

TIPPECANOE COUNTY PUBLIC LIBRARY

REGULAR BOARD MEETING

627 South Street, Lafayette, Indiana

October 1, 2019

MINUTES

Notice of the date, time, place and agenda for this meeting was posted in prominent public view at the Library and mailed to requesting media on Thursday, September 26, 2019 in conformity with the Indiana Open Meeting Act.

PRESENT:

Lora Goonewardene, President
Gail Summers, Vice-President
Dave Lahr, Treasurer
Brandon Hawkins, Member
Mary Springer, Member
Mida Grover, Member

ABSENT:

Stephen Bultinck, Secretary

GUESTS

Harry Mohler, Architect
Janet Bessler, Friends President
Jos N. Holman, County Librarian

President Lora Goonewardene chaired the regular Board meeting and called it to order at 7:03 p.m. A quorum was declared to conduct business for the library.

Board member Mary Springer led the Board in reciting the Pledge of Allegiance.

Board member Mida Grover moved the **Board Minutes** of September 3rd, 2019 be approved as presented. Board Vice President Gail Summers provided a second and the motion passed.

Under the heading of the **County Librarian's Report**, Mr. Holman reported on several library related items. Mr. Holman mentioned TCPL is partnering with the Alpha Kappa Alpha Sorority, Inc. Chi Phi Omega Chapter to present a celebratory program on the Harlem Renaissance (HR) on October 5. The program will introduce the HR to grade school children. Biographies of women involved in the HR along with music of the time period will be shared. The County Librarian will perform a few Langston Hughes poems as part of the activity. Mr. Holman reported several staffing changes. After 16 years as Head Reference Librarian, Alison Moss will retire on October 30. Alison has been a pivotal leader of the One Great Read program and more recently been at the forefront of the *Journeys: Life Reflections* program. Another staff change is the resignation of Melinda Henry, a decade plus Circulation Leader at the downtown building. While working at TCPL Melinda acquired her MLIS and moves to her first professional position at Anderson P.L. For the past three years Melinda served as chair of the Social committee. On September 16th, Sarah Barth started her position as a Youth Librarian at the Wyandotte Branch, Sarah previously worked at the Kewanee Public Library in Illinois. The final staffing change is the hiring of a new Facilities Coordinator. John Devine starts work on October 1st and will get a chance for informal training with previous Facilities Coordinator Bob Mullett. John's facilities experience was gained as he spent ten years working in long term residential care facilities in Illinois.

Mrs. Summers moved to approve the October 1st, 2019 **Personnel Actions**. Mrs. Grover seconded the motion and it passed unanimously.

There was one **Committee Report**. Reporting for the Ad Hoc Naming committee, Board member Brandon Hawkins shared that he and Board Treasurer Dave Lahr met and discussed an approach to naming a newly constructed library building in exchange for a monetary gift to TCPL. Mr. Hawkins confirmed TCPL did not have a gift policy to guide its acceptance of such a gift. He mentioned the committee looked at a couple of local gift policies to get an idea of what might be included in the policy. Draft versions of a *Gift Acceptance Policy* and a *Facilities Naming Policy* were shared with the full Board. There was agreement any adopted policy would need to be reviewed by the library's legal counsel before adoption. The committee will continue its work on the draft policies. No action was taken.

Under the heading of **Other Reports**, Mrs. Jan Bessler reported on the most recent Friends book sale in mid-September. Mrs. Bessler reported it was a good sale and the Friends raised just over \$15,000. There were no **Other Reports**.

There was no **Old Business**.

Under the heading of **New Business**, the Board considered adoption of the 2020 budgets. The County Librarian reminded the Board of the steps already completed in this activity. He also pointed out the responsibility and authority the Board of Trustees has to formally adopt the 2020 budgets for the General Operating Fund and the Bond and Interest Redemption Fund. Finally, Mr. Holman indicated the next step after adopting the budgets is electronically filing the information on the Department of Local Government Finance Gateway website. A copy of the 2020 adoption resolution was made available to the Board. Mr. Hawkins moved to adopt the Resolution for Appropriations and Tax Rates. Mrs. Grover provided a second and the motion passed. There was no other **New Business**.

Under the heading of **Other Business**, Board Treasurer Dave Lahr moved to approve the grand total of the claims listing presented by the County Librarian starting with claim number 29001 through 29091. The prewritten claims were \$215,540.54 and the regular claims were \$513,014.45 for a grand total of \$728,554.99. Mrs. Grover seconded the motion and it passed. There was no **Other Business**.

Under the heading of **Comments from the Director**, Mr. Holman briefed the Board on a couple of staffing related topics. One related to the challenge of recruiting shelvers in the current workforce and the need to adjust the starting hourly wage of shelvers. The second had to do with reassignment of staff based on current vacancies. By consensus the Board reiterated their position, the County Librarian has the authority to best determine the use of the staff.

Mrs. Grover moved to adjourn the regular Board meeting at 7:47 p.m. Mr. Lahr seconded the motion and it carried.

Gail Summers, Vice President

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