

TIPPECANOE COUNTY PUBLIC LIBRARY

December 19th, 2006

SPECIAL BOARD MEETING

627 South Street, Friends Conference Room, Lafayette, Indiana

MINUTES

Notice of the date, time, place and agenda for this meeting was posted in prominent public view at the Library and mailed to requesting media on December 16th, 2003, in conformity with the Indiana Open Meeting Act.

PRESENT:

Van Phillips, President
Dinah McClure, Vice President
Pat Garrott, Treasurer
Juan Lewis, Secretary
Prella McBride, Member
Jerry Withered, Member
Janet Stapleton, Member

ALSO ATTENDING:

Jos N. Holman, County Librarian
Amy Paget, Assistant County Librarian

Board President Van Phillips chaired the meeting and called it to order at approximately 5:05 p.m. A quorum was declared to conduct business for the library. As a point of information, Mr. Phillips took a few minutes to inform the board of a letter he wrote to TCPL staff explaining the Board's stance on "across the board" pay increases for 2005. The letter was written in response to information the County Librarian passed along about staff questions and comments related to the pay increases.

Board Treasurer Pat Garrott moved to approve 2005 Encumbrances, which include encumbering funds associated with the purchase of new shelving for the adult compact disc collection. Mrs. Stapleton seconded the motion and the Board passed it.

Board Vice President Dinah McClure moved to approve the Transfer of Funds by decreasing the specified appropriation balances and transferring funds to the appropriate budget lines. Board member Prella McBride seconded the motion and it passed. This transfer ensures no budget lines will show a negative balance at the end of the year.

Mrs. Garrott moved to approve the Resolution to Transfer Appropriations, which reduces the appropriation in one budget category and adds the appropriations in another category. Mrs. Stapleton provided a second and the motion passed.

Board President Van Phillips presented a summary of the Finance Committee discussion regarding commercial insurance proposals received by the library. The spreadsheet prepared for the committee was shared with other Board members. After some discussion, Mrs. McBride moved to accept the proposal from The Mitchell Agency, Inc. effective January 1, 2006. Mrs. Garrott seconded the motion and it passed. It was recommended additional coverage for flooded basements due to sewer backup be added to the policy.

On behalf of the Nominating Committee, Mrs. McBride presented the slate of candidates for TCPL Board officers in 2006. Mrs. McBride indicated Pat Garrott was being nominated for President, Janet Stapleton for Vice President, Dinah McClure for Treasurer, and Van Phillips for Secretary. After a few comments, Mrs. McBride moved to approve the slate as presented. Mr. Withered provided a second and the motion passed. The new officers take office on January 1, 2006.

Board President Phillips shared a few positive observations and comments on Mr. Juan Lewis being in attendance as a Board member for the last time. Other Board members joined in on wishing Mr. Lewis well as he leaves the Board.

Under **Other Business**, Board Treasurer Mrs. Garrott moved to approve **Claims** 9300 to 9312 totaling \$144,820.63 including the pre-written claims totaling \$136,640.41 for a grand total of \$281,461.04. Mrs. Stapleton seconded the motion and it passed unanimously.

There being no further business, President Phillips adjourned the meeting.

Juan Lewis, Secretary

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