

TIPPECANOE COUNTY PUBLIC LIBRARY

REGULAR BOARD MEETING

627 South Street, Lafayette, Indiana

February 6, 2018

MINUTES

Notice of the date, time, place and agenda for this meeting was posted in prominent public view at the Library and mailed to requesting media on Thursday, February 1, 2018 in conformity with the Indiana Open Meeting Act.

PRESENT:

Lora Goonewardene, President
Dave Lahr, Treasurer
Stephen Bultinck, Secretary
Dinah McClure, Member
Brandon Hawkins, Member

ABSENT:

Gail Summers, Vice-President
Mida Grover, Member

GUESTS

Harry Mohler, Architect
Jos N. Holman, County Librarian

President Lora Goonewardene chaired the regular Board meeting and called it to order at 7:02 p.m. A quorum was declared to conduct business for the library.

Board member Dinah McClure led the Board in reciting the Pledge of Allegiance.

Ms. McClure moved the **Board Minutes** of January 2nd, 2018 be approved as presented. Board Secretary Stephen Bultinck provided a second and the motion passed.

Under the heading of the **County Librarian's Report**, Mr. Holman highlighted three items from his report. He reported that since December, additional gifts were received as designated gifts to the LaNelle Geddes matching campaign at the Community Foundation of Greater Lafayette (CFGL). Currently there are \$2400 matching dollars for a total of \$7,395 added to TCPL Foundation's endowed fund at CFGL. The campaign continues through August if matching dollars are still available. The Foundation board's next meeting is set for February 21st at 4:30 p.m. Separately, the library's Foundation's annual appeal has taken in an estimated \$9,300 which was deposited into its own checking account. Mr. Holman mentioned TCPL's annual renewal of its primary insurance package occurred in early January. The library's property and casualty, worker's compensation, and automobile coverage were all reviewed with local agent Jackson Bogan. Updated information for Board officers was provided and TCPL employee drivers were also updated. There was a minor increase in cost, but overall the policy remained less than \$43,000 and is within budget for this year. Finally, referencing a copy of the printed program, Mr. Holman stated TCPL's Martin Luther King, Jr. holiday celebration was attended by 118 people. An evaluation along with several direct comments indicated it was one of the best ever celebrations. Keynote speaker Ja'Naih Downing presented very

interesting and detailed information on the state of education and how Dr. King might view the opportunities for underrepresented groups with regard to education. Purdue aeronautical engineering senior Joshua Campbell substituted for a Lafayette Jefferson high school student who was unable to participate. Both speakers did an outstanding job.

Board member Brandon Hawkins moved to approve the February 6th, 2018 **Personnel Actions**. Ms. McClure seconded the motion and it passed unanimously.

Under the heading of **Committee Reports**, Mr. Hawkins updated Board members on the efforts to acquire the property south of Lafayette where a new South branch facility might be built. This is the acreage on South 18th Street near County Road 430. Mr. Hawkins indicated the County Librarian kept the Facilities committee up to date on activities associated with the transaction since the last Board meeting. Working with the Board counsel, a monetary offer was made to the seller who in turn made a counter offer. The library countered again and the second offer was accepted. A "Letter of Intent" to purchase the property was drawn up by Board counsel and forwarded to the seller. At this point in time, the library is waiting to hear back from the seller. Mr. Hawkins asked if the County Librarian had any additional comments. Mr. Holman shared that he was in touch with the Schneider Corporation about necessary infrastructure improvements and where the branch might be situated on the acreage. He also indicated he researched regarding rezoning the property. Mr. Hawkins concluded his report by mentioning this parcel of ground is the desired piece of land for the new South branch because the location is fairly south and central to the area.

With Friends President Frank Niemiec's absence, there was no report of Friends activities under **Other Reports**. No other reports were presented.

There was no **Old Business**.

Under the heading of **New Business**, the Board considered the February Surplus List presented by the County Librarian. With several new computers and some off-lease computers purchased in 2017, the list consisted of outdated computer components that are not usable by staff or other institutions. Also with new end panel signage, an outdated mode of endcap sign lettering is being discarded. Ms. McClure moved to approve the February Surplus List as presented. Board Treasurer Dave Lahr provided a second to the motion. The motion was approved.

Also, under the heading of **New Business**, the Board considered if there was any further discussion and action regarding the acquisition of the South 18th Street property. The Board concurred with the "Letter of Intent" as presented and accepted and agreed to its content. Mr. Hawkins moved to approve the "Letter of Intent" and have the Board President sign it so actions may continue toward the purchase of the land. Ms. McClure seconded the motion and the motion passed.

Under the heading of **Other Business**, Mr. Lahr moved to approve the grand total of the claims listing presented by the County Librarian starting with claim number 27022 through claim number 27145. The prewritten claims were \$225,655.66 and the regular claims were \$386,522.71 for a grand total of \$612,178.37. Ms. McClure seconded the motion and it passed.

Ms. McClure moved to adjourn the regular Board meeting at 7:42 p.m. Mr. Hawkins seconded the motion and it carried.

Stephen Bultinck, Secretary

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