

**TIPPECANOE COUNTY PUBLIC LIBRARY**

REGULAR BOARD MEETING

627 South Street, Lafayette, Indiana

April 6, 2004, 7:30 P.M.

**MINUTES**

Notice of the date, time, place and agenda for this meeting was posted in prominent public view at the Library and mailed to requesting media on April 1, 2004 in conformity with the Indiana Open Meeting Act.

PRESENT:

Van Phillips, President  
Dinah McClure, Vice President  
Juan Lewis, Secretary  
Pat Garrott, Treasurer  
Jerry Withered, Member  
Jean Stapleton, Member  
Prella McBride, Member

ABSENT

ALSO ATTENDING:

Jos N. Holman, County Librarian  
Nancy Mancing, Friends President

President Van Phillips chaired the meeting and called it to order at approximately 7:40 p.m. A quorum was declared to conduct business for the library. Earlier, at 6:45 p.m., as a part of the Board's continuing education series, Head Youth Librarian, Carol Stults, gave a detailed overview of the activities planned for National Library Week.

TCPL Board member Prella McBride was asked to lead the Pledge of Allegiance.

TCPL Board Treasurer, Pat Garrott, moved the Board minutes of March 2<sup>nd</sup>, 2004 be accepted as presented. Vice President Dinah McClure provided a second and the motion passed. Vice President McClure moved to accept the minutes of the March 2<sup>nd</sup>, 2004 Executive Session. Mrs. Garrott seconded the motion and it passed.

The County Librarian highlighted a few items on the County Librarian's Report. Mr. Holman pointed out the Board received a \$37,863.11 check through attorney John Gambs as the final settlement with the St. Paul Surety Companies of the escrow account held by Lafayette Bank and Trust. Also, he commented on the change being implemented with organizations that held Institutional Library Cards and the accountability of

their Executive administrator for those accounts. Finally, he shared that Youth Librarian Melissa Eddy would be participating in the first Lead-IN program for developing future library leaders in Indiana.

Board Secretary Juan Lewis made a motion to approve the April 6<sup>th</sup>, 2004 Personnel Actions. Mrs. McBride seconded the motion and it passed unanimously.

There were a couple of updates given under the heading of **Committee Reports**. Board Treasurer, Pat Garrott, reported the Finance committee had met with a representative of Umbaugh and Associates to discuss TCPL's current tax rate and the impact of future general obligations bond on the tax rate. Also, Mrs. Garrott indicated there are multiple factors affecting the future tax rate including a potential building renovation at the downtown library and any expansion possibilities. Presently, TCPL has a good opportunity to blend current and new funding with very careful planning. Finally, she recommended the Facilities committee consider the building needs of the library in light of the financial options the finance committee discussed.

Vice President McClure reported the Parental Controls and Internet Filtering (Ad Hoc committee) would be meeting soon and would contact the community members of the committee to see if they could attend.

Friends President Nancy Mancing reported on looking forward to the Friends annual dinner being held on April 23<sup>rd</sup> in the ballroom of the Holiday Inn Select. Mrs. Mancing indicated the event's invitations were in the mail and Purdue's Dean of Libraries, Emily Mobley, would be speaking. Also, Mrs. Mancing shared the Friends sent a check for \$12,500 to TCPL's Foundation as its final installment of its capital campaign contribution.

Under **New Business**, Mrs. McBride moved to approve TCPL being closed on Wednesday, August 11, 2004 for its annual Staff Development Day. Mrs. Garrot provided a second to the motion and it passed unanimously.

Speaking for the Facilities committee, Chair Jerry Withered commented on the need to come to a decision about any renovations to the downtown library building. He moved to authorize the Facilities committee to negotiate a contract to retain KRM and Associates as architects to complete any design plans necessary for the renovation of the downtown library. Mrs. Garrott provided a second to the motion and it passed. Also, on behalf of the Facilities committee, Mr. Withered mentioned the Board needed to continue to consider the possibility of a new branch by having an architect design a potential building. Mr. Withered Moved that the Facilities committee be authorized to solicit proposals from interested architects,

interview architects, and then make a recommendation to the full board on building a new branch. Mrs. Stapleton seconded the motion and it passed.

Board President Van Phillips informed Board members the scheduled continuing education topic would be suspended for the board meeting in May. Instead the Board would hear a presentation on bonds and future financial options for TCPL from Rich Treptow of Umbaugh and Associates.

Under **Old Business**, Board Treasurer Pat Garrott moved to approve claims numbered 6308 to 6467 totaling \$257,098.10 including the prewritten claims numbered 6468 to 6487 totaling \$49,030.63 for a grand total of \$306,128.73. Vice President McClure seconded the motion and it passed.

Mrs. McBride moved for the adjournment of the meeting at 8:15 p.m.

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Juan Lewis, Secretary

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