

**TIPPECANOE COUNTY PUBLIC LIBRARY**

REGULAR BOARD MEETING

627 South Street, Lafayette, Indiana

December 3, 2002, 7:30 P.M.

**MINUTES**

Notice of the date, time, place and agenda for this meeting was posted in prominent public view at the Library and mailed to requesting media on November 27, 2002, in conformity with the Indiana Open Meeting Act.

PRESENT:

Jerry Withered, President  
Prella McBride, Member  
Van Phillips, Treasurer  
Dinah McClure, Member  
Pat Garrott, Vice Treasurer  
Juan Lewis, Vice President

ABSENT

Dan Taylor

ALSO ATTENDING:

Jos Holman, County Librarian  
Scottie Wallace, Assistant County Librarian  
Jamie Yearly, Administrative Assistant  
Rita Bulington, Friends President  
Staff Members of TCPL

President Jerry Withered called the meeting to order and established that a quorum was present for the conducting of business. Dinah McClure led the board in the Pledge of Allegiance.

Upon motion by Mr. Lewis and second by Ms. McClure, the Minutes of the November 4, 2002 regular meeting were approved.

Mr. Holman briefly covered highlights of the County Librarians report. Items highlighted included the training from Insight Communications for a number of Youth employees to allow the use of Insight's equipment as to make videos for the Summer Reading Club.

An estimated number of 2000 people visited the Go Figure exhibit. The next meeting of the Joint Library Board will be held at 5:30 p.m. December 9<sup>th</sup> on the Ivy Tech Campus.

Mulhaupt has scheduled December 9<sup>th</sup> for installation of the replacement doors on the Alabama Street entrance.

Under Communications, Mr. Holman reported TCPL had received notice of an estate donation designated by Ray K. Gretencord. The specific bequest of \$5000 will not be received for an estimated seven months.

Upon motion by Ms. Garrott and second by Mr. McBride, the personnel actions were approved.

Mr. Phillips reported for the Facilities Committee. TCPL has received proposals from the three potential firms contacted for the upcoming facilities studies. It has been requested the director check references on two of the tree companies. A recommendation is expected to be made at the December 20<sup>th</sup> special board meeting.

Reporting for the Finance Committee, Mr. Phillips recommended the Personnel Committee meet and makes a recommendation on how to allocate the five percent personnel increase in the 2003 Budget. Also, Mr. Philips moved to table approval of the 2003 Salary Ordinance until the Personnel Committee made its recommendation.

Also, Mr. Phillips requested and encouraged the County Librarian move on securing ideas and cost estimates for the 2004 Capital Projects appeal to the County Council.

Rita Bulington reported that the Friends budget is to be approved in 2 weeks, with the biggest change is funding a large portion of expenses for the Pocket Edition. Bi-Law revision is waiting board approval as well. Book sale is this weekend December 6<sup>th</sup> – 8<sup>th</sup>.

The board discussed the best retreat date, and agreed to Saturday February 8, 2003 from 8-12.

A motion by Mr. Phillips to approve the Board of Trustees meeting dates for 2003, was seconded by Ms. Garrott and was approved.

A motion by Mr. Phillips to table the potential 2003 closed days for TCPL was seconded by Mr. Lewis and approved. Mr. Phillips suggested the county librarian review the recommended closing date of December 24<sup>th</sup> and get input from the department heads.

A motion by Mr. Phillips to discuss the 2003 salary Ordinance with the Personnel Committee was seconded by Ms. McBride and was approved.

Mr. Phillips moved, seconded by Ms. Garrott that Claims #3803 through #3935 in the amount of \$208,499.18. The Claims were unanimously approved for payment.

Mr. Withered had staff who attended the meeting introduce themselves, Mr. Withered also presented staff members with years in service awards those being; Niki Cornell 20 yrs, Anne Jones 10 yrs, Jeanne VanHorn 5 yrs, Sarah Spencer 5 yrs, Jaclyn Cronkhite 5 yrs, Scottie Wallace 5 yrs, and Ann Borch 5 yrs.

There being no further business, upon motion by Ms. Garrott and second by Mr. Phillips, President Withered adjourned the meeting at 8:00 PM.

---

Prella McBride, Secretary

EXHIBITS AND OTHER MATERIALS REFERENCED IN THESE MINUTES CAN BE INSPECTED AND COPIED IN THE ADMINISTRATIVE OFFICE, TIPPECANOE COUNTY PUBLIC LIBRARY, 627 SOUTH STREET, LAFAYETTE, INDIANA 47901-1470.