

TIPPECANOE COUNTY PUBLIC LIBRARY

REGULAR BOARD MEETING
627 South Street, Lafayette, Indiana
October 5th, 2004, 7:30 P.M.

MINUTES

Notice of the date, time, place and agenda for this meeting was posted in prominent public view at the Library and mailed to requesting media on Thursday, September 30, 2004, in conformity with the Indiana Open Meeting Act.

PRESENT:

Dinah McClure, Vice President
Pat Garrott, Treasurer
Juan Lewis, Secretary
Janet Stapleton, Member
Jerry Withered, Member
Prella McBride, Member

ABSENT:

Van Phillips; President

ALSO ATTENDING:

Jos N Holman, County Librarian
Nancy Mancing, Friends President
Amy Paget, Assistant County Librarian
WLF1 TV

Vice-President Dinah McClure chaired the meeting and called it to order at approximately 7:35 p.m. A quorum was declared to conduct business for the library. Earlier, at 6:50 p.m., as a part of the Continuing Education Series, Board members heard a presentation from Leanne York, the Managing Librarian at the campus library. Mrs. York shared information on customer use of the campus library, including statistical information and program activities. Also, she reported that Sharon Goebel, a new Youth Services Librarian would start work on October 11th.

To begin the meeting, Board Treasurer Pat Garrott, was asked to lead the Pledge of Allegiance.

Mrs. Garrott moved the Board minutes of September 7, 2004 be accepted as presented. Board member Janet Stapleton provided a second and the motion passed. Board Member Jerry Withered moved the Board minutes of September 20, 2004 that recorded the Adoption of the 2005 TCPL budgets, be accepted as presented. Secretary Juan Lewis seconded the motion and it passed as well.

The County Librarian highlighted a few items from the County Librarian's Report. Mr. Holman mentioned the Friends of TCPL would

participate in selling calendars produced by the Journal and Courier in honor of their 175th anniversary. Also, he mentioned the staff was working on the revision of the TCPL employment application, which will be available online for printing. Finally, he noted a third Toddler Storytime session had been added to the programming schedule at the downtown library.

Under **Communications**, the Board received notification from the Tippecanoe County Commissioners that another business would be receiving a tax abatement.

Mrs. McBride made a motion to approve the October 5, 2004 Personnel Actions. Mrs. Stapleton seconded the motion and it passed unanimously.

Under the heading of **Committee Reports**, Chair Juan Lewis reported for the Long Range Plan Committee. Mr. Lewis commented on the two consultants being considered to direct the development of TCPL's new long-range plan. He referenced a summary sheet that outlined the approach of both consultants to the process and the costs associated with each consultant as well. One of the major differences is the bottom line cost estimated for each consultant. A recommendation would be forthcoming under **Old Business**.

Reporting for the Friends of TCPL, Friends President Nancy Mancing indicated the Friends were really busy and working hard preparing for their next booksale. The theme for the book sale is Blast Off With Books and the dates are November 5-8, 2004. The Friends are developing a new brochure for marketing the organization. Also, in conjunction with designing a new brochure, the Friends are discussing their membership levels in terms of costs and categories.

Under **Old Business**, Long Range Plan Committee chair Juan Lewis followed up on his earlier report. He moved and Mrs. McBride seconded a motion to approve retaining the Ellen Miller group as a strategic planning consultant to coordinate the development of the next long range plan for TCPL and enter into an agreement confirming the expectations and fees of said consultant and the library. Discussion ensued with questions and comments about the consultant's background, her work with other libraries in Indiana, and the composition of the planning team. After discussion, the motion was voted on and passed successfully.

Under **New Business**, the County Librarian reviewed the process that led to the final choice of options for renewing the health insurance plan with Great West Health Care. Also, Mr. Holman shared information about the changes in benefits for staff that participate in the plan. Mrs. Garrot moved to approve retaining Great-West Healthcare as the health insurance provider for eligible Tippecanoe County Public Library employees and to

accept the quoted rates provided for the plan year October 1, 2004 through September 30, 2004. Mrs. McBride seconded the motion and the motion passed.

Under **Other Business**, Board treasurer Pat Garrott moved to approve claims number 7220 to 7332 totaling \$245,908.50 including the prewritten claims numbered 7333 to 7344 totaling \$48,457.14 for a grand claim total of \$294,365.64. Mrs. McBride seconded the motion and it passed unanimously.

Vice-President McClure moved to adjourn the meeting at 8:00 p.m.

Juan Lewis, Secretary

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