

TIPPECANOE COUNTY PUBLIC LIBRARY

REGULAR BOARD MEETING

627 South Street, Lafayette, Indiana

September 2, 2003, 7:30 P.M.

MINUTES

Notice of the date, time, place and agenda for this meeting was posted in prominent public view at the Library and mailed to requesting media on August 28, 2003, in conformity with the Indiana Open Meeting Act.

PRESENT:

Prella McBride, Secretary
Dinah McClure, Member
Juan Lewis, Vice President
Dan Taylor, Member
Jerry Withered, President
Pat Garrott, Vice Treasurer

ABSENT

ALSO ATTENDING:

Jos Holman, County Librarian
Friends President Nancy Mancing
Amy Paget
Carol Stults

President Jerry Withered chaired the meeting and called it to order at approximately 7:35pm. A quorum was declared to conduct business for the library.

TCPL staff member Amy Paget led the Pledge of Allegiance.

TCPL Board member Dan Taylor moved the Board minutes of August 5, 2003 be accepted as presented. Dinah McClure provided a second and the motion passed. TCPL Board Treasurer Van Phillips moved the minutes of the August 25th, 2003 Public Hearing be approved as presented. Mr. Taylor seconded the motion and it passed.

The County Librarian highlighted a few items on the County Librarian's Report. Mr. Holman mentioned the date for special donor event had changed and it would be held October 9th. Also, he pointed out the celebration of National Library Card Sing-Up month, two staff members recently recognized as outstanding employees, and the upcoming open house event being held on Ivy Tech's campus.

Juan Lewis made a motion to approve the September 2, 2003 Personnel Actions. Board member Pat Garrott seconded the motion and it passed unanimously.

Under the heading of **Committee Reports**, several Committees made reports. Reporting for the Finance Committee, Chair Van Phillips reported the committee had met with representatives of Umbaugh and Associates to discuss the issues of bonding if the library goes forth with a new branch or even remodeling the downtown library. The present goal of the committee is to keep the tax rate the same as its present level and to seriously consider engaging in the bonding process in 2004 so bonds might be issued in 2005. Also, Mr. Phillips reminded the board members of the September 4th meeting to sign TCPL's 2004 completed budget forms.

Mr. Taylor reported for the Facilities Committee. He shared the committee was active and that on September 3rd, he, Van Phillips, and Jos Holman would visit the potential sites for a new branch "west of the river". Also, he mentioned the committee would need to revisit the space study by KRM and look at the preliminary information with an eye toward "a reality check" and what is really feasible to achieve with the study.

In her report, Friends President Nancy Mancing relayed the Friends were really busy in preparing for the upcoming book sale. There was some concern among Friends members the Feast of the Hunter's Moon was occurring on the same date, but Mrs. Mancing believed with the good publicity coordinated by Kathy Mayer, the book sale would do fine. Also, she mentioned the Friends were really proud of the display case, in the lobby which had a number of special silent auction items on display.

Under **Old Business**, Board Treasurer Van Phillips reminded the Board of the timeline that would guide the planning of a new TCPL branch. Mr. Phillips mentioned that to continue with that timeline and look for good substantiated financial data for future planning, the library needed to begin to look for architects. He recommended to the Board the County Librarian began to request credentials from architects who might be interested in designing the new branch. By consensus, the Board approved going forward with this task.

Under **New Business**, Mr. Phillips moved to table the recommended action concerning the Public Employees Retirement Fund and allow the County Librarian to gather more information concerning the legal language for the proposed change in voluntary employee contributions.

Under **Other Business**, President Withered announced Board member Dan Taylor had submitted his written resignation from the Board of Trustees at the end of September. Mr. Taylor provided eight years of service to the library and had agreed at Mr. Withered's request, to continue as a member of the Joint Board for the Campus library. Mr. Taylor made a few comments about his present challenges and his enjoyment of working with

TCPL during his tenure on the Board.

Board Treasurer Van Phillips moved to approve claims numbered 5227 to 5359 totaling \$184,439.81 including the pre-written claims numbered 5360 to 5372 totaling \$46,410.89. The motion was seconded by Juan Lewis and passed.

There being no further business, President Withered adjourned the meeting at 8:15 pm.

Prella McBride, Secretary

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