

TIPPECANOE COUNTY PUBLIC LIBRARY

REGULAR BOARD MEETING

627 South Street, Lafayette, Indiana

December 2, 2008

MINUTES

Notice of the date, time, place and agenda for this meeting was posted in prominent public view at the Library and mailed to requesting media on Wednesday, November 26th, 2008 in conformity with the Indiana Open Meeting Act.

PRESENT:

Dinah McClure, President
Brandon Hawkins, Vice-President
Sarah J. Hicks, Treasurer
Patricia Garrott, Secretary
Mida Grover, Member
Van Phillips, Member
Jerry Withered, Member

ABSENT:

ATTENDING:

Jos N. Holman, County Librarian
Amy Paget, Assistant County Librarian
Various Staff Members and Other Guests

President Dinah McClure chaired the regular Board meeting and called it to order at 7:31 p.m. A quorum was declared to conduct business for the library.

Board Secretary Patricia Garrott led the Pledge of Allegiance.

Board Treasurer Sarah Hicks moved the **Board Minutes** of November 3rd, 2008 be approved as presented. Board member Mida Grover provided a second and the motion passed.

Mr. Holman highlighted a number of items from the **County Librarian's Report**. He reminded the Board about the "after holiday party" scheduled for January 17, 2009 for all TCPL staff and Board members. Hosted by "Catering by Debbie", the event takes place at 3024 State Road 25N starting at 6:30 p.m. with appetizers and dinner served at 7:00 p.m. The dinner is free and a guest may attend. Also, Mr. Holman informed the Board about the local United Way's 2009 Not-For-Profit Board Governance series. Beginning in February, the series is offered as continuing education opportunities for community Board members. TCPL submitted applications to register for two slots in the program. Finally, Mr. Holman alerted the Board on the planned celebration of the reopening of the youth room that will take place on Saturday, December 6th. Along with a noon ribbon

cutting ceremony, carolers with Dickens of a Christmas and story time presentations by Peter Rabbit will take place. Donors were invited and refreshments will be served on Saturday and Sunday. There have been very few glitches in the renovation of the youth room and it is expected to reopen next week.

Mrs. Garrott moved to approve the December 2nd, 2008 **Personnel Actions**. Mrs. Hicks seconded the motion and it passed unanimously.

Time was taken to recognize TCPL staff members who worked at the library for a minimum of 5 years or in 5-year increments. Cathy Evers, Sharon Lefton, Annabel Drazin, Michael Hixson, Alison Moss, Polly Roush, and Tom Funkhouser all received new name badges and gift cards to recognize their length of service.

President McClure announced that Board Treasurer Patricia Garrott would be leaving the Board. Mrs. Garrott has moved her residence outside of the library district and is no longer eligible to be on the Board. President McClure acknowledged Mrs. Garrott's eight years on the Board, indicated an appreciation for her work and expressed the disappointment of losing her as a member of the Board.

There were no **Committee Reports** during this meeting.

In the absence of Friends President Susan Robey, there were no **Other Reports** as well.

Also, there was no **Old Business** to discuss.

Under **New Business**, President McClure shared thoughts and observations from the joint dinner with Board members of the West Lafayette Public Library. She mentioned that West Lafayette's Board presented a proposal to consider future opportunities to work together. President McClure suggested TCPL consider this proposal by putting together an ad hoc committee to discuss an approach for the full Board to consider. Mrs. Garrott suggested the next step might be to get support from the community and possibly getting library customers directly involved in the activity. Mrs. Hicks, Mr. Withered and President McClure will serve on the ad hoc committee. Also, under **New Business**, Board member Van Phillips moved to approve the 2009 Board meeting dates on the first Tuesday of every month. Mrs. Grover provided a second and the motion passed. Mrs. Garrott moved to approve the listing of closed days as presented. Mrs. Hicks seconded the motion and it passed. The 2009 Staff Day was included on the list. Reporting for the Nominating Committee, Mr. Withered presented a slate of Board officers for 2009. The slate nominated Ms. McClure as President, Mr. Hawkins as Vice-President, Mrs. Grover as Secretary, and Mrs. Hicks as Treasurer. Mr. Phillips moved to close the

nominations and accept the slate as presented and elected by acclimation. Mrs. Garrott provided a second and the motion passed.

Under **Other Business**, the Board set a date for the special December meeting to finalize financial adjustments to the 2008 budgets. The Board will meet on December 15 at 5:30 p.m. Also, under Other Business, President McClure appointed Board Vice-President Mr. Hawkins as the new chair of the Personnel Committee to replace Mrs. Garrott. Also, Ms. McClure will become a member of the committee.

Mrs. Hicks moved to approve the grand total of the claims listing presented by the County Librarian starting with claim number 14073 through 14202. The pre-written claims were \$144,711.82 and the regular claims were \$197,120.65 for a grand total of \$341,832.47. Mr. Hawkins seconded the motion and it passed.

There were no **Comments from the Public**.

Under **Comments from the Board**, Mr. Withered provided copies of documents reflecting the bylaws for TCPL's Board of Trustees. Mr. Withered indicated the bylaws were last revised in 1994 and that several suggestions for changes were incorporated in a revised document he also distributed. He pointed out a few changes and encouraged Board members to review the document for discussion at a future meeting.

Mr. Phillips moved to adjourn the regular board meeting at 8:17 p.m. Mrs. Hicks seconded the motion and it carried.

Sarah J. Hicks, Treasurer

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