

**TIPPECANOE COUNTY PUBLIC LIBRARY**  
REGULAR BOARD MEETING  
627 South Street, Lafayette, Indiana  
**June 2, 2020**

**MINUTES**

Notice of the date, time, place and agenda for this meeting was posted in prominent public view at the Library and mailed to requesting media on Thursday, May 28, 2020 in conformity with the Indiana Open Meeting Act.

**PRESENT:**

Gail Summers, President  
Stephen Bultinck, Vice-President  
Mary Springer, Secretary  
Dave Lahr, Treasurer  
Mida Grover, Member

**ABSENT:**

Brandon Hawkins, Member  
Lora Goonewardene, Member

**GUESTS**

Jim Plantenga, Friends President  
Jos N. Holman, County Librarian

**On March 23, 2020, Governor Eric Holcomb issued Executive Order 20-09 which suspended the requirement that governing bodies of public agencies explicitly adopt a policy for electronic participation for meetings and suspended the requirement that any members of the governing body be physically present for meetings deemed to be essential. The order includes the requirement for a roll call vote on action taken by the governing body.**

Board President Gail Summers chaired the regular Board meeting and called it to order at 7:18 p.m. The meeting was held via videoconferencing using Zoom. A quorum was declared to conduct business for the library.

The Board suspended reciting the Pledge of Allegiance without a designated flag in the Zoom meeting.

Board member Mida Grover moved the **Board Minutes** of May 5<sup>th</sup>, 2020 be approved as presented. Board Vice-President Stephen Bultinck provided a second. A roll call vote was taken. (Gail Summers, yes; Mary Springer, yes; Mida Grover, yes; Dave Lahr, yes; Stephen Bultinck, yes). The motion passed.

Under the heading of the **County Librarian's Report**, Mr. Holman mentioned a few activities occurring within the library system. He stated TCPL's Summer Reading Clubs will take place as usual during the month of June and July with an anticipated slow start. The youth program will be low key with various prizes when reading goals are met. No teen volunteers will be used this year and no onsite programs will occur in June. Onsite programs are still being considered for the month of July. The adult program will use a bingo card based on the program theme and book bag prize for 100 participants. Mr. Holman reported TCPL will work with Schneider Geomatics Corporation to develop the technical and engineering aspect of

the Wea Prairie StoryWalk. Working with Schneider on the project makes sense since they have direct knowledge of the geological formations and earthwork at Wea. A path with ADA accommodations and at least two rest stops will be designed by Schneider. They will also develop a timeline and construction specifics for potential contractors. The work will be paid for by the Friends gift to the Wea branch. Mr. Holman also shared that in honor of Dinah McClure's retirement and her affinity for the library, staff in the School of Agriculture at Purdue University will sponsor a bench on the StoryWalk. Mr. Holman mentioned the "curbside service" TCPL started on Thursday, May 14 is operating smoothly. All three buildings report regular use with consistent requests and good cooperation on the part of library customers. Statistics show there are 8,300 checkouts from May 14-28. Circulation statistics for the 24-Hour Library decreased since curbside service began with 783 items being checked out compared to over 900 in April. Finally, Mr. Holman announced TCPL was awarded a \$15,000 gift from the Alfred J. and Dorothy N. McAllister Foundation in support of the Wea Prairie Branch youth picture book collection. This is the fourth McAllister Foundation gift supporting the children's collection at one of our branches.

Mrs. Grover moved to approve the June 2<sup>nd</sup>, 2020 **Personnel Actions**. Board Secretary Mary Springer seconded the motion. A roll call vote was taken. (Gail Summers, yes; Mary Springer, yes; Mida Grover, yes; Dave Lahr, yes; Stephen Bultinck, yes). The motion passed.

Under the heading of **Committee Reports**, as chair of the Personnel Committee, Mrs. Grover reported on a May 22<sup>nd</sup> Zoom meeting with the County Librarian and all three members of the committee. The primary topic the committee discussed centered on the question of TCPL staff doing telework with library facilities open in contrast to facilities being closed. Several staff inquiries about working remotely from home came to the attention of library administration after staff returned to work on May 11<sup>th</sup>. After a thorough discussion with several questions and examples, the committee concluded it would not pursue a written policy at this time. Also, the committee concluded this aspect of operations was an administrative issue and telework would be decided by the County Librarian with the support of the Board.

Under the heading of **Other Reports**, Jim Plantenga reported for the Friends of TCPL. Mr. Plantenga reported the Friends started accepting materials donations again. They are doing so on Saturdays at the Friends storage building on Alabama street. Thus far, there has been a good response on two different Saturdays. Any donated items are quarantined four days before being brought into the library for sorting. Mr. Plantenga also reported the Friends online sales started again. President Summers thanked the Friends for their work to support TCPL. Finally, under the heading of **Other Reports**, Mr. Holman presented an update on the final activities for the Wea Prairie Branch. Mr. Holman stated volunteer work to place books on the shelves was going very well. Delivery dates are still being determined for the Young Adult shelving and the Burgeon Seed Pod. The dedication plaque arrived and will be properly attached soon. Mr. Holman reminded the Board of the July 19<sup>th</sup> grand opening celebration of Wea with a jazz quartet, refreshments,

giveaways, and the ribbon cutting about 2:00 p.m. Some of the activities may take place outside.

There was no **Old Business** to consider. There was no **New Business** to consider as well.

Under the heading of **Other Business**, Mr. Lahr moved to approve the grand total of the claims listing presented by the County Librarian starting with claim number 29763 through 29846. The prewritten claims were \$316,607.54 and the regular claims were \$481,841.68 for a grand total of \$798,449.22. Mrs. Springer seconded the motion and it passed by roll call. (Gail Summers, yes; Mary Springer, yes; Mida Grover, yes; Dave Lahr, yes; Stephen Bultinck, yes).

Under **Comments from the Board**, Mrs. Springer asked the County Librarian about updates on the strategic planning activity. Mr. Holman indicated there is nothing new to add at this time.

Mrs. Grover moved to adjourn the regular Board meeting at 7:59 p.m. Mr. Lahr seconded the motion. A roll call vote was taken. (Gail Summers, yes; Mary Springer, yes; Mida Grover, yes; Dave Lahr, yes; Stephen Bultinck, yes). The motion passed.

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Mary Springer, Secretary

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