

TIPPECANOE COUNTY PUBLIC LIBRARY

REGULAR BOARD MEETING
627 South Street, Lafayette, Indiana
July 5th, 2005, 7:30 P.M.

MINUTES

Notice of the date, time, place and agenda for this meeting was posted in prominent public view at the Library and mailed to requesting media on Thursday, June 2nd, 2005, in conformity with the Indiana Open Meeting Act.

PRESENT:

Van Phillips, President
Dinah McClure, Vice President
Pat Garrott, Treasurer
Janet Stapleton, Member
Prella McBride, Member
Jerry Withered, Member

ABSENT:

Juan Lewis, Secretary

ATTENDING:

Jos N. Holman, County Librarian
Amy Paget, Assistant County Librarian
Gina Quattrocche, WLFI TV 18 News

Earlier at 6:45 p.m. the Board gathered for a continuing education session. Jeff Anglemeyer and Arvin Delacruz of the Troyer Group Mishawaka presented two revisions of the schematic design of TCPL's future west branch facility. Jeff and Arvin shared details about the differences in the two designs and also showed specific changes related to earlier discussions with Board members. A number of questions were asked and the architects looked for feedback about the designs. The easements were reviewed and comments were made related to the number of parking spaces the new branch might require.

Board President Van Phillips chaired the regular Board meeting and called it to order at approximately 7:35 p.m. A quorum was declared to conduct business for the library.

To begin the meeting, TCPL Board member Jerry Withered was asked to lead the Pledge of Allegiance.

Board member Prella McBride moved the **Board Minutes** of June 7th, 2005 be accepted as presented. Board member Janet Stapleton provided a second and the motion passed.

The County Librarian, Jos N. Holman, highlighted a few items from the **County Librarian's Report**. Mr. Holman mentioned the meeting scheduled for interested residents living in the vicinity of the future west branch library. The meeting is scheduled for Tuesday, July 12th at 7:30 p.m. at Klondike Middle School. Also, he announced a new Head Outreach Librarian, Angela Clements, was hired and would start work on July 13th. Mr. Holman shared a few details about Ms. Clements background in librarianship and noted Assistant County Librarian Amy Paget was looking forward to Angela's first day at TCPL. Mr. Holman gave an update on the number of participants in the Summer Reading Club. 2239 children, 432 adults, and 300 adults had signed up for the SRC. Finally, Mr. Holman reported TCPL's annual staff day activity is scheduled for Wednesday, August 10th.

Board member Janet Stapleton made a motion to approve the July 5th, 2005 **Personnel Actions**. Vice President Dinah McClure seconded the motion and it passed unanimously.

Under the heading of **Committee Reports**, Mr. Withered reported for the Facilities Committee. Mr. Withered shared comments about the progress of the renovation and mentioned things seemed to be going along as planned and he hoped the renovation activity would stay on schedule. Also, Mr. Withered mentioned the July 12th public meeting for the future west branch library and the need for a few of the Board members to attend. For the Finance Committee, Board Treasurer Pat Garrott mentioned her report would be made under the heading of Old Business. For the Personnel Committee, Chairperson Pella McBride reported it was time to complete the annual evaluation for the County Librarian. Mrs. McBride mentioned Mr. Holman had received evaluation questions, which should be completed and mailed to each Board member along with an evaluation form. She expects to have responses from Board members by August 1st.

There was not a Friends report because President Teena Flook was absent from the meeting. Ms. Flook had spoken to the County Librarian sending her regrets to the Board and mentioned the Friends were spending their time setting up for the next book sale in the Gray Building. She expected to attend and report at the August Board meeting.

Under the heading of **Old Business**, Mrs. Garrott mentioned the Finance Committee had met and discussed the bonding options for the future west branch library. Though committee members looked at 5 and 10 year financing periods, an 8-year plan was preferred because it seemed like good timing for consideration of the library's future bonding needs. Mrs. Garrot moved to recommend TCPL issue a general obligation bond of \$2.5 million for the West Branch for a term of eight years. Ms. McClure seconded the motion. Discussion ensued with various Board members' perspectives

being shared and questions about fund balances being answered by the County Librarian. When the vote was taken the motion passed.

Under **New Business**, the County Librarian shared two topics as points of information. Mr. Holman reported the Board of Directors of the Public Employees Retirement Fund approved a new employer contribution rate of 5.5% of the gross payroll effective January 1st, 2006. TCPL staff members will continue to contribute 3% of their pay into the PERF fund as well. Also, Mr. Holman presented a 2006 Budget Process and Timeline, which is prepared to make sure TCPL meets the formal requirements of the budget process created by the Department of Local Government Finance. Copies of the timeline were shared with the Board. No votes were taken on either of these two topics.

Under **Comments from the Board**, Mr. Withered thanked the Board members who took time to attend the noon meeting held on June 29th with architects from the Troyer Group. Also, under this heading, President Phillips mentioned he asked the County Librarian to work on a public announcement of the donation of land by John Scheumann and Darren Sorenson. Mr. Phillips suggested this announcement be made in late August.

Mrs. Garrott moved to approve **Claims** 8488 to 8616 totaling \$348,160.71 including the pre-written claims numbered 8475 to 8487 totaling \$229,330.97 for a grand total of \$577,491.68. Mrs. McBride seconded the motion and it passed unanimously.

Mrs. Stapleton moved to adjourn the meeting at 8:30 p.m. Vice President McClure seconded the motion and it carried.

Dinah McClure, Vice President

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