

TIPPECANOE COUNTY PUBLIC LIBRARY

REGULAR BOARD MEETING
627 South Street, Lafayette, Indiana
January 2, 2018

MINUTES

Notice of the date, time, place and agenda for this meeting was posted in prominent public view at the Library and mailed to requesting media on Thursday, December 28, 2017 in conformity with the Indiana Open Meeting Act.

PRESENT:

Gail Summers, Vice-President
Dave Lahr, Treasurer
Stephen Bultinck, Secretary
Dinah McClure, Member
Mida Grover, Member

ABSENT:

Lora Goonewardene, President
Brandon Hawkins, Member

GUESTS

Jos N. Holman, County Librarian

Vice President Gail Summers chaired the regular Board meeting and called it to order at 7:06 p.m. A quorum was declared to conduct business for the library.

Board member Mida Grover led the Board in reciting the Pledge of Allegiance.

Board Secretary Steve Bultinck moved the **Board Minutes** of December 5th and December 20th, 2017 be approved as presented. Mrs. Grover provided a second and the motion passed.

Under the heading of the **County Librarian's Report**, Mr. Holman brought a few items to the Board's attention. He announced starting February 1, TCPL begins its annual February Read Aloud (FRA) program to encourage families to spend time reading aloud together during the winter, much like a summer reading program. Weekly stand-alone programs are scheduled to motivate and boost participation in the program. A book bag with the FRA logo is given to families who finish the program sponsored by the Friends of TCPL and Purdue Federal Credit Union. Mr. Holman indicated TCPL will host its public celebration of the 2018 Dr. Martin Luther King, Jr. national holiday on Monday, January 15 at the downtown library. Ja'Naih Downing of Purdue University's Office of Admissions is the keynote speaker. The closing speaker is Lafayette Jefferson student Jalen Wendling and a local soloist Rose Hillard will share a couple of songs. Finally, Mr. Holman reported TCPL completed its health insurance enrollment with a total of twenty-six staff members and ten dependents. Seven staff members selected the health savings account option. TCPL will use Lafayette Bank and Trust to administer the employee's health savings accounts. Vice-President Summers asked about the discontinuation of the Indiana State Parks pass program. Mr. Holman indicated that the program was eliminated by the Indiana State Library after larger public libraries requested the option to purchase additional passes. He stated though the program lasted for two

years, it was never meant to be permanent because it reduces revenue for the Indiana State Parks.

Mrs. Grover moved to approve the January 2nd, 2018 **Personnel Actions**. Board member Dinah McClure seconded the motion and it passed unanimously.

Under the heading of **Committee Reports**, Ms. McClure reported on behalf of the Facilities committee. Ms. McClure noted the committee members met on December 20, 2017 to explore three possible locations for a new South branch location. After discussions, the committee agreed the location of South 18th Street and CR 430, just north of Wea Ridge School, is the preferred site. The County Librarian was directed to pursue answers to several questions related to the site. Once the information is received, decisions will need to be made on how to proceed to acquire the land. The County Librarian presented additional information he gathered to the Board. He mentioned the land is in Lafayette city limits and he met with Area Plan Commissioner, Sallie Fahey, about the exact boundaries of the land and its past use. Mr. Holman also conveyed he was advised by a local attorney to request a meeting with the local Bishop of the Catholic Diocese. The Board briefly discussed how a contingent offer to purchase the land might happen. Mr. Bultinck moved to allow the County Librarian to continue conversations with the appropriate individuals regarding TCPL's interest to purchase the land. Ms. McClure seconded the motion and the motion passed.

Under the heading of **Other Reports**, Friends President Frank Niemiec notified the County Librarian he was unable to attend the meeting and therefore no report was presented.

There was no **Old Business**.

There was no **New Business** to discuss.

Under the heading of **Other Business**, Vice President Summers requested a motion to suspend the regular meeting. At 7:22 p.m., Ms. McClure moved to suspend the regular meeting and convene the Board of Finance to consider financial matters and routines for 2018. Mrs. Grover seconded the motion and it passed. The first item of business was to elect a President and Secretary of the Board of Finance. It was suggested Board Vice-President Gail Summers and Board Secretary Steve Bultinck serve as officers of the Board of Finance. Ms. McClure moved to nominate and elect by consensus Gail Summers as President and Steve Bultinck as Secretary of the Board of Finance. Mrs. Grover provided a second and the motion passed. Vice-President Summers and Secretary Bultinck abstained. Regarding the TCPL Investment Policy, Ms. McClure moved to reaffirm the Investment Policy of the Tippecanoe County Public Library. Mr. Bultinck seconded the motion and it passed. Mrs. Summers informed the Board of the local banks that served as depositories in 2017. Mr. Bultinck reminded the Board of the name change for Horizon Bank, formerly known as Lafayette Community Bank. Ms. McClure moved to designate the following banks as depositories for library funds in 2018: Old National Bank, Lafayette Bank and Trust and Horizon Bank. Mrs. Grover provided a second and the

motion passed. Ms. McClure moved that the Lafayette Journal & Courier and the Lafayette Leader be approved as designated newspapers to publish TCPL's legal advertisements in 2018. Mr. Bultinck seconded the motion and it passed. Mrs. Grover moved to approve the request for advance tax draws from the County Auditor for the 2018 fiscal year. Ms. McClure provided a second and the motion passed. At 7:37 p.m., Mr. Bultinck moved to adjourn the Board of Finance meeting and reconvene the regular Board meeting. Mrs. Grover seconded the motion and it passed.

Also, under the heading of **Other Business**, Board Treasurer Dave Lahr moved to approve the grand total of the claims listing presented by the County Librarian starting with claim number 26986 through claim number 27021. The prewritten claims were \$84,078.59 and the regular claims were \$47,266.72 for a grand total of \$131,345.31. Ms. McClure seconded the motion and it passed.

Ms. McClure moved to adjourn the regular Board meeting at 7:41 p.m. Mrs. Grover seconded the motion and it carried.

Stephen Bultinck, Secretary

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