TIPPECANOE COUNTY PUBLIC LIBRARY
REGULAR BOARD MEETING
627 South Street, Lafayette, Indiana
November 5, 2024

MINUTES

Notice of the date, time, place and agenda for this meeting was posted in prominent public view at the Library and mailed to requesting media on Thursday, October 31, 2024 in conformity with the Indiana Open Meeting Act.

PRESENT:
Grant Fischer, President
Connie Harper, Vice-President
Kay Walton, Treasurer
Terry Ashlock, Secretary
Sallie Fahey, Member
Stephen Bultinck, Member
Melissa McCandless, Member

ABSENT:

GUESTS
Scott Irvine, Friends President
Jos N. Holman, County Librarian
Brantly McCord, Staff member

President Grant Fischer chaired the regular Board meeting and called it to order at 7:00 p.m. A quorum was declared to conduct business for the library. Board member, Melissa McCandless led the Board in reciting the Pledge of Allegiance.

Board Vice President Connie Harper moved the **Board Minutes** of October 1st, 2024 be approved as presented. Board Secretary Terry Ashlock provided a second for the motion. The motion passed with Board members Stephen Bultinck and Mrs. McCandless voting abstention.

President Fischer commented briefly on the Human Resources Report prepared by HR Coordinator, Steve Berman. Inquiries were made about the vacant Youth Librarian positions. The County Librarian updated the Board on several unique elements associated with the three vacancies. No action was taken on the report. Under the heading of **Personnel Actions,** Mr. Ashlock moved to approve the Personnel Actions of November 5th as presented. Board Treasurer, Kay Walton provided a second to the motion. The motion passed.

President Fischer moved on to **Committee Reports.** As TCPL Foundation Liaison, Mr. Bultinck mentioned the topics he shared with the Foundation Board of Directors. Primarily, he conveyed that TCPL was doing well budget wise and is on hold for any new projects. Reporting for the Personnel Committee, Mrs. Harper stated there was a new element representing leadership added to the "succession planning document". Mrs. Harper moved on to share two revised Personnel Code policies submitted for Board review. The first policy she presented was the *Eligibility for Benefits* policy. The committee felt it as a straightforward policy and no changes were being considered to the revised policy. Mrs. Harper moved to approve the revised *Eligibility for Benefits* policy. Mrs. McCandless seconded the motion. The motion passed. The second policy being presented by the

Personnel committee was the *Employee Categories* policy. In essence, this is a new policy that combines and replaces several existing policies. After discussion, Mrs. Fahey moved to adopt the new *Employee Categories* policy and to remove from the Personnel Code, the existing IC. 1, 2 and 3 that relate to the same topic. Mr. Bultinck provided a second. The motion passed.

Under the heading of **Other Reports**, Friends President, Scott Irvine spoke about recent Friends activities. He stated since the Friends board adopted their 2025 budget, they are cancelling their November meeting and will convene in December. He also mentioned Jim Vann resigned from the Friends board citing personal reasons. The Klondike children's book sale went well and included 200 boxes of books. The total dollar amount for the sale was not available prior to the meeting. Finally, Mr. Irvine provided each Board member with a prototype of a newly designed brochure representing the Friends of TCPL. The front page of the brochure is being redesigned to have Friends information on it instead of library data.

There was no **Old Business or New Business** to consider.

Under the heading of **Other Business**, Mrs. Walton presented information about the claims listing presented by the County Librarian. Mrs. Walton stated the prewritten claims are numbered 855-893 with the regular claims numbered 894-943. The prewritten claims totaled $349,342.51 and the regular claims are $385,580.93 for a grand total of $734,923.44. Mr. Bultinck moved to approve the claims as presented. Mrs. Harper seconded the motion and it passed.

Also, under **Other Business** Mr. Holman referenced several items related to the **County Librarian's Report.** He briefly mentioned the third quarter statistics which were included with quarterly reports from TCPL department heads. Mr. Holman conveyed to Mrs. Harper a couple of the handouts from a recent Eberle Governance Series session on "succession planning". The information will be forwarded to the full Personnel committee. He then drew attention to the stand-alone program on November 19th at the Long Center. TCPL is involved in the planning and preparation of the program with nationally known presenter, Jeffery Robinson and will continue to help with logistics of the activity. Mr. Holman asked the Board about their preference for the traditional staff/Board reception held each December. There was consensus to start the activity at 6:30 p.m. Finally, Mr. Holman made a few explanatory comments about the presentation on "Managing Generations in the Workplace" and mentioned it was a great topic for staff discussion. There was a brief discussion among Board members on the topic. No action was taken on the report.

There were no **Comments from the Public.**

Mrs. McCandless moved to adjourn the regular Board meeting at 7:35 p.m. Mrs. Walton seconded the motion and it carried

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Terry Ashlock, Secretary

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