TIPPECANOE COUNTY PUBLIC LIBRARY
SPECIAL YEAR-END BOARD MEETING
627 South Street, Lafayette, Indiana
December 18th, 2024

MINUTES

PRESENT:
Grant Fischer, President
Connie Harper, Vice-President
Kay Walton, Treasurer
Terry Ashlock, Secretary
Sallie Fahey, Member
Stephen Bultinck, Member
Melissa McCandless, Member

ABSENT:

GUESTS
Jos N. Holman, County Librarian

Board President Grant Fischer called the meeting to order at 6:07 p.m. The Pledge of Allegiance was not recited.

President Fischer initiated **New Business** by bringing the 2025 Salary Ordinance to the attention of fellow Board members. After a few comments by County Librarian, Jos. N. Holman, Board member Sallie Fahey moved to approve the 2025 Salary Ordinance as presented. Board member, Steve Bultinck seconded the motion. The vote was taken and the motion passed. Prior to moving to the next item under **New Business,** the County Librarian requested time to provide some background information related to the negative amounts in the 2024 Operating budget. President Fischer approved this approach. Using the AV projector, Mr. Holman presented detailed information on the 2024 year-to-date expenditures based on the operating budget. He pointed out and commented on various budget lines that were overspent and the factors associated with those budget lines. Mr. Holman continued with additional financial information about the budget process and how a reduction in appropriations factored into the remaining action items. After he responded to specific questions about various financial matters, the meeting continued.

President Fischer moved on to **New Business**. Board Vice President, Connie Harper moved to approve the *Transfer of Funds Resolution* for the 2024 Operating budget to decrease the specified appropriation balances and transfer funds to the appropriate budget lines. Board Secretary, Terry Ashlock seconded the motion and the motion passed.

The County Librarian then commented on the single encumbrance of the 2024 budget. It is for the purchase of public copiers for the Klondike and Wyandotte branches and also the Portal. The specific product is a Sharp BP-50C26 Color Digital Multifunction Copier and is being purchased from CPI. The copiers have maintenance contracts and their anticipated use is seven plus

years. By encumbering the expense from the 2024 Operating budget, it helps TCPL use the 2025 budget for additional furniture to complement the Holman branch renovation project. Mr. Bultinck moved to approve the *2024 Operating Fund Encumbrance* for new copiers totaling $15,846. Board member, Melissa McCandless provided a second and the motion passed. Finally, under the last heading associated with Financial Matters, Board Treasurer Kay Walton, moved to approve the *2024 Resolution to Reduce Current Operating Budget* in 2024. Mrs. Harper seconded the motion. The motion carried.

President Fischer moved on to the topic of the Election of Officers for fiscal year 2025. The County Librarian along with past President Bultinck commented on the current status of nominations and the process to elect the officers. Discussion ensued to consider a slate of officers with nominations and the process to elect the officers. Discussion ensued to consider a slate of officers with nominations being made from the floor. Mr. Bultinck noted the consensus of individuals for each office and announced the following slate:

President – Grant Fischer
Vice President – Connie Harper
Treasurer – Steve Bultinck
Secretary – Terry Ashlock

Mrs. Fahey moved to elect by acclimation the slate of officers as presented. Mrs. Walton provided a second to the motion. The motion was unanimously approved.

Under **Other Business**, Mrs. Walton moved to approve the claims listing as presented by the County Librarian. The actual claims were numbered 1024 through 1065 for a grand total of $573,174.31. Mrs. Fahey seconded the motion and it passed unanimously.

There was no **Old Business**.

Mr. Ashlock moved to adjourn the meeting at 6:45 p.m. Mrs. McCandless seconded the motion and it carried.

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Terry Ashlock, Secretary

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