

TIPPECANOE COUNTY PUBLIC LIBRARY

REGULAR BOARD MEETING
627 South Street, Lafayette, Indiana
February 5th, 2008

MINUTES

Notice of the date, time, place and agenda for this meeting was posted in prominent public view at the Library and mailed to requesting media on Thursday, January 31, 2008 in conformity with the Indiana Open Meeting Act.

PRESENT:

Dinah McClure, President
Brandon Hawkins, Vice-President
Patricia Garrott, Secretary
Sarah J. Hicks, Treasurer
Van Phillips, Member
Jerry Withered, Member

ABSENT:

ATTENDING:

Susan Robey, Interim Friends President
Jos N. Holman, County Librarian
Amy Paget, Assistant County Librarian

President Dinah McClure chaired the regular Board meeting and called it to order at 7:35 p.m. A quorum was declared to conduct business for the library.

Board Treasurer Sarah J. Hicks led the Board in reciting the Pledge of Allegiance.

Mrs. Garrott moved the **Board Minutes** of January 8th, 2008 be accepted as presented. Board member Van Phillips provided a second and the motion passed.

Mr. Holman highlighted a number of items from the **County Librarian's Report**. He reported the Youth Services department is hosting its annual Family Read Aloud program during February. "Get Sweet on Reading" is supported by a series of programs and activities to encourage families to read together and receive incentives during the month. This month long program is funded by PEFCU and traditionally includes a free tote bag for participants. Mr. Holman informed the Board of an in-service programming workshop scheduled for March 12th in the downtown main library McAllister Meeting Room B from 9:00 a.m. - 12:30 p.m. The

presenter is Ray Ranier of Peabody Public Library (Columbia City) and author of *“Programming for Adults”*. TCPL staff members who develop programs and other interested staff are expected to attend. Mr. Holman mentioned that TCPL is currently renewing insurance coverage for its commercial property policy, general liability policy, auto policy, workman’s comp policy, and crime coverage policy. The last couple of policies are renewed later in the year. Finally, Mr. Holman shared a couple of things related to the Klondike Branch. The branch has been a great success with high interest and consistent use resulting in a 7-month circulation period of just fewer than 100,000 in 2007. These circulation figures reinforce the decision to place this branch in the northwest part of the county. Also, the County Election Board is interested and has informally requested Klondike serve as a 2008 vote center. Several questions and comments were made among Board members about total statistics for the library system and comparative statistics related to population, square footage of comparable libraries, and library visits. The County Librarian indicated more statistical information would be shared at the next board Meeting. An additional item related to a Board Governance Series being hosted by the Community Foundation of Greater Lafayette was shared with Board members. Consensus was reached on coordinating registration for this series through e-mail.

Mrs. Garrott moved to approve the February 5th, 2008 **Personnel Actions**. Board Vice-President Brandon Hawkins seconded the motion and it passed unanimously.

Under the heading of **Committee Reports**, Finance Committee chair Sarah Hicks indicated the committee had not met to be able to make a recommendation but would be prepared to make a recommendation at the March meeting. Ms. McClure indicated she would share the presentational materials with Mrs. Hicks. Mr. Withered stated the Board should wrap this up and move it along as soon as possible.

Under **Other Reports**, Susan Robey reported for the Friends of TCPL. She indicated the Friends annual meeting is scheduled for 6:30 p.m. on Tuesday March 18th, at the downtown library. At this meeting, there will be an election of a new Friends Board including officers and the announcement of 2008 staff scholarship recipients.

Under **New Business**, Mrs. Garrott reported that the Joint Board met a couple of times to discuss issues and activities associated with staff and services at the campus library. She reported that one discussion led to the development of an addendum to the Joint Operating Agreement. The Board reviewed the addendum, which outlined how changes will be initiated in the future, how issues are to be resolved, and it showed comparable positions in the partnership. Mrs. Garrott indicated the Joint Board continued to be

adamant about “seamless service” at the Campus Library. The Ivy Tech Regional Board approved this addendum at its meeting on January 14th. Mrs. Garrott moved to approve the addendum to the Joint Board Operating Agreement as presented, effective February 5th, 2008. Mrs. Hicks seconded the motion and it passed.

Under **Other Business**, Mrs. Hicks moved to approve the grand total of the claims listing presented by the County Librarian starting with claim number 12681 through 12825. The pre-written claims were \$239,713.11 and the regular claims were \$154,395.44 for a grand total of \$394,108.55. Mr. Phillips seconded the motion and it passed.

Under **Comments from the Board**, Mr. Withered commented on the circulation statistics for all three buildings and requested additional information be researched. The County Librarian indicated more information would be made available. Mr. Phillips shared information on future legislative changes related to approval of capital project activities of local taxing units. Specifically, in the future, a review of capital projects activities will occur with a countywide CPF board with two elected positions instead of the County Council. Mr. Phillips wants to make sure TCPL is kept abreast of these changes.

Prior to adjournment, at 8:05 p.m., Mr. Phillips moved and Mrs. Hicks seconded to recess the regular Board meeting and convene a public hearing. President McClure convened a public hearing on the 2008 Capital Projects Fund plan. The Board briefly discussed the plan. Mr. Phillips asked that 2007 circulation statistics be added to the plan. Mr. Withered indicated he still had a concern about the timing of bringing the plan to the County Council with property tax reform discussions at the state legislature and for the amount of dollars being requested. Mr. Phillips moved to adopt the 2008 Capital Project Fund plan. Mrs. Hicks seconded the motion. There were 4 “aye” votes and 1 “nay” vote. The motion passed. Mrs. Garrott moved adjournment of the public hearing. Mr. Phillips seconded the motion and it passed.

Mrs. Garrott moved to adjourn the regular board meeting at 8:30 p.m. Mr. Phillips seconded the motion and it carried.

Pat Garrott, Secretary

EXHIBITS AND OTHER MATERIALS REFERENCED IN THESE MINUTES CAN BE INSPECTED AND COPIED IN THE ADMINISTRATIVE OFFICE, TIPPECANOE COUNTY PUBLIC LIBRARY, 627 SOUTH STREET, LAFAYETTE, INDIANA 47901-1470.