

TIPPECANOE COUNTY PUBLIC LIBRARY

REGULAR BOARD MEETING
627 South Street, Lafayette, Indiana
January 4, 2005, 7:30 P.M.

MINUTES

Notice of the date, time, place and agenda for this meeting was posted in prominent public view at the Library and mailed to requesting media on Thursday, December 30, 2004, in conformity with the Indiana Open Meeting Act.

PRESENT:

Van Phillips, President
Dinah McClure, Vice President
Pat Garrott, Treasurer
Janet Stapleton, Member

ABSENT:

Juan Lewis, Secretary
Jerry Withered, Member
Prella McBride, Member

ALSO ATTENDING:

Jos N. Holman, County Librarian
Nancy Mancing, Friends President
Amy Paget, Assistant County Librarian

Board President Van Phillips chaired the meeting and called it to order at approximately 7:35 p.m. A quorum was declared to conduct business for the library.

To begin the meeting, Board member Janet Stapleton was asked to lead the Pledge of Allegiance.

Board Vice-President Dinah McClure moved the Board minutes of December 7th, 2004 be accepted as presented. Board Treasurer Pat Garrott provided a second and the motion passed. Ms. McClure moved to accept the Board minutes of December 20th, 2004 as presented. Mrs. Garrott seconded the motion and it passed as well.

The County Librarian highlighted a few items from the County Librarian's Report. Mr. Holman shared the next meeting of the Planning Team would take place on January 21st as the committee continued the development of a new long-range plan with consultant Ellen Miller. Also, Mr. Holman mentioned the West Lafayette Public Library Foundation was holding a "Light Up the Night" activity on January 15th. He reported the initial response to the yearend letter sent out by the TCPL Foundation had resulted in approximately 75 donations totaling over \$7,500. Finally, he

informed the Board the library had its location information included on a local map sponsored by the Chamber of Commerce.

Ms. McClure made a motion to approve the January 4th, 2005 **Personnel Actions**. Board Treasurer Pat Garrott seconded the motion and it passed unanimously.

Friends President Nancy Mancing shared she had just returned from a personal holiday and did not have any news to report.

Under **Other Business**, Board treasurer Pat Garrott moved to approve claims number 7669 to 7744 totaling \$319,799.81 including the pre-written claims numbered 7745 to 7753 totaling \$44,964.74 for a grand total of \$364,764.55 . Ms. McClure seconded the motion and it passed unanimously.

President Phillips suspended the regular Board meeting to convene as a Board of Finance.

Vice President Dina McClure moved to elect Van Phillips as President and Juan Lewis as Secretary of the Board of Finance. The motion was seconded by Janet Stapleton and passed unanimously. After a review of TCPL's Investment Policy, Ms. McClure moved to reaffirm the Investment Policy of the Tippecanoe County Public Library. Board Treasurer Pat Garrott provided a second and the motion passed. Ms. McClure moved to approve Lafayette Bank & Trust, BankOne, and Lafayette Community Savings Bank as designated depositories for receipt of the library's funds in 2005. Mrs. Stapleton seconded the motion and it passed. Mrs. Garrott moved to approve the Lafayette Journal & Courier and the Lafayette Leader as publishers of TCPL's legal advertisements in 2005. Mrs. Stapleton provided a second to the motion and it passed. Mrs. Stapleton moved to approve the request for advance tax draws from the County Auditor for the 2005 fiscal year. Mrs. McClure seconded the motion and it passed as well. Vice-President McClure moved to adjourn the Board of Finance meeting.

President Phillips reconvened the regular Board meeting to share information about Capital Projects activities that fell under **Old Business** and **New Business**. Mr. Phillips shared that normally at this time of year a new Capital Projects Fund plan would be submitted to the County Council, but with the potential of bonds being issued for a "branch west of the river", the Council would be informed no request was forthcoming. Also, he mentioned the opportunity might come up to purchase the Grey building as it became available for sale. If TCPL was able to purchase this building, the library might want to use CPF funds and might go back to the county council for financial support of this purchase. It was the consensus of the Board for Mr. Phillips to go before the County Council and let them know what was going on with the CPF plans for 2006.

Mrs. Stapleton moved to adjourn the meeting at 8:17 p.m.

Dinah McClure, Vice-President

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