

TIPPECANOE COUNTY PUBLIC LIBRARY

REGULAR BOARD MEETING

627 South Street, Lafayette, Indiana

November 3, 2003, 7:30 P.M.

MINUTES

Notice of the date, time, place and agenda for this meeting was posted in prominent public view at the Library and mailed to requesting media on October 30, 2003, in conformity with the Indiana Open Meeting Act.

PRESENT:

Prella McBride, Secretary
Juan Lewis, Vice President
Jerry Withered, President
Van Phillips; Treasurer
Dinah McClure, Member

ABSENT

Pat Garrott; Member

ALSO ATTENDING:

Jos Holman, County Librarian
Friends President Nancy Mancing
Amy Paget
Terry Travis

President Jerry Withered chaired the meeting and called it to order at approximately 7:32pm. A quorum was declared to conduct business for the library.

TCPL Board Member Dinah McClure led the Pledge of Allegiance.

TCPL Board Vice-President Juan Lewis moved the Board minutes of October 7th, 2003 be accepted as presented. Secretary Prella McBride provided a second and the motion passed.

The County Librarian highlighted a few items on the County Librarian's Report. Mr. Holman reminded the Board about the December 2nd, 2003 reception just before the regular board meeting. The activity begins at 7:00 p.m. and TCPL staff members are usually in attendance. Also, Mr. Holman asked Board members to consider attending the Indiana Library Federation annual meeting in the spring of 2004. An upcoming author visit on November 21st with Marion author Gwen Battle-Levert was mentioned. Mr. Holman informed the Board of a meeting being held on November 6, 2003 by the Ways and Means Committee of the state legislature. The focus of the meeting is to receive local responses about property tax reassessment in Tippecanoe County. Finally, the County Librarian shared that TCPL would be hosting the fall ADOLPLI meeting on November 13-14. Directors of large public libraries would be meeting at

TCPL and touring the campus library. Board members were invited to attend the evening dinner with the library directors.

Mrs. McBride made a motion to approve the November 3rd, 2003 Personnel Actions. Ms. McClure seconded the motion and it passed unanimously.

Under the heading of **Committee Reports**, Board Treasurer Van Phillips remarked it was the time of the year to begin actually working on the Capital Projects plan for 2005. He asked the County Librarian to share information on potential projects with estimated costs. Mr. Phillips mentioned the completion of replacing the HVAC system would be the “lion’s share” of the expenditures for 2005 and additional projects would be added. He requested that Mr. Holman get substantiated dollar estimates for the potential projects he reported on. At the end of this discussion, President Jerry Withered inquired about maintenance and clean up of the sidewalks at the Alabama Street entrance.

President Withered indicated the Nominating Committee would set up a meeting to complete its work on the election of officers for next year. Also, he expected that Dinah McClure and he would get together to discuss the initial challenges facing the ad hoc committee on Parental Control and Filtering. Finally, Mr. Phillips indicated Mr. Holman should forward to the Facilities Committee the credentials received from architects in response to TCPL requesting that information.

In her report, Friends President Nancy Mancing updated the Board on the upcoming special holiday book sale scheduled for December 5-7. She mentioned there is a new feature for the sale, which will be called “Added Treasures”. Also, the Friends recruited 12 volunteers to help with the “stripping project” the library is working on through the end of the year.

Under **Other Business**, the County Librarian requested the Board to consider a possible date for the “traditional extra meeting” in December. At this year-end meeting the Board would finalize financial information for the budget year, including any transfers, encumbrances, or resolutions that needed to be passed. The Board reached consensus that Wednesday, December 17th would be the best date.

Board Treasurer Van Phillips moved to approve claims numbered 5527 to 5669 totaling \$211,600.98 including the pre-written claims numbered 5670 to 5687 totaling \$41,719.70. The motion was seconded by Juan Lewis and passed.

There being no further business, President Withered adjourned the meeting at 7:55 pm.

Prella McBride, Secretary

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