

TIPPECANOE COUNTY PUBLIC LIBRARY

REGULAR BOARD MEETING

627 South Street, Lafayette, Indiana

September 3, 2002, 7:30 P.M.

MINUTES

Notice of the date, time, place and agenda for this meeting was posted in prominent public view at the Library and mailed to requesting media on August 29, 2002, in conformity with the Indiana Open Meeting Act.

PRESENT:

Jerry Withered, President
Prella McBride, Member
Pat Garrott, Vice Treasurer
Melissa Nelson, Secretary
Van Phillips, Treasurer

ABSENT

Dan Taylor
Juan Lewis

ALSO ATTENDING:

Jos Holman, County Librarian
Scottie Wallace, Assistant County Librarian
Jamie Yeary, Administrative Assistant
Rita Bulington, Friends President
Staff Members of TCPL

President Jerry Withered called the meeting to order and established that a quorum was present for the conducting of business. Melissa Nelson led the board in the Pledge of Allegiance.

Upon motion by Mr. Lewis and second by Ms. Nelson, the Minutes of the August 6, 2002 regular meeting were approved.

Mr. Holman briefly covered highlights of the County Librarians report. Items highlighted included the reception to honor volunteers who work at the library to be held September 4, 2002. The library's insurance carrier, Great West, has refunded the library \$2000.00 for miscommunication regarding rates this past fall. Also, the switchboard located in the circulation department will move to the Administration office.

Upon motion by Mr. Phillips and second by Ms. Nelson, the personnel actions were approved.

As chair of the Finance Committee, Mr. Phillips reported the committee had received information from the state auditor that indicated some of the beginning cash balances of 2001 were incorrect. Mr. Phillips handed out copies of the auditor's findings and stated a motion would be forthcoming in the action items.

Rita Bulington reminded everyone of the upcoming book sale this weekend. Also, Mrs. Bulington informed the Board, the Friends Board of Directors would be meeting on September 12, 2002 to determine the Friends future action in acquiring the Unitarian Church. The Friends are hoping to secure a "first right of refusal" with approval of the majority of their Board of Directors.

Moved by Ms. Garrott and seconded by Mr. Phillips, a motion to accept the cash balances as determined by the State Board of Accounts auditor and to adjust the January 1, 2002 cash balances of the effected funds was accepted.

A motion by Ms. McBride to declare the list of submitted items as surplus, was second by Ms. Garrott, and was approved.

After a discussion and a few questions by the Board, Ms. McBride moved with a second from Ms. Garrott, to approve the group health insurance renewal with Great West for 10/01/02 to 09/30/03. Mr. Withered suggested the County Librarian discuss with TCPL staff the consideration of being enrolled or not enrolled in the library offered insurance program, especially if they had alternative coverage options.

Ms. Garrott motioned and seconded by Ms. McBride, Jerry Withered was designated for the 2002-2005 term, Pat Garrott for the 2002-2004, and Dan Taylor for the 2002-2003 term on the Ivy Tech/TCPL Joint Board.

Mr. Phillips moved, seconded by Ms. Garrott that Claims #3390 through #3509 in the amount of \$326,869.03. The Claims were unanimously approved for payment.

Mr. Withered acknowledged resigning Board member, Melissa Nelson, and thanked her with sincere gratitude for all her hard work and service through the years to the board and the Tippecanoe County Public Library.

There being no further business, President Withered adjourned the meeting at 8:15 PM.

Melissa Nelson, Secretary