

TIPPECANOE COUNTY PUBLIC LIBRARY

REGULAR BOARD MEETING

627 South Street, Lafayette, Indiana

May 1, 2018

MINUTES

Notice of the date, time, place and agenda for this meeting was posted in prominent public view at the Library and mailed to requesting media on Thursday, April 26, 2018 in conformity with the Indiana Open Meeting Act.

PRESENT:

Lora Goonewardene, President
Gail Summers, Vice-President
Dave Lahr, Treasurer
Stephen Bultinck, Secretary
Dinah McClure, Member
Brandon Hawkins, Member
Mida Grover, Member

ABSENT:

GUESTS

Jos N. Holman, County Librarian

President Lora Goonewardene chaired the regular Board meeting and called it to order at 7:02 p.m.

Board member Brandon Hawkins led the Board in reciting the Pledge of Allegiance.

Board member Dinah McClure moved the **Board Minutes** of April 3rd, 2018 be approved as presented. Board Vice President Gail Summers provided a second and the motion passed.

Under the heading of the **County Librarian's Report**, Mr. Holman highlighted several items from his report. He mentioned TCPL is a partner in the Wabash Oral History Project, a neighborhood project associated with Wabash Avenue. The project is an attempt to preserve the history and stories of families of the south end neighborhood to share with other residents in the Greater Lafayette area. TCPL's participation includes scheduling staff to conduct 6-10 interviews using Story Corps recording equipment to capture individual voices and experiences. Eventually, the oral history project will inform and inspire artists who will paint murals in the area. Habitat for Humanity, the City of Lafayette, Tippecanoe County Historical Association and WBAA are involved in the project. Mr. Holman pointed out the first step in TCPL's rezoning process of the 24 acres for the South branch takes place May 16 with an Area Plan Commission public hearing. Official paperwork was submitted on behalf of TCPL to petition to amend a zoning ordinance. A list of interested parties and the notice of the public hearing accompanied the petition. Prior to the public hearing, on May 2nd, the County Librarian will meet with Mayor Tony Roswarski who is interested in a direct briefing on the library's upcoming

South branch project. Mr. Holman reported award-winning author and illustrator Salina Yoon will visit the downtown library on May 3rd. The youth department will host a morning and afternoon presentation to local school students and an evening presentation for the public. Yoon wrote over 150 books and including a very popular penguin series. She specializes in book formats that are unique and interactive with play appeal. Finally, Mr. Holman reported TCPL hired Ruth Frasure as Klondike's new Branch Manager. Ruth joins TCPL the third week of May. She is currently the library director at the Hagerstown Jefferson Township Library in eastern Indiana. Professionally, Ruth is very active in the Indiana Library Federation. She made presentations at the annual conference and serves on the IPLA board. Ruth is tech savvy and has experience in adult programming.

Board member Mida Grover moved to approve the May 1st, 2018 **Personnel Actions**. Board Secretary Stephen Bultinck seconded the motion and it passed unanimously.

There were no **Committee Reports**.

Under the heading of **Other Reports**, the County Librarian noted that newly elected Friends President Janet Bessler sends her regrets as she was unable to attend the meeting. She plans to attend the Board's June meeting. There was no report of Friends activities.

Also under **Other Reports**, the County Librarian reviewed first quarter 2018 statistics in comparison to the first quarter of 2017 with the Board. He shared perspectives on the circulation of print and non-print items, focusing on the percentage changes in specific categories. There were several questions and general discussions on the digital resources and the various formats. The County Librarian commented on the potential impact of future budgets as circulation of digital items continued to increase. Overall, there was one percent less circulation in the first quarter of 2018 than in 2017. No action was taken as the topic was informational only.

There was no **Old Business**.

Under the heading of **New Business**, the Board considered a review of its own bylaws. The Indiana State Library requires Board of Trustees bylaws be reviewed every three years. The Board reviewed the document and suggested several deletions related to the Joint Board of Ivy Tech. They also suggested additions related to appointing authorities, officer nominations, and term limits. The County Librarian will revise the document and submit it under Old Business for a further review at the Board's June meeting.

Under the heading of **Other Business**, Board Treasurer Dave Lahr moved to approve the grand total of the claims listing presented by the County Librarian starting with claim number 27323 through claim number 27443. The prewritten claims totaled \$223,614.20 and the regular claims totaled \$183,339.46 for a grand

total of \$406,953.66. Ms. McClure provided a second to the motion and the motion passed.

Also under **Other Business**, the County Librarian took a moment to suggest there is future work for the Board's Personnel Committee with several topics that need to be considered. The most pressing topic will be the future review of draft job descriptions for "divisional leaders".

Mrs. Summers moved to adjourn the regular Board meeting at 7:55 p.m. Mr. Lahr seconded the motion and it carried.

Gail Summers, Vice-President

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