

TIPPECANOE COUNTY PUBLIC LIBRARY

REGULAR BOARD MEETING

627 South Street, Lafayette, Indiana

March 5, 2002, 7:30 P.M.

MINUTES

Notice of the date, time, place and agenda for this meeting was posted in prominent public view at the Library and mailed to requesting media on February 28, 2002, in conformity with the Indiana Open Meeting Act.

PRESENT:

Jerry Withered, President
Juan Lewis, Vice-President
Melissa Nelson, Secretary
Van Phillips, Treasurer
Pat Garrott, Vice-Treasurer

ABSENT

Dan Taylor
Prella McBride

ALSO ATTENDING:

Jos Holman, County Librarian
Scottie Patterson, Assistant County Librarian
Tom Yarnall, Facilities Manager
Jamie Yeary, Administrative Assistant
Amy Paget, Head Foundation Librarian
Harry Mohler, Architect
Rita Bulington, Friends President
Ofe Walker, Finance Manager
Carin Schleicher, Head Circulation Librarian
Kirsten Serrano, Head Outreach Librarian
Michelle Bradley, Managing Campus Librarian
Terry Travis, Head Technical Services Librarian
Carol Stults, Head Youth Librarian

President Jerry Withered called the meeting to order and called the roll to establish that a quorum was present for the conducting of business. Mr. Holman led the board in the Pledge of Allegiance.

Upon motion by Ms. Garrott and second by Mr. Lewis, the Minutes of the February 5, 2002 regular meeting were approved.

Upon motion by Mr. Phillips and second by Mr. Lewis, the Minutes of the February 11, 2002 special board meeting were approved.

Mr. Holman thanked everyone for the warm welcome received by all the staff and friends.

Upon motion by Ms. Garrott and second by Mr. Lewis, the personnel actions were approved.

Mr. Phillips reported activities in the Capital Projects Fund he indicated the council meeting was scheduled for March 12th at 2 P.M. Mr. Withered will be the presenter.

Mr. Withered reported on behalf of the Facilities Committee that the new library is up and running. Mr. Mohler reported that he is working on the punch list with Aymir. Mr. Yarnall stated that he is working on getting some mechanical problems fixed. Ms. Bradley reported most of the interior signs have been installed.

Rita Bulington reported that the book sale at Barnes & Noble brought in \$3,468.00. The Books in Bloom book sale brought in \$24,107.91.

Upon request by Mr. Lewis, Ms. Schleicher reviewed the policy for schedule of Collection Fees. Mr. Phillips motioned to approve the new Collection Fee schedule, and Ms. Garrott second the motion. Motion approved.

Mr. Phillips motioned to remove the bookmobile bid from the table and open for discussion. Second by Ms. Garrott. Motion approved. Motioned by Mr. Phillips and second by Ms. Garrott, the bookmobile and truck will be separated for discussion purposes. Mr. Phillips motioned to purchase the mobile library from Matthews Specialty Vehicles; second by Ms. Nelson. Motion approved. Additional research by will be conducted by TCPL staff regarding selection and payment for a truck.

Ms. Nelson moved to approve the Red Cross agreement to use TCPL grounds in the event of mass disaster. Second by Mr. Phillips. Motion approved.

Mr. Phillips reported that training for truck & trailer driving would be offered for any staff driving the bookmobile, by county councilman Dave Buyer.

Ms. Nelson moved, seconded by Ms. Garrott, that Claims #2158 through #2381 and pre-written checks be approved in the amount of \$449,791.77 including transfers and investments. The Claims were unanimously approved for payment.

There being no further business, President Withered adjourned the meeting at 8:00 PM.

Melissa Nelson, Secretary

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