

**TIPPECANOE COUNTY PUBLIC LIBRARY**

REGULAR BOARD MEETING  
627 South Street, Lafayette, Indiana  
January 8<sup>th</sup>, 2008

**MINUTES**

Notice of the date, time, place and agenda for this meeting was posted in prominent public view at the Library and mailed to requesting media on Thursday, January 3, 2007 in conformity with the Indiana Open Meeting Act.

**PRESENT:**

Dinah McClure, President  
Brandon Hawkins, Vice-President  
Patricia Garrott, Secretary  
Sarah J. Hicks, Treasurer  
Van Phillips, Member  
Jerry Withered, Member

**ABSENT:**

**ATTENDING:**

Susan Robey, Interim Friends President  
Jos N. Holman, County Librarian  
Amy Paget, Assistant County Librarian

President Dinah McClure chaired the regular Board meeting and called it to order at 7:32 p.m. A quorum was declared to conduct business for the library.

Board Secretary Pat Garrott led the Board in reciting the Pledge of Allegiance.

Mrs. Garrott moved the **Board Minutes** of December 4<sup>th</sup> and December 21<sup>st</sup>, 2007 be accepted with corrections. Board member Van Phillips provided a second and the motion passed.

Board President Dinah McClure shared two specific communications to the Board. In accordance with Indiana code, WLFI-TV 18 mailed a formal request to receive written notice of all Board meetings. Also, past Board member Janet Stapleton sent a thank you note to the Board for gifts received at her final meeting.

Mr. Holman highlighted a number of items from the **County Librarian's Report**. He reported that three staff members, Amy Paget, Neal Starkey, and Sarah Brown would attend the midwinter conference of the American Library Association in Philadelphia. Mr. Holman presented the latest results of the TCPL Foundation's annual appeal, noting the appeal had just over 100 gifts totaling over \$16,000. Mr. Holman indicated Lafayette Mayor Tony Roswarski appointed him to serve a second one-year term on the Lafayette Redevelopment Commission. Finally, Mr. Holman shared information about TCPL's January 1, 2008 health insurance renewal with Great West Health Care. He shared information about the increased cost of premiums, and changes/concessions made in member benefits/coverage to receive a manageable increase. Board members asked questions and made comments about health insurance coverage for staff. The County Librarian was directed to consider health savings accounts at the next renewal period and it was suggested the Personnel Committee work with him in considering this topic.

Mrs. Garrott moved to approve the January 8<sup>th</sup>, 2007 **Personnel Actions**. Board Vice-President Brandon Hawkins seconded the motion and it passed unanimously.

Under the heading of **Committee Reports**, President McClure asked Mr. Withered to report for the Finance Committee. Mr. Withered stated the finance committee heard presentations from three local banks on December 21<sup>st</sup>, 2007. Old National Bank, Lafayette Bank and Trust, and JPMorgan Chase shared information about cash managements accounts at their banks. The committee requested the County Librarian to follow up by obtaining additional information from Old National Bank so a recommendation can eventually be made to the full board.

Under **Other Reports**, Susan Robey reported for the Friends of TCPL. She indicated the next book sale is scheduled for February 29<sup>th</sup> through March 3<sup>rd</sup> and will have a theme of "March Madness".

Under **New Business**, Mr. Phillips updated the Board on events associated with the Capital Projects Fund. He contacted most of the Tippecanoe County Council members except for one member. All County Council members were supportive of the activities selected for a 2009 CPF plan. The Council had questions about the emergency generators and Mr. Phillips suggested TCPL anticipates researching alternative funding sources for the generators. TCPL Board members discussed the draft plan, specifically, the narrative and the dollar allocations. President McClure asked if Board members got a chance to read Mr. Withered's memo. Concern was expressed about other local property tax matters being discussed in the state legislature at the same time of TCPL's capital projects fund would go before the council. Mr. Holman was encouraged to include

additional information about the Red Cross and to contact Mark Kirby with FEMA. Mr. Phillips moved to approve advertisement of the Capital Projects Fund plan with the deletion of the emergency generators. Mrs. Hicks seconded the motion and it passed. Mr. Holman was directed to go ahead and advertise as legally required and to share information with the County Auditor and the County attorney. Mr. Phillips also reported Tom Murtaugh and Kevin Underwood were elected President and Vice-President of the Council.

Under **Other Business**, as recorded in State Law, a Board of Finance meeting is required in order to consider and approve annual directives that coordinate various aspects of TCPL finances. Mrs. Garrott moved to recess the regular board meeting and convene a meeting of the Board of Finance. Mrs. Hicks provided a second and the motion passed.

Mr. Phillips moved to elect Dinah McClure as President and Pat Garrott as Secretary of the Board of Finance. Mr. Withered seconded the motion and it passed. Mr. Withered moved to reaffirm the Investment Policy of the Tippecanoe County Public Library. Mrs. Garrott seconded the motion and it passed. Mr. Withered moved to designate Lafayette Bank and Trust, JPMorgan Chase, Old National Bank, and Lafayette Community Bank for receipt of library funds in 2008. Mrs. Hicks seconded the motion and it passed. Mrs. Hicks moved to approve the Lafayette Journal and Courier and the Lafayette Leader as publishers of TCPL's legal advertisements in 2008. Mr. Hawkins provided a second and the motion passed. Mr. Withered made a motion to approve a formal request of advance tax draws from the County Treasurer for the 2008 fiscal year. Mr. Phillips seconded the motion and it passed. Mr. Withered moved to adjourn the Board of Finance meeting. Mrs. Hicks seconded. Mr. Withered moved to reconvene the regular meeting of the Board of Trustees. Mrs. Garrott seconded and the motion passed.

Also, under **Other Business**, Mrs. Hicks moved to approve the grand total of the claims listing presented by the County Librarian starting with claim number 12496 through 12680. The pre-written claims were \$597,661.43 and the regular claims were \$25,572.00 for a grand total of \$623,233.43. Mr. Phillips seconded the motion and it passed.

Under **Comments from the Board**, Mr. Phillips shared information about a meeting at a local church to discuss the new youth detention center being planned by county officials. Also, he suggested the County Librarian speak to the County Commissioners about this activity and see if TCPL might serve as a homework resource for youth at the center.

President McClure shared information about future Third House sessions including the scheduled dates of the sessions. She encouraged Board members to participate in this early Saturday morning activity.

Mrs. Garrott moved to adjourn the regular board meeting at 8:33 p.m. Mr. Phillips seconded the motion and it carried.

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Pat Garrott, Secretary

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