

**TIPPECANOE COUNTY PUBLIC LIBRARY**

REGULAR BOARD MEETING  
627 South Street, Lafayette, Indiana  
May 3, 2004, 7:30 P.M.

**MINUTES**

Notice of the date, time, place and agenda for this meeting was posted in prominent public view at the Library and mailed to requesting media on Thursday, April 29<sup>th</sup>, 2004, in conformity with the Indiana Open Meeting Act.

**PRESENT:**

Van Phillips; President  
Dinah McClure, Vice President  
Pat Garrott, Treasurer  
Juan Lewis, Secretary  
Janet Stapleton, Member  
Jerry Withered, Member  
Prella McBride, Member

**ABSENT:**

**ALSO ATTENDING:**

Jos N Holman, County Librarian  
Nancy Mancing, Friends President

President Van Phillips chaired the meeting and called it to order at approximately 7:40 p.m. A quorum was declared to conduct business for the library. Earlier, at 6:45 p.m., as a part of the continuing education series, Collette Irwin-Knott of H.J. Umbaugh and Associates made a presentation on bonding options for TCPL. Estimated annual debt service schedules were included for board member's consideration.

TCPL Board Secretary Juan Lewis was asked to lead the Pledge of Allegiance.

TCPL Board Treasurer, Pat Garrott, moved the Board minutes of April 6<sup>th</sup>, 2004 be accepted as presented. Vice President Dinah McClure provided a second and the motion passed.

The County Librarian highlighted a few items from the County Librarian's Report. Mr. Holman commented on the \$500 check written to Lisa Burch as part of the attorney negotiated settlement for the campus library. Also, he shared four candidates had been interviewed for the

Assistant County Librarian position. No offer had been extended thus far. Mr. Holman informed the Board about the \$2000 grant received from the Gannett Foundation in support of the Forever Free exhibit scheduled for the fall of 2004. Finally, he spoke favorably about participating in the Battle of the Books sponsored by the Lafayette School Corporation.

Under the heading of **Communications**, the County Librarian mentioned correspondence from the Indiana State Library acknowledging the library's efforts toward adopting a new Long Range Plan. Also, he stated TCPL received information regarding the closing of the Gretencord Estate and the completion of activities associated with it.

Board member Prella McBride made a motion to approve the May 3<sup>rd</sup>, 2004 Personnel Actions. Mrs. Garott seconded the motion and it passed unanimously.

Quite a bit of information was shared under the heading of **Committee Reports**. Board member, Jerry Withered, reported for the Facilities Committee. The committee had met with Mike Montgomery whose firm will finalize information for the facilities study of the downtown library. Also, KRM and associates will be making recommendations for specific renovations to the downtown building.

Pat Garrott reported for the Finance Committee about the continuing education activity with a representative of Umbaugh and Associates presenting two options for financing improvements to TCPL facilities. The conclusion was the Board has some flexibility regarding future financing.

Reporting for the Personnel Committee, Mrs. McBride indicated the committee was looking for input and suggestions on the document being used to evaluate the County Librarian. She commented on the process being used for the evaluation including getting evaluative information from the department heads, the County Librarian, and board members. The information would be compiled and discussed by the Board and then the committee members would meet with Mr. Holman.

Vice President McClure indicated the Ad Hoc Parental Controls and Internet Filtering Committee had met. She presented the board with several handouts and sought feedback from them. She shared the committee was looking for a compromise between the CIPA requirements and reassuring the community that TCPL cared about the welfare of young library users. She stated the direction the committee is considering would not meet the Federal guidelines regarding CIPA and therefore TCPL would forego some portion of the finances received from the Federal Government. After hearing comments from Board members, Ms. McClure indicated the committee would finalize their thoughts and make a recommendation for action at the June board meeting.

As Foundation Liaison, Mr. Withered made a few comments about where the Foundation stood financially more than five years ago and that currently the Foundation had more than \$600,000 in assets. He shared most of the funds were on deposit with the Greater Lafayette Community Foundation and eventually when the funds reached a certain level, a policy might be adopted for potential use of the funds. Also, he mentioned the Friends of TCPL had recently completed the last installment of their \$50,000 pledge to the Capital Campaign and he commended them for their support.

In her report, Friends President Nancy Mancing spoke about the Friends annual dinner and the positive comments she received about the program. The Friends next book sale is scheduled for July 9-11 because of having just three book sales this year. Mrs. Mancing informed the Board that recently elected Vice-President Tina Flook would be attending the next few TCPL Board meetings because Mrs. Mancing was planning an extended visit to Spain. Finally, she mentioned the Friends Board was considering a fall membership campaign with her personal goal of 1000 Friends members.

Under **New Business**, Board Treasurer Pat Garrott moved to declare the list of submitted items as surplus and the items be disposed of by the Friends of TCPL as they deem appropriate. Board member Janet Stapleton seconded the motion and discussion was held regarding being prudent when disposing of equipment which might be perceived as valuable by local taxpayers. After checking the current blue book value of the 1990 Chevy Astro Van and final comments were made, the question was called and the motion passed.

Under **Other Business**, Board treasurer Pat Garrott moved to approve claims number 6488 to 6614 totaling \$278,261.79 including the prewritten claims numbered 6615 to 6627 totaling \$74,147.85 for a grand claim total of \$352,409.64. The motion was seconded by Mrs. McBride and it passed.

There being no further business, Mrs. McBride moved to adjourn the meeting at 8:20 PM.

---

Juan Lewis, Secretary

EXHIBITS AND OTHER MATERIALS REFERENCED IN THESE MINUTES CAN BE INSPECTED AND COPIED IN THE ADMINISTRATIVE OFFICE, TIPPECANOE COUNTY PUBLIC LIBRARY, 627 SOUTH STREET, LAFAYETTE, INDIANA 47901-1470.