

**TIPPECANOE COUNTY PUBLIC LIBRARY**

REGULAR BOARD MEETING  
627 South Street, Lafayette, Indiana  
August 3<sup>rd</sup>, 2004, 7:30 P.M.

**MINUTES**

Notice of the date, time, place and agenda for this meeting was posted in prominent public view at the Library and mailed to requesting media on Thursday, July 29<sup>th</sup>, 2004, in conformity with the Indiana Open Meeting Act.

**PRESENT:**

Van Phillips; President  
Dinah McClure, Vice President  
Janet Stapleton, Member  
Jerry Withered, Member  
Prella McBride, Member

**ABSENT:**

Juan Lewis, Secretary  
Pat Garrott, Treasurer

**ALSO ATTENDING:**

Jos N Holman, County Librarian  
Teena Flook, Friends Vice-President  
Jane Rutledge, Friends Member  
Amy Paget, Assistant County Librarian

President Van Phillips chaired the meeting and called it to order at approximately 7:40 p.m. A quorum was declared to conduct business for the library. Earlier, at 6:45 p.m., as a part of the Board's continuing education series, Board members reviewed the preliminary 2005 TCPL Operating Budget along with the 2005 debt service amounts. Staff member's health insurance costs and specific funds being used for renovation of the downtown library generated the most discussion. Overall, it was a very informative session.

To begin the meeting, TCPL Board member Jerry Withered was asked to lead the Pledge of Allegiance.

Board member Prella McBride moved the Board minutes of July 6<sup>th</sup>, 2004 be accepted as presented. Board Vice-President Dinah McClure provided a second and the motion passed.

The County Librarian highlighted a few items from the County Librarian's Report. Mr. Holman stated he had met with representatives of KRM & Associates to continue discussing the downtown renovation project and review the enumerated concerns previously communicated to the firm.

Also, he commented on the progress of the construction of the “ADA compliant inclined sloping sidewalk”. The collaboration with the City of Lafayette was going well, the contractor was on schedule, and everyone was pleased with the work thus far. Finally, Mr. Holman updated the board on the \$14,111.14 check received from Lafayette Bank & Trust. The Library was directed by the State Board of Accounts to deposit these funds into the BIRF Fund since it still had active bond payments.

Mrs. McBride made a motion to approve the August 3<sup>rd</sup>, 2004 Personnel Actions. Board member Janet Stapleton seconded the motion and it passed unanimously. Mr. Withered commented on Amy Paget’s promotion to Assistant County Librarian and congratulated her on the new position.

Under the heading of **Committee Reports**, Mr. Withered shared the Facilities Committee had moved forward and reviewed the document dated July 5<sup>th</sup> from KRM and Associates. A motion was forthcoming under the topic of Old Business.

Board President Van Phillips reported the Finance Committee had reviewed the 2005 Operating Budget and asked the County Librarian to investigate non-health insurance coverage for the library. The committee recommended these specific insurance coverages be reviewed and quoted by several other insurance agencies to compare the current premium costs. Also, President Phillips acknowledged the Long Range Plan Committee had met and encouraged the committee members and the County Librarian to keep going forward with the work of the committee while waiting for the return of the committee chair.

Reporting for the Friends of TCPL, Friends Vice-President Teena Flook indicated Friends President Nancy Mancing would be returning from Spain soon. Also, Ms. Flook announced the Friends Board would have a retreat on Saturday, August 14 to discuss future goals and topics of specific interest to the Friends membership. Ms. Flook introduced Jane Rutledge who chairs an ad hoc committee reviewing how the Friends use their allotted space in the basement. Mrs. Rutledge reported on the committee’s work thus far.

Under **Old Business**, Facilities Chair Jerry Withered moved to accept the standard AIA contract provided by KRM & Associates to do the architectural work associated with the downtown renovation, subject to a review and approval by the attorneys retained by the library. Vice-President McClure seconded the motion and it passed.

Under **New Business**, Mrs. McBride moved to publish the budget estimates, tax levies, and the schedule of public hearing and Board adoption dates for the 2005 Operating, BIRF, LIRF, and Capital Projects Fund budgets. Mrs. Stapleton seconded the motion. After some discussion regarding using the LIRF Fund and how to advertise so the Board might

have the option to use the LIRF Fund, the question was called and the motion passed.

Under **Other Business**, Board President Van Phillips moved to approve claims number 6935 to 7056 totaling \$214,931.57 including the prewritten claims numbered 7057 to 7069 totaling \$78,623.73 for a grand claim total of \$293,555.30. Mrs. McBride seconded the motion and it passed.

Mrs. McBride moved to adjourn the meeting at 8:10 p.m.

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Dinah McClure, Vice-President

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