

TIPPECANOE COUNTY PUBLIC LIBRARY
SPECIAL YEAR-END BOARD MEETING
627 South Street, Lafayette, Indiana
December 15, 2008

MINUTES

Notice of the date, time, place and agenda for this meeting was posted in prominent public view at the Library and mailed to requesting media on Thursday, December 11th, 2008 in conformity with the Indiana Open Meeting Act.

PRESENT:

Dinah McClure, President
Brandon Hawkins, Vice-President
Sarah J. Hicks, Treasurer
Patricia Garrott, Secretary
Mida Grover, Member
Van Phillips, Member
Jerry Withered, Member

ABSENT:

ATTENDING:

Jos N. Holman, County Librarian
Amy Paget, Assistant County Librarian
Sherri McGlothlin, Staff Member
Liz Coolman, Staff Member

Board President Dinah McClure chaired the meeting and called it to order at approximately 5:33 p.m. A quorum was declared to conduct business for the library.

Board Member Van Phillips led the Pledge of Allegiance.

Under **New Business**, Board member Jerry Withered moved to approve the 2009 Salary Ordinance as presented. Mr. Phillips seconded the motion, and after a bit of discussion about minimum wage changes, the motion passed. Mr. Withered made a motion to approve the resolution of Transfer of Funds in the 2008 Operating budget to decrease the specified appropriation balances and transfer funds to the appropriate budget lines. Board Secretary Pat Garrott seconded the motion and it passed. Mr. Phillips moved to approve the 2008 Operating and Capital Fund Encumbrances, which included about \$24,000 for the new computer server purchase from SIRSI and \$62,000 for the installation of fiber-optic wide-area network lines to connect library buildings. Board member Mida Grover provided a second and the motion passed.

Board Treasurer Sarah Hicks moved to approve the Resolution to Reduce the 2008 Operating Budget. Mrs. Grover provided a second and the motion passed.

Personnel Committee chair Brandon Hawkins reported on the committee's discussions regarding renewing health insurance for TCPL staff members. There are several factors that affect the renewal this year. The committee shared several recommendations for the Board to consider. Mr. Hawkins moved to revise the Board Policy by striking the language referring to a specific dollar amount representing TCPL employee contributions. Included in the motion is revised language indicating "the library will calculate the cost of an employee's policy for those employed on a regular basis for at least 30 hours per week but less than full time, with such an employee paying the remaining balance and all extra charges for family coverage." Mrs. Garrott seconded the motion and it passed. Also, Mr. Hawkins led a discussion on the employee contribution to flexible spending accounts offered to TCPL employees. The Personnel Committee offered two different options. Mr. Withered moved to "reduce the library's 2009 contribution to each employee's FSA to zero if the employee chooses the PPO coverage offered by Great West and the library's contribution to eligible employees remain at \$200 if the employee chooses the Consumer Advantage coverage." Mr. Phillips provided a second to the motion and it passed.

Under the 2009 Wage Adjustment heading, Mr. Hawkins recommended and moved the Board approve an "across the board increase" of 2% for all eligible TCPL staff. Mrs. Garrott seconded the motion and after a few comments among Board members, the motion passed with one "nay" vote.

Under **Other Business**, Board Treasurer Sarah Hicks moved to approve the grand total of the claims listing presented by the County Librarian, numbered 14203 to 14247 for a grand total of \$712,976.24. Mr. Hawkins seconded the motion and it passed unanimously.

Mrs. Grover moved to adjourn the meeting at 6:25 p.m. Mrs. Hicks seconded the motion and it carried.

Sarah J. Hicks, Treasurer

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