

TIPPECANOE COUNTY PUBLIC LIBRARY

REGULAR BOARD MEETING

627 South Street, Lafayette, Indiana

December 5th, 2017

MINUTES

Notice of the date, time, place and agenda for this meeting was posted in prominent public view at the Library and mailed to requesting media on Thursday, November 30, 2017 in conformity with the Indiana Open Meeting Act.

PRESENT:

Mida Grover, President
Lora Goonewardene, Vice-President
Gail Summers, Secretary
Dave Lahr, Member

ABSENT:

Stephen Bultinck, Treasurer
Dinah McClure, Member
Brandon Hawkins, Member

GUESTS

Harry Mohler, Architect
Various staff members
Jos N. Holman, County Librarian

President Mida Grover chaired the regular Board meeting and called it to order at 7:32 p.m. A quorum was declared to conduct business for the library.

Prior to the Board meeting, a reception was held for staff and board members. The reception was informal with dessert style refreshments. No official action was taken by Board members.

Board Vice President Lora Goonewardene led the Board in reciting the Pledge of Allegiance.

Mrs. Goonewardene moved the **Board Minutes** of November 7th, 2017 be approved as presented. Board member Dave Lahr provided a second and the motion passed.

Under the heading of the **County Librarian's Report**, Mr. Holman mentioned several items from his report. He mentioned everyone associated with TCPL needs to be aware the vacant land nearest the Klondike Branch is being fully developed with residential housing. Current construction will result in housing editions situated to the east and south of the branch. The landscape around Klondike has completely changed. Mr. Holman also reported twenty Dell Optiplex 9010 Intel computers were ordered to replace the last TCPL computers running Windows XP in all library buildings. Also, six Dell Latitude E6420 Intel laptops were purchased to replace five year old laptops in the Portal. The purchases are part of a replacement plan by the automation staff to upgrade machines. The total cost for all 26 computers is \$7,824 with free shipping. Finally, Mr. Holman indicated when TCPL facilities reopen after being closed on January 1st, the change in hours of operation for all TCPL locations takes place on January 2nd, 2018. He stated several attempts to inform library

customers and local residents about the change are taking place. A basic bookmark highlighting the change was shared with Board members.

Board Secretary Gail Summers moved to approve the December 5th, 2017 **Personnel Actions** which included 2017 longevity pay. Mr. Lahr seconded the motion and it passed unanimously.

Under the heading of **Committee Reports**, President Grover reported for the Nominating committee. She indicated a slate of Board officers for fiscal year 2018 has been established by the committee. The slate will be presented and acted upon under New Business. There were no other committee reports.

Under the heading of **Other Reports**, Friends President Frank Niemiec reported on recent Friends activities. Mr. Niemiec handed out a printed flyer announcing the Friends book sale scheduled for December 9-11. He encouraged Board members to attend. He shared the recent Friends Surplus sale netted \$650. Mr. Niemiec also indicated the Friends 2018 budget was approved by the Friends board of directors. He pointed out the Friends online sales revenue was about \$12,000 which helps in the development of a balanced budget.

There was no **Old Business**.

Under the heading of **New Business**, the Board considered a couple of calendar related topics. The Board considered the 2018 Library Closed Days which included scheduled federal holidays. The dates submitted included the 2018 Staff Day date of October 8, which is also Columbus Day. This is a repeat of the 2017 Staff Day being in the fall as opposed to late August. Mrs. Goonewardene moved to approve the 2018 Closed Days dates as presented. Mr. Lahr seconded the motion and the motion passed. Next, the Board considered the 2018 Board meeting dates based on a regular monthly meeting on the first Tuesday of the month. The County Librarian noted the first Tuesday in January would be January 2nd, the day after New Year's. The Board agreed to meet on January 2nd. Board members in attendance also discussed the starting time for meeting in relation to the hours change at the downtown library. After a thorough discussion, Mrs. Goonewardene moved to approve the 2018 Board meeting dates as presented with a 7:00 p.m. start time. Mr. Lahr provided a second and the motion passed.

As a representative of the Nominating committee, President Grover commented on the election of Board officers. She presented the 2018 slate of Board officers as follows: Lora Goonewardene, President, Gail Summers, Vice President, Stephen Bultinck, Secretary, and Dave Lahr, Treasurer. President Grover asked the slate be approved by acclamation. Mrs. Goonewardene moved to "elect by acclamation" the 2018 Board officers as presented. Mrs. Summers seconded the motion and the slate was approved.

Under the heading of **Other Business**, Mr. Lahr moved to approve the grand total of the claims listing presented by the County Librarian starting with claim number 26818 through claim number 26912. The prewritten claims were

\$223,747.33 and the regular claims were \$94,631.38 for a grand total of \$318,378.71. Mrs. Summers seconded the motion and it passed.

There were no **Comments from the Public**. Board members congratulated the County Librarian on his 15 years of service with TCPL.

Mr. Lahr moved to adjourn the regular Board meeting at 8:24 p.m. Mrs. Summers seconded the motion and it carried.

Gail Summers, Secretary

EXHIBITS AND OTHER MATERIALS REFERENCED IN THESE MINUTES CAN BE INSPECTED AND COPIED IN THE ADMINISTRATIVE OFFICE, TIPPECANOE COUNTY PUBLIC LIBRARY, 627 SOUTH STREET, LAFAYETTE, INDIANA 47901-1470.

