

TIPPECANOE COUNTY PUBLIC LIBRARY

REGULAR BOARD MEETING

627 South Street, Lafayette, Indiana

May 5, 2003, 7:30 P.M.

MINUTES

Notice of the date, time, place and agenda for this meeting was posted in prominent public view at the Library and mailed to requesting media on May 1, 2003, in conformity with the Indiana Open Meeting Act.

PRESENT:

Prella McBride, Secretary

Dinah McClure, Member

Dan Taylor, Member

Van Phillips, Treasurer

ABSENT

Pat Garrott

Jerry Withered

Juan Lewis

ALSO ATTENDING:

Jos Holman, County Librarian

Friends President Nancy Mancing

Amy Paget

Board Treasurer Van Phillips chaired the meeting and called it to order at approximately 7:35pm. A quorum was declared to conduct business for the library.

Secretary Prella McBride led the Pledge of Allegiance.

Board member Dan Taylor moved that the Board minutes of March 4, 2003 and April 1, 2003 be accepted as presented. Ms. Taylor seconded and the motion passed

The County Librarian highlighted a few items on the County Librarian's Report. Mr. Holman pointed out to the Board a new statistical report about library services which shows the library circulation, registered borrowers, program attendance, and materials collection. Also, he highlighted the classified advertisement for the 1988 Ford bookmobile, the management team discussing current personnel policies, the schedule of programs for the Summer Reading Program, and finally meeting with the Oneta Toole, the County Treasurer.

Prella McBride made the motion to approve the April 1, 2003 and May 5, 2003 Personnel Actions. Board member Dinah McClure seconded the motion and it passed unanimously.

Treasurer Van Phillips shared with the Board recent activities surrounding the possible building of a branch “west of the river”. Updates were given on discussions with local entities interested in the branch project, options for location of the branch building, and how the Board might effectively move this project forward. Also, Mr. Phillips shared the potential size of the branch, what it might cost per square foot, and a total estimated cost of \$2.75 million to \$3 million dollars. Finally, the possibility of paying off the downtown building and the financial implication of this action on the branch project was noted.

Prella McBride made the motion to assign the “branch project” and its further development to the Facilities committee. Dinah McClure seconded the motion and it passed.

In her report, Friends President Nancy Mancing reported the Friends had four new Board members and two new officers. A new secretary and treasurer were elected at the annual meeting. She mentioned the May 30th to June 2nd upcoming book sale where the Friends expected to have approximately 30,000 books to sell and over 3,000 record albums.

Under new business, Mr. Taylor moved to approve the resolution of the Library Board to obtain title insurance on the real estate so described (Albert A. Wells Memorial Library) and to convey the title to the real estate by Warranty Deed to the Tippecanoe Arts Federation, Inc. Ms. McClure provided a second and the motion passed.

Dan Taylor made a motion to approve TCPL being closed on Thursday August 21st for its annual staff development day. Ms. McClure seconded the motion, which passed unanimously.

After a discussion of the possibility of establishing a central disbursement account and the previous changes associated with it, the Board decided to follow the process already established to handle ACH health insurance premiums to Great West, Inc.

The topic of approving the Joint-Use budget was postponed and will be on the June 3rd Board agenda.

Board member Dan Taylor moved to approve claims numbered 4778 to 4854, 4859 to 4885, 4888 to 4918, and 4944 to 4947 totaling \$198,693.03 including the pre-written claims numbered 4855 to 4858 and 4919 to 4943 totaling \$56,329.96. The motion was seconded by Ms. McClure and it passed.

There being no further business, Treasurer Phillips adjourned the meeting at 7:35pm.

Prella McBride, Secretary

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