

TIPPECANOE COUNTY PUBLIC LIBRARY

REGULAR BOARD MEETING

627 South Street, Lafayette, Indiana

October 7, 2008

MINUTES

Notice of the date, time, place and agenda for this meeting was posted in prominent public view at the Library and mailed to requesting media on Thursday, October 2nd, 2008 in conformity with the Indiana Open Meeting Act.

PRESENT:

Dinah McClure, President
Brandon Hawkins, Vice-President
Patricia Garrott, Secretary
Sarah J. Hicks, Treasurer
Mida Grover, Member
Van Phillips, Member

ABSENT:

Jerry Withered, Member

ATTENDING:

Susan Robey, Friends President
Stephanie Schmitz, League of Women Voters
Jos N. Holman, County Librarian
Amy Paget, Assistant County Librarian

President Dinah McClure chaired the regular Board meeting and called it to order at 7:35 p.m. A quorum was declared to conduct business for the library.

Board Treasurer, Sarah Hicks led the Pledge of Allegiance.

Mrs. Hicks moved the **Board Minutes** of September 2nd, 2008 be accepted as presented. Board member Mida Grover provided a second and the motion passed.

Mr. Holman highlighted a number of items from the **County Librarian's Report**. He reported that after 6 years of heavy use and quite a few repairs, the generator on the Mobile Library was replaced. Mike Raisor Ford installed a brand new Onan Commercial QD 12,000 model diesel generator on a new slide pullout mechanism that enables the generator to be serviced much more conveniently. The vehicle was off the road for about two weeks during this necessary repair. Planning for the renovation of the downtown Youth room is going well with target dates of November 17 – 31. A meeting with key contractors to coordinate the carpet laying, shelving installation, and book moving was held. Also, Mr. Holman presented a document showing most of the revenue needed to cover the cost of the

project has been secured. TCPL received a unique opportunity and invitation to collaborate with WBAA Radio. Amy Paget and Marina Neal will work with WBAA staff to design an informative and literary radio show about TCPL activities. The first program will feature the Assistant County Librarian. The county Librarian was invited to make a presentation to the members of WALLA (Wabash Area Lifetime Learning Association, Inc.) on Tuesday, October 21st. Mr. Holman will provide an update on library activities and do a poetry presentation as well.

Under the heading of **Communications**, President McClure informed Board members of her appointment to the Donor Advisory Group of the Greater Lafayette Community Foundation. A meeting of the committee will be held on November 20, 2008.

Board Secretary Pat Garrott moved to approve the October 7th, 2008 **Personnel Actions**. Mrs. Grover seconded the motion and it passed unanimously.

There were no **Committee Reports** during this meeting.

Under **Other Reports**, Friends President Susan Robey indicated the Friends were ecstatic over the final numbers for the last book sale. Officially, \$20,293 was made. The Friends believe the combination of the right quantity of boxes with being diligent about sorting quality books is helping with the sale. Also, Mrs. Robey announced one day after the book sale, the Friends approved Board President Dinah McClure's request of a \$25,000 donation to the renovation of the downtown Youth room.

Also, under **Other Reports**, as chair of the Joint Board of the Tippecanoe County/Ivy Tech Library, Mrs. Garrott reported a meeting was held on Monday, October 6th. Though there was not a quorum to conduct official business, staff reports were heard. Also, Mrs. Garrott commented on the Indiana Library Federation Collaboration award given to both institutions for a shared programming effort.

Under the heading of **Old Business**, President McClure took the time to review the deliberations of Board "subcommittee assignments" discussed at the August Board retreat. Discussions confirmed that a subcommittee would take the lead on a new strategic plan, that Jerry Withered volunteered to review the Board's bylaws, and that the Facilities Committee would take the lead on the feasibility study for the Stein Building. President McClure asked for interested volunteers to contact her regarding working on the strategic plan.

Under **New Business**, the Board heard a report on the compensation study from Laura Francisco, a senior consultant with the Singer Group, Inc. Mrs. Francisco gave an overview of the compensation study including the timeline, major objectives of the study, and the various opportunities for

staff input. The Board asked several questions of Mrs. Francisco and seemed generally pleased with the information shared in the presentation.

Under **Other Business**, President McClure indicated that based on the responses to optional dates for dinner with the West Lafayette Public Library Board, Thursday, November 13th was the best date. Mr. Holman will communicate the choice of dates to Nick Schenkel, the WLPL library director.

Mrs. Hicks moved to approve the grand total of the claims listing presented by the County Librarian starting with claim number 13801 through 13984. The pre-written claims were \$257,582.75 and the regular claims were \$109,683.65 for a grand total of \$367,266.40. Mr. Phillips seconded the motion and it passed.

Under the heading of **Comments from the Public**, audience member Stephanie Schmitz stated that she was unable to find the Board meeting announcement on the web site. The County Librarian confirmed Mrs. Schmitz's statement and indicated legal notice of the board meeting is sent to local newspapers, radio stations, and posted on the meeting room doors. Efforts will be made to post the agenda on the web site at the same time.

Under **Comments from the Board**, Mr. Phillips mentioned the board might consider looking at a particular property near Old 231 and that he was planning a future meeting with the property owner.

Mrs. Hicks moved to adjourn the regular board meeting at 8:15 p.m. Mrs. Grover seconded the motion and it carried.

Patricia Garrott, Secretary

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