

TIPPECANOE COUNTY PUBLIC LIBRARY

REGULAR BOARD MEETING

627 South Street, Lafayette, Indiana

June 4, 2019

MINUTES

Notice of the date, time, place and agenda for this meeting was posted in prominent public view at the Library and mailed to requesting media on Thursday, May 30, 2019 in conformity with the Indiana Open Meeting Act.

PRESENT:

Lora Goonewardene, President
Gail Summers, Vice-President
Stephen Bultinck, Secretary
Dave Lahr, Treasurer
Mary Springer, Member
Brandon Hawkins, Member

ABSENT:

Mida Grover, Member

GUESTS

Harry Mohler, Architect
Jos N. Holman, County Librarian

President Lora Goonewardene chaired the regular Board meeting and called it to order at 7:02 p.m. A quorum was declared to conduct business for the library.

Board member Mary Springer led the Board in reciting the Pledge of Allegiance.

Board Secretary Steve Bultinck moved the **Board Minutes** of May 7th be approved as presented. Board Treasurer Dave Lahr provided a second and the motion passed.

Under the heading of the **County Librarian's Report**, Mr. Holman identified and reported on a few things relevant to future library activities. He mentioned that while TCPL is exempt from paying property taxes, the actions and activities associated with the purchase of the 23 acres on CR 430 generated a tax bill for the property. Though TCPL received a credit from the seller at closing, a mix-up occurred in the record assignments and the Woodfield Village Homeowners received the tax bill. Now TCPL will pay the full year taxes (May and November) along with a 5 percent penalty. In the future, TCPL will only be assessed for the ditch associated with the property. Next, Mr. Holman indicated that because of the conflict in personal schedules, the TCPL Foundation delayed its May meeting until July. In the meantime, the Foundation's accountant filed an automatic extension to file the 990 tax return. Also, related to the Foundation, as of March 12 the 2018 Annual Appeal raised \$10,115 in gifts from eighty-four donors. A few more gifts are expected yet this year. Finally, Mr. Holman shared that TCPL staff members are making plans to attend two offsite events during the month of June. First, staff will participate in the June 8th YMCA Healthy Kids Day from noon to 2:00p.m. This is the library's first participation in the YMCA activity. During the evening on June 8th, staff members will participate in the Mosey Down Main Street activity. We have participated in Moseys in previous years.

Board Vice President Gail Summers moved to approve the June 4th, 2019 **Personnel Actions**. Board member Brandon Hawkins seconded the motion and it passed unanimously.

Under the heading of **Committee Reports**, Mr. Lahr reported on a recent meeting of the Finance committee. The meeting centered on options to earn interest on the large cash balance in the library's checking account. The committee focused on simple straightforward earnings vehicles such as money market instruments. Jim Dimitroff of Old National Bank met with the committee and shared information on an approach that appeared worthwhile but also held little risk for the library. The committee considered the negatives and positives of the approach. There was consensus to make a recommendation to utilize the money market instrument with the fees associated with it. There is the possibility of TCPL earning a substantial amount of interest that can be used to supplement the construction costs of South branch. The Board fully discussed the committee's report. Action will be taken under New Business. Mr. Lahr provided a written copy of the report as well.

Under the heading of **Other Reports**, no report was given for the Friends of TCPL. Mr. Holman shared the dates for the upcoming Friend's book sale.

Also under **Other Reports**, Youth Librarian Melissa Freed presented several highlights of TCPL's Summer Reading Program including sharing the theme "*Universe of Stories*". Mrs. Freed mentioned the present registration numbers for the adult, teen and children's programs. She also commented on the tremendous financial support for the summer reading program (SRP) from several local businesses and sponsors. Finally, she spoke of several performers who would present during the "Thursday specials" including the County Librarian performing storytelling at all three buildings. Mrs. Freed closed with additional clarifications on the registration numbers compared to last summer. She then shared sample prizes of the SRP and welcomed Board members to take one for the children in their lives. The Board then watched the SRP video written by Alec Gramm and performed by youth staff. No action was needed on this topic.

Lastly under the heading of **Other Reports**, the County Librarian updated the Board on the Additional Appropriation process (AA). Mr. Holman shared the library's information was provided to the Tippecanoe County Auditor and their attorney. County Auditor Bob Plantenga will advertise and post the public notice for the AA and ensure it is on the County Council's June 11th, 2019 agenda. Mr. Plantenga and the County Librarian provided a draft resolution to the Council's attorney who will finalize it before the meeting. According to the Department of Local Government Finance, TCPL does not have to advertise the AA, but the library will need to submit several forms to the DLGF to get their final approval on the activity.

There was no **Old Business**.

Under the heading of **New Business**, the Board revisited the Finance committee report with the idea of taking action on a TCPL Investment Vehicle. After a brief discussion, Mr. Bultinck moved the Board accept the Finance committee's recommendation to open and fund a money market investment account with Old National Bank. Mr. Lahr provided a second to the motion and the motion passed.

Under the heading of **Other Business**, Mr. Lahr moved to approve the grand total of the claims listing presented by the County Librarian starting with claim number 28614 through 28722. The prewritten claims were \$317,975.16 and the regular claims were \$434,367.19 for a grand total of \$752,342.35. Mrs. Springer seconded the motion and it passed.

There was no Other Business.

After Mr. Holman shared revised copies of the Board contact list, Mr. Hawkins moved to adjourn the regular Board meeting at 7:50 p.m. Mrs. Summers seconded the motion and it carried.

Gail Summers, Vice President

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