

**TIPPECANOE COUNTY PUBLIC LIBRARY**

REGULAR BOARD MEETING

627 South Street, Lafayette, Indiana

December 4, 2001, 7:30 P.M.

**MINUTES**

Notice of the date, time, place and agenda for this meeting was posted in prominent public view at the Library and mailed to requesting media on November 1, 2001, in conformity with the Indiana Open Meeting Act.

**PRESENT:**

Dan Taylor, President  
Jerry Withered, Vice-President  
Prella McBride, Secretary  
Van Phillips, Vice-Treasurer  
Juan Lewis, Treasurer  
Melissa Nelson

**ABSENT:**

Pat Garrott

**ALSO ATTENDING:**

Scottie Patterson, Interim County Librarian  
Tom Yarnall, Facilities Manager  
Jamie Yeary, Administrative Assistant  
Michelle Bradley, Head Campus Librarian  
Amy Paget, Head Foundation Librarian  
Harry Mohler, Architect  
Rita Bulington, Friends President  
Arvil Duley  
All available Library Staff

President Dan Taylor called the meeting to order and called the roll to establish that a quorum was present for the conducting of business.

Upon motion by Mr. Lewis and second by Mr. Phillips, with an amendment adding Juan Lewis as having been in attendance, the Minutes of the November 6, 2001 regular meeting were approved.

Ms. Patterson reviewed her written monthly report.

Upon motion by Mr. Phillips and second by Ms. McBride, the personnel actions were approved.

Mr. Withered reported for the Facilities Committee that the new library is coming along well. Mr. Mohler reported also, that the exterior and mechanical rooms still need finishing touches. Michelle Bradley reported that the shelving and furniture are arriving and are being installed.

Ms. McBride reported for the Nominating Committee the following slate of officers for the year 2002.

President	Mr. Withered
Vice-President	Mr. Lewis
Secretary	Ms. Nelson
Treasurer	Mr. Phillips
Vice-Treasurer	Ms. Garrott

Ms. McBride reported for the Personnel Committee that three of the six candidates for the directors position have been asked back for further interviewing.

Mr. Withered reported that there are two sub-committees for Parental Controls and Internet Filtering (AD HOAC). The committees discussed the video check out and Internet viewing policies. The committees will reconvene in January.

Ms. Paget briefly discussed the Proposed Development Plan of Work.

Rita Bulington announced the Holiday Boutique held the previous weekend had raised \$7,927.00. The Friends are now looking at new goal for next year.

Mr. Taylor read the first readings for, 2002 Board Meeting Dates, 2002 Library Closed Dates, 2002 Salary Schedule, Job Descriptions, and RFB Truck/Trailer Mobile Library.

Mr. Yarnall reported on the job description for the Courier position. He discussed the benefits of having an in house employee do the book pick ups instead of an outside courier service.

Ms. Serrano reported on the progress of the new bookmobile stating that there will be a lot more space and much more economical.

The following resolutions were approved :

2002 Salary Ordinance: Moved by Mr. Withered, second by Ms. Nelson.

Cancellation of Warrants: Old Outstanding Checks: Moved by Mr. Withered, second by Mr. Lewis.

Interest: Moved by Mr. Withered, second by Mr. Lewis.

Mr. Taylor thanked the staff for attending the meeting. He recognized Sharon Kern and Peg Anthrop for completing 15 years of service, Amy Paget for 10 years of service, and Emily Kroll and Jillian Shoop for 5 years of continuous service. Mr. Taylor also presented a gift to Mr. Withered and thanked him for his service as Facilities Chairman.

Ms. Patterson thanked the staff for their work throughout the year. She also presented Tom Yarnall with the 2001 Interim Director's Award for his extra effort and support throughout the year.

Mr. Lewis moved, seconded by Mr. Phillips, that Claims #1658 through #1812, be approved in the amount of \$109,017.41, including transfers and investments. The Claims were unanimously approved for payment.

On behalf of the Social Committee, Tom Yarnall invited the Trustees to join the staff and guests at the annual library holiday party on January 27<sup>th</sup>.

Ms. McBride reported on her recent visit with Mr. Phillips, to the Unitarian Church. She reported this might be an option to purchase for our expansion.

There being no further business, President Taylor adjourned the meeting at 8:30 PM.

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Prella McBride, Secretary

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