

**TIPPECANOE COUNTY PUBLIC LIBRARY**

REGULAR BOARD MEETING

627 South Street, Lafayette, Indiana

February 4, 2003, 7:30 P.M.

**MINUTES**

Notice of the date, time, place and agenda for this meeting was posted in prominent public view at the Library and mailed to requesting media on January 30, 2003, in conformity with the Indiana Open Meeting Act.

PRESENT:

Jerry Withered, President  
Juan Lewis, Vice-President  
Dinah McClure, Member  
Pat Garrott, Vice-Treasurer  
Van Phillips, Treasurer  
Prella McBride, Secretary

ABSENT:

Dan Taylor

ALSO ATTENDING:

Jos N. Holman, County Librarian  
Rita Bulington, Friends President  
Terry Travis

President Jerry Withered called the meeting to order at approximately 7:35 P.M. and a quorum was declared.

Pat Garrott moved that the Board minutes of December 3, 2002, December 20, 2002, and January 7, 2003 be accepted as presented. Juan Lewis seconded and the motion passed.

The County Librarian reviewed a few items on the County Librarian's Report. Mr. Holman made comments about the February 7, 2003 Phillip Gulley event, the status of the Facilities/Space study, and the upcoming Board retreat on Saturday, February 11.

At the abbreviated January 7 Board meeting, Personnel Actions were not approved. Pat Garrot made the motion to approve the January 2003 and February 2003 Personnel Actions. Van Phillips seconded the motion and it passed unanimously.

For the **Capital Projects Fund Committee** report, Van Phillips reminded the Board of the upcoming February 11, 2003 meeting of the Tippecanoe County Council. Both Mr. Phillips and Mr. Withered indicated they would attend that meeting. The 2004 Capital Projects Plan will be on the County Council agenda. Mr. Phillips invited the Friends and other

interested parties to attend the meeting to display taxpayer support for the plan.

Though **Facilities Committee** chair Dan Taylor was not in attendance, Mr. Withered mentioned the upcoming Facilities/Space study and inquired as to the starting date for the activity. The County Librarian was reminded to have a simple, not complex and lengthy, written agreement with K.R. Montgomery and Associates.

Mr. Phillips reported that the **Finance Committee** had not taken any specific action during the last month. Also, he reported the official TCPL audit was received from State Board of Accounts and mailed to a number of Board members. It will be made available for review by any Board member who wished to look over the document.

As **Friends Liaison**, Prella McBride reported two items from the Friends meeting. First, the Friends Board had discussed and reviewed their revised by-law recommendation. The Friends Board decided on a maximum of three two-year terms for each member. After serving a maximum of six years, the Board member would have to go off the Board for two years. Also, the new by-laws would designate the TCPL Board of Trustees Friends liaison as a non-voting member of the Friends Board.

In her report, Friends President Rita Bulington further clarified the voting privilege of the Friends past president would be discontinued as well in their revised by-laws. Also, Mrs. Bulington reminded the Board of the Upcoming Barnes & Noble book sale event and the upcoming book sale February 28 through March 3. Finally, she reported Friends members would be selling books written by Phillip Gulley at his upcoming program.

Board President Jerry Withered presented the committee appointments and made one change. After review by the Board, Van Phillips made a motion to approve the 2003 Board TCPL committee assignments as presented. Juan Lewis provided a second and the motion passed.

After a short explanation about advance tax draws, Board Treasurer Van Phillips moved to request advance tax draws in 2003 from the County Auditor. After Pat Garrott seconded, the motion passed.

President Withered convened the meeting of the Board of Finance.

Mr. Phillips moved the Board re-affirm TCPL's Investment Policy as reviewed. Pat Garrott seconded the motion and the motion carried.

Mrs. McBride moved and Mr. Lewis seconded that the Board approve Lafayette Bank & Trust and Bank One as designated depositories for receipt of the library's funds in 2003.

Mrs. Garrott made the motion to approve the Journal & Courier and the Lafayette Leader as publishers of TCPL's legal advertisements in 2003. Ms. McClure provided a second and the motion passed.

The Board of Finance was adjourned and the regular Board meeting was resumed to conclude the business of the Board.

Board Treasurer Van Phillips moved to approve claims numbered 4094 to 4252 & 4272 totaling \$233,182.33 including the pre-written claims numbered 4253-4271 totaling \$110,817.47 for a grand claim total of \$343,999.80. The motion was seconded by Mrs. McBride and it passed.

Mr. Phillips commented on the TCPL's recent dinner attended by staff, Friends, and Board members. He thought it was a good idea the Friends were included and it was a very nice event. Other positive comments were made about the dinner activity.

There being no further business, President Withered adjourned the meeting at 8:15 PM.

---

Prella McBride, Secretary

EXHIBITS AND OTHER MATERIALS REFERENCED IN THESE MINUTES CAN BE INSPECTED AND COPIED IN THE ADMINISTRATIVE OFFICE, TIPPECANOE COUNTY PUBLIC LIBRARY, 627 SOUTH STREET, LAFAYETTE, INDIANA 47901-1470.