number of registered borrowers at 102,355. Also during National Library Card Sign-up Month in September, 602 new library accounts were created by staff. Each new card holder received a wallet/key chain holder. Mr. Holman mentioned the Youth Services department will host children's book author Herman Parish on Thursday, November 10<sup>th</sup>. Herman is the nephew of celebrated children's author Peggy Parish who created the Amelia Bedelia series. Mr. Parish will conduct two day-time sessions for eight different elementary schools and home school students. Finally, Mr. Holman indicated TCPL will apply for an American Library Association, Public

Programs Office grant whose theme is Building Common Ground: Discussions of Community, Civility, and Compassion. TCPL will formally partner with the Diversity RoundTable (through the Greater Lafayette Commerce) on the grant. A Board member inquired about the presentation made to 33 TSC elementary school social studies teachers. The Board member wondered was TCPL covering the gap created by laid off TSC school librarians. Mr. Holman indicated there were no specific statistics that proved an increase in library services to TSC teachers at this time.

Mrs. Grover moved to approve the November 1<sup>st</sup>, 2011 **Personnel Actions**. Board Treasurer Dinah McClure seconded the motion and it passed unanimously.

Under the heading of **Committee Reports**, Personnel Committee chair Mida Grover reported the committee met with local insurance broker Bob Wright. The committee continues to work on getting comparative quotes regarding health insurance for staff. A "participation census" of the names and number of staff enrolled along with current coverage serves as the basis of additional quotes. The committee will meet again once the information is gathered.

Under the heading of **Other Reports**, Friends President Larry French reported on the booksale held in early September. He mentioned the sale garnered \$18,744. There was extra publicity for the sale and a nice article in the Journal & Courier the weekend of the sale. The 120 boxes of books left over from the sale were sold to a company called GIGGLE, Inc. The Friends will review the success of this first time collaboration that was conducted without a formal contract. Also, Mr. French reported there will be quite a bit of attrition on the Friends board as four board members will be going off the board next spring. Because of her family's relocation to Texas, the Friends Treasurer will be unable to continue in her position after June of 2012. All of these changes may cause an additional term as President for Mr. French who is willing to serve again. At the end of Mr. French's report, the Board congratulated the Friends on the success of the recent booksale.

Under the heading of **Old Business**, a general update on the status of the lawsuit of the Stein Building project was presented by Mr. Withered. Mr. Withered indicated TCPL was still waiting on a ruling from Judge Daniels. He anticipated a favorable ruling coming forth fairly soon. Everything else is in place to start the demolition process immediately after the ruling.

Under the heading of **New Business**, the County Librarian presented a list of surplus items from the Campus Library and the Automation department. Both surplus lists contained items that were broken, outdated, or no longer useful. The County Librarian pointed out one change for the Campus Library list. Ms. McClure moved to approve the Surplus List as presented with the one exception the County Librarian pointed out. Mrs. Grover provided a second and the motion passed.

Also under the heading of New Business, the County Librarian presented the Shared Operating Cost agreement for the Campus Library. This agreement will govern the 2012 fiscal cost for both institutions in the categories of salary and benefits, basic supplies, and the bond for the campus library building. President Hicks mentioned

that at the October 7<sup>th</sup> meeting, the Joint Board elected Michelle Bradley as chair. She also mentioned there is the need to elect the additional officers of Vice-President and Secretary after there is a new composition of the Joint Board. For TCPL, there are no major increases in dollar amounts. Mr. Withered moved to approve the Shared Operating Costs agreement as presented. Mr. Phillips seconded the motion and the motion passed.

Under **Other Business**, Ms. McClure moved to approve the grand total of the November claims listing presented by the County Librarian starting with claim number 18554 through 18694. The prewritten claims were \$315,314.25 and the regular claims were \$142,562.58 for a grand total of \$457,876.83. Mr. Hawkins seconded the motion and it passed.

Also, under Other Business - Comments from the Board, Mr. Hawkins referred to the departmental reports and mentioned that multi-year trends in the report were helpful to glean perspectives of library services. Separately, President Hicks referred to the Board Retreat summaries that were handed out earlier. She indicated the Board should review the documents for clarification and consider if any additional comments should be added.

Mr. Hawkins moved to adjourn the regular Board meeting at 8:03 p.m. Mrs. Grover seconded the motion and it carried.

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Mida Grover, Secretary

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