

TIPPECANOE COUNTY PUBLIC LIBRARY

REGULAR BOARD MEETING
627 South Street, Lafayette, Indiana
April 5th, 2005, 7:35 P.M.

MINUTES

Notice of the date, time, place and agenda for this meeting was posted in prominent public view at the Library and mailed to requesting media on Thursday, March 31, 2005, in conformity with the Indiana Open Meeting Act.

PRESENT:

Van Phillips, President
Dinah McClure, Vice President
Juan Lewis, Secretary
Jerry Withered, Member
Janet Stapleton, Member

ABSENT:

Pat Garrott, Treasurer
Prella McBride, Member

ATTENDING:

Jos N. Holman, County Librarian
Nancy Mancing, Friends President
Jane Rhinehart, Friends Foundation Liaison
Amy Paget, Assistant County Librarian
Gina Quattrocchi, WLFI TV 18
Jeff Anglemyer, Troyer Group

Board President Van Phillips chaired the meeting and called it to order at approximately 7:50 p.m. A quorum was declared to conduct business for the library.

To begin the meeting, Board Vice-President Dinah McClure was asked to lead the Pledge of Allegiance.

Board member Janet Stapleton moved the **Board Minutes** of March 1st, 2005 be accepted as presented. Ms. McClure provided a second and the motion passed.

The County Librarian highlighted a few items from the **County Librarian's Report**. Mr. Holman mentioned on April 4th, TCPL officially activated the filtering software on the Internet workstations in the youth services area and the change had gone well. He thanked the Friends of TCPL for generously awarding scholarships to nine TCPL staff members in pursuit of secondary education. He noted renowned children's performer Jim Gill would be visiting TCPL to help celebrate National Library Week. Also, Mr. Holman indicated he would serve as one of four panelists at the YWCA's luncheon on Overcoming Racism: Issues, Strategies, and Ally Building. Finally, he provided copies of "IN the Public Trust", a handbook for library

Board trustees sent by the Indiana State Library and encouraged the Board members to read over it.

Mrs. Stapleton made a motion to approve the April 5th, 2005 **Personnel Actions**. Board Secretary Lewis seconded the motion and it passed unanimously.

No **Committee Reports** were presented.

Prior to the report from Friends President Nancy Mancing, Board President Van Phillips shared a few comments about the Friends of TCPL. He mentioned their continued support and the positive contributions the Friends make to TCPL including their financial donation to the downtown renovation. For the Friends, Mrs. Mancing mentioned the scholarships recently awarded to TCPL staff members. Also, she announced final logistics had been made for the Friends Annual Meeting on Friday, April 8th and everyone was looking forward to the evening.

There was no **Old Business** to consider.

Under **New Business**, Board President Van Phillips updated the board on the strategy to employ unused 2005 Capital Project Fund money to help with the purchase of the Gray Building. In order to do so, a resolution must be passed by the Board and forwarded to the Department of Local Government Finance. Board member Jerry Withered moved to adopt the Resolution to Adopt an Emergency Amendment for the Library 2005 Capital Projects Fund Plan. Mrs. McClure seconded the motion and it passed.

With negotiations continuing on the purchase of the Gray Building, there were a few concerns with what appear to be minor repairs and modifications to the building. President Phillips recommended the Board consider using the \$30,000 from the Tippecanoe Arts Federation, which was the final payment of the agreement to purchase the Wells Memorial Library. Mr. Withered moved to use the \$30,000 as a source of funds for repairs and modifications to the Walter L. Gray Building. Mrs. Stapleton provided a second and the motion passed.

Mr. Withered shared highlights of the process the Facilities Committee had gone through to select an architect. He mentioned interviews were held, references were checked, and Board members made visits to completed library facilities. Mr. Withered recommended and moved the Board hire The Troyer Group, Inc. of Mishawaka, IN as the architect to design the new west branch and authorization be given to the officers of the Board to sign the necessary paperwork. Mrs. Stapleton seconded the motion and it passed.

Under **Other Business**, President Phillips indicated he would be traveling for a week or so and would be unavailable to sign Board

documents during that time period. He suggested Vice-President McClure be authorized to sign papers related to closing on the Gray property should it become necessary. Mr. Lewis moved to authorize Vice-President McClure to sign official documents on the Board's behalf during the Board President's absence. Mrs. Stapleton provided a second and the motion passed.

Mr. Withered introduced the architect Jeff Anglemyer of the Troyer Group who made a presentation to the Board. Mr. Anglemyer included information on his firm's background and factors being considered for the new branch. He answered a few questions and indicated he looked forward to working with TCPL on this project.

Mr. Withered moved to approve **Claims** 8039 to 8187 totaling \$208,927.86 including the pre-written claims numbered 8021 to 8038 totaling \$150,937.47 for a grand total of \$359,865.33. Mrs. Stapleton seconded the motion and it passed unanimously.

Mr. Lewis moved to adjourn the meeting at 8:30 p.m. Mrs. Stapleton seconded the motion and it carried.

Juan Lewis, Secretary

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