

TIPPECANOE COUNTY PUBLIC LIBRARY

REGULAR BOARD MEETING
627 South Street, Lafayette, Indiana
September 6, 2005, 7:30 P.M.

MINUTES

Notice of the date, time, place and agenda for this meeting was posted in prominent public view at the Library and mailed to requesting media on Thursday, July 28th, 2005, in conformity with the Indiana Open Meeting Act.

PRESENT:

Van Phillips, President
Dinah McClure, Vice President
Pat Garrott, Treasurer
Janet Stapleton, Member
Prella McBride, Member
Jerry Withered, Member

ABSENT:

Juan Lewis, Secretary

ATTENDING:

Jos N. Holman, County Librarian
Amy Paget, Assistant County Librarian
Teena Flook, Friends President
Susan Nesbitt, Friends Committee Chair
Dave Niemantsverdriet, J.R. Kelly, Inc.
Dave Schmidt
Randy Schmidt

Earlier at 6:45 p.m. the Board held a public hearing on TCPL's 2006 budgets. No members of the public were present. President Phillips inquired about the assessed valuation amount for Tippecanoe County. For budgeting purposes, the amount being used is \$6.2 million dollars. The remaining time was allocated for the County Librarian to share statistical information and answer questions about TCPL statistics. Also, Board members briefly toured the renovated areas of the downtown library.

Board President Van Phillips chaired the regular Board meeting and called it to order at approximately 7:35 p.m. A quorum was declared to conduct business for the library.

Board member Prella McBride led the Board in reciting the Pledge of Allegiance.

Board member Janet Stapleton moved the **Board Minutes** of August 2nd, 2005 be accepted as presented. Vice President, Dinah McClure provided a second and the motion passed.

The County Librarian, Jos N. Holman, highlighted a few items from the **County Librarian's Report**. Mr. Holman mentioned the Friends presented the library with a \$50,000 check representing their commitment to the renovation of the downtown library. Also, he reported to the Board on the hearing of the State Tax Control Board regarding the issuance of a new \$2.5 million dollar bond. All of the paperwork is completed and it is anticipated written confirmation will be received in September. Mr. Holman stated no remonstrance petition was filed with the County Auditor for this activity and County Commissioner K.D. Benson wrote a letter of support for the west branch project. Finally, Mr. Holman reported he was asked to serve as a member of the strategic planning team for INCOLSA. Board President Van Phillips commented on the support of the County Council and Commissioners in library projects and the supportive relationship of both groups. He indicated good progress has been made in the willingness of both groups to work with the Library for the residents of our community.

Board Vice President, Dinah McClure moved to approve the September 6th, 2005 **Personnel Actions**. Mrs. Stapleton seconded the motion and it passed unanimously.

Under the heading of **Committee Reports**, no committees anticipated making a report. However, Jerry Withered, Chair of the Facilities Committee, reported information received from the Troyer Group indicated there were two staff changes. Lead architect Jeff Anglemyer resigned and would be replaced by another architect. Also, Arvin Delacruz no longer worked for Troyer. The Board reached consensus to immediately send a letter to the Troyer Group stating concerns about the change and requesting confirmation of the new team assigned to work with TCPL. Finally, Mr. Withered indicated a facilities committee meeting is scheduled for September 9th, 2005 to get an update on the west branch project.

Friends President Teena Flook reported for the friends of TCPL. Teena introduced Susan Nesbitt, mentioning that Susan received the Most Valuable Volunteer award at the annual meeting held last spring. Susan as Book Sale Chairperson announced the next Friends book sale will be held September 30th through October 1st and would have a Safari theme. Mrs. Nesbitt mentioned the last book sale generated over \$18,000 and \$20,000 was the goal for the upcoming book sale. Marketing of the book sale was in full swing including using the back page of the BookPage to advertise the

sale. Another sale will be held the first weekend in December and it will offer gift quality books for purchase.

President Phillips thanked the Friends for their \$50,000 contribution to the renovation of the downtown library.

Under the heading of **Old Business**, Mrs. Garrott moved to take the Umbaugh contract off the table. Ms. McClure seconded the motion. Mrs. Garrott updated the Board on billing information and explanations she received from Colette Irwin-Knott. Mrs. Garrott moved to approve the contract as presented. Mrs. Stapleton seconded the motion and it passed. Mr. Withered registered his objection to how Umbaugh handled the billing for this bonding project and stated invoices should be paid in the year the expenses are incurred.

Under **New Business**, the County Librarian commented on the loan made from the Gift Fund to Capital Projects Fund to complete the acquisition of the Gray building. This temporary loan repayment must occur in 2005. Mrs. Stapleton moved to approve repayment of the \$50,000 loan to the Gift Fund from the Capital Projects Fund. Ms. McClure provided a second to the motion and it passed. The next item of new business involved a minor change to TCPL's Dress Code Policy. TCPL's management team believed it necessary to add two more specific examples to the dress code policy. Mrs. McBride moved to approve revisions to the TCPL Dress Code Policy, effective September 6th, 2005. Mrs. Stapleton seconded the motion and it passed.

Under **Other Business**, in the section for Comments from the Public, Mr. and Mrs. David Schmidt requested to speak. The Schmidts are habitat stewards for National wildlife and they are interested in being involved in the landscaping plan for the west branch. Specifically, they would like to see native plants as part of the landscape and a friendly ecological system as well. They intend to solicit the assistance of other local groups such as the Master Gardeners and INPAWS, the Indiana Natural Plant and Wildlife Society. Their idea was well received by the Board and the Troyer Group will be approached by the idea. Under comments from the Board, as chair of the Personnel Committee, Mrs. McBride handed out copies of the evaluation of the County Librarian and indicated the Continuing Education Session for October would be designated to discuss the evaluation. Mr. Withered mentioned the budget line for Professional Services was over budget this year and the appropriate consideration should be given to this category in 2006 budget. Finally, Board President Van Phillips commented on the activity with the Lafayette Parking Commission and the positive support and cooperation received in resolving this parking situation on Alabama Street.

Mrs. Garrott moved to approve **Claims** 8756 to 8888 totaling \$370,900.70 including the pre-written claims numbered 8733 to 8755 totaling \$165,695.99 for a grand total of \$536,596.69. Mrs. Stapleton seconded the motion and it passed unanimously.

Mrs. McBride moved to adjourn the regular Board meeting at 8:30 p.m. Mrs. Stapleton seconded the motion and it carried.

Dinah McClure, Vice-President

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