

TIPPECANOE COUNTY PUBLIC LIBRARY

REGULAR BOARD MEETING

627 South Street, Lafayette, Indiana

December 2, 2003, 7:30 P.M.

MINUTES

Notice of the date, time, place and agenda for this meeting was posted in prominent public view at the Library and mailed to requesting media on November 27, 2003, in conformity with the Indiana Open Meeting Act.

PRESENT:

Prella McBride, Secretary
Juan Lewis, Vice President
Jerry Withered, President
Van Phillips; Treasurer
Dinah McClure, Member
Pat Garrott, Member

ABSENT

ALSO ATTENDING:

Jos Holman, County Librarian
Friends President Nancy Mancing
Various Dept. Heads and Staff Members

President Jerry Withered chaired the meeting and called it to order at approximately 7:35pm. A quorum was declared to conduct business for the library.

TCPL staff member Terry Travis was asked to lead the Pledge of Allegiance.

TCPL Board Vice-President Jerry Withered requested the Board consider a slight change in the agenda to move the "Recognition of Staff" topic to the beginning of the meeting instead of under Other Business. Board member Pat Garrot moved and Prella McBride seconded the change. After Board approval of this change, President Withered acknowledged the presence of the staff members in attendance and indicated it was nice to be able to interact with them at the reception held before the Board meeting. President Withered directed the Board members to introduce themselves and the staff in attendance to do so as well. The formal acknowledgement and awarding of new nametags and gift certificates to Ivona Tarko, Polly Roush, Tom Funkhouser, and Winnie Addler who worked at TCPL in five-year increments took place.

TCPL Board Secretary Prella McBride moved the Board minutes of November 3rd, 2003 be accepted as presented. Board member Pat Garrott provided a second and the motion passed.

The County Librarian highlighted a few items on the County Librarian's Report. Mr. Holman mentioned the selling of Dave Sattler's new book by the Friends of TCPL. Also, he reminded the Board about the annual "after holiday dinner" and gave them invitations provided by the staff Social Committee.

Mrs. McBride made a motion to approve the December 2nd, 2003 Personnel Actions. Ms. McClure seconded the motion and it passed unanimously.

Under the heading of **Committee Reports**, Board Treasurer Van Phillips mentioned the Capital Projects Fund request would go to the County Council in February. He expected the Capital Projects Fund Committee to consider a financial request that would allow TCPL to complete the furnace project and start another remodeling project. For the Facilities Committee, President Withered indicated he anticipated KRM Montgomery and Associates would finalize the Facilities Study in the next couple of weeks. Also, the Board would begin to carefully consider the potential of building another branch "west of the river" over the next few months. Mrs. McBride reporting for the Nominating Committee shared a slate of officers had been determined and would be shared under the **New Business** heading of "Election of 2004 Officers".

In her report, Friends President Nancy Mancing mentioned the Friends would be setting up for the holiday book sale and there was some concern about the weather forecast which included snow later that week.

Under **Old Business**, the County Librarian commented on the resolution concerning the Public Employees Retirement Fund that had been previously tabled. The resolution was submitted to the law firms of Gambs, Mucker, and Bauman, who upon review, indicated it would be appropriate to pass the resolution as written. Mrs. Garrott moved to pass the PERF Resolution allowing TCPL staff members to participate with voluntary contributions to PERF on a pre-tax basis. Mrs. McBride seconded the motion and it passed.

Under **New Business**, Board member Dinah McClure moved to approve the 2004 Board meeting dates as presented. Mr. Phillips seconded the motion and it passed. Mr. Phillips moved to approve the list of Library Holidays for 2004, which detailed the days the library will be closed to the public. Ms. McClure provided a second and the motion passed. Mrs. Garrott moved to approve the resolution for the 2004 Salary Ordinance. Ms. McClure seconded and the motion passed. Mrs. McBride reported the slate

of candidates to serve as Board officers in 2004. She moved to accept by voice acclimation the slate of candidates as presented: Van Phillips as President, Juan Lewis as Vice-President, Dinah McClure as Secretary, and Pat Garrott as Treasurer. Ms. McClure seconded the motion and it passed. Finally, Mrs. McBride reported on the work of the ad hoc committee on Development. She reported good discussions had taken place over the past few months and a formal plan of work had been agreed upon for development activities during the next 12 months. Mrs. McBride moved to approve a Resolution for Development Strategy, which outlined the Board's support for this work. Mr. Phillips seconded the motion and the resolution was adopted.

Under **Other Business**, Board Treasurer Van Phillips moved to approve claims numbered 5688 to 5814 totaling \$272,756.76 including the pre-written claims numbered 5815 to 5831 totaling \$49,053.08. The motion was seconded by Dinah McClure and passed.

Secretary McBride commented on the positive and successful leadership of Jerry Withered as Board President. Other Board members added their thanks for his guidance during the past two years.

There being no further business, President Withered adjourned the meeting at 8:05 pm.

Prella McBride, Secretary

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